

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MINUTES
Tuesday, April 21, 2020
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 6:00 pm

ROLL CALL: **Directors:** Charles Rouse, Yvonne Boles, Valanne Cardenas present via Video Conferencing, Ross Turner, Lilia Rodriguez present

District Manager: Tina Bonham present

ALSO PRESENT: Mike Smith present, Jan Irvin and Attorney Andrews present via Video Conferencing.

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: No public in attendance.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented. The motion was seconded and approved.

MINUTES: A motion was made by Director Turner to adopt the minutes from the four previous meetings held on 2/18/20, 2/25/20, 3/14/20 and 3/27/20. The motion was seconded and approved.

FINANCIAL REPORT: A motion was made by Director Boles to adopt the financial reports for February and March. The motion was seconded and approved.

PRESIDENT'S REPORT: N/A

DIRECTOR'S REPORT: Director Boles commented on her appreciation and admiration for Senior Program Manager Elaine Benwell. Other members of the board agreed and commented on the important work she is doing. Everyone agreed that she is a valuable member of the CHD team.

DISTRICT MANAGER: Tina Bonham reported that her first month went very well. She is excited and thankful for the opportunity to serve the district.

COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:

Tina Bonham commented on Elaine's quarterly report. Elaine has been keeping in touch with her contacts and doing her best to serve the senior community while working from home.

OPEN SESSION:

REGULAR AGENDA:

Adventist Health Sublease-

Director Turner made a motion to approve the assignment and sub-lease from Adventist Health Rideout to Adventist Health Clearlake. The motion was seconded and approved.

Change of District credit card--

Director Boles made a motion to approve the change of the District Manager's credit card from Shirley Engbretsen to Tina Bonham. The motion was seconded and approved.

Installation of cedar chips to landscape-

Director Boles made a motion to approve the installation of 75 cubic yards of cedar chips to the landscape at 275 Solano Street. The motion was seconded and approved.

Direction was given by President Rouse to see if it is possible that the material be fire retardant.

Engineering and Building a New Maintenance Shop-

Direction was given to hire an engineer and table the building for a future meeting.

Director Boles made a motion to approve hiring an engineer to draw plans to build a new maintenance shop and plans to combine the two existing buildings. The motion was seconded and approved.

CLOSED AGENDA:

Public Employee Discipline/Dismissal/Release Govt Code Section 54957

OPEN SESSION - REPORT OUT:

Director Turner made a motion that the position of the District Administrative Assistant is to be suspended. The motion was seconded and approved.

Ayes: Rouse, Boles, Cardenas, Turner

Nays: Rodriguez

ADJOURNMENT: 8:00 PM

Tina E Bonham
District Manager

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