

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MINUTES
Tuesday, April 19, 2016
DISTRICT CONFERENCE
275 SOLANO STREET
MEUSER BUILDING, CHD CAMPUS**

CALL TO ORDER: 6:00 p.m.

ROLL CALL: Directors: Patricia Rasmussen, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin

District Manager:

Absent: Shirley Engebretsen (excused)

ALSO PRESENT: Don Holden,

PLEDGE OF ALLEGIANCE Given

INVITATION TO PUBLIC TO ADDRESS BOARD: given

ADOPTION OF AGENDA: Director Turner made a motion to approve the agenda as presented. The motion was seconded and approved.

MINUTES: Director Turner made a motion to approve the minutes for March 4, 2016. Motion was seconded and approved.
Director Irvin made a motion to approve the minutes for March 15, 2016. Motion was seconded and approved.

FINANCIAL REPORT: Director Turner made a motion to approve the financial reports for March with an explanation of the deposit for \$15,372.72. Motion was seconded and approved.

PRESIDENT'S REPORT President Rasmussen gave a brief report on attending the April 2nd speech and swallowing seminar hosted by Northern Valley Catholic Social Services and Corning Healthcare District.

REGULAR AGENDA:

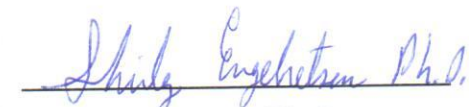
Facility Agreement

1. It was agreed by consensus that the Facility Agreement is to include the condition that the building be returned to its original cleanliness and condition that existed prior to a special event.

Strategic Planning Date

2. Strategic planning date was set for Friday May 13 at noon

ADJOURNMENT: 6:50 P.M.



Shirley Engebretsen Ph. D.
District Manager

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MINUTES
Tuesday, May 3, 2016
DISTRICT CONFERENCE
275 SOLANO STREET
MEUSER BUILDING, CHD CAMPUS**

CALL TO ORDER: 12:10 p.m.

ROLL CALL: Directors: Patricia Rasmussen, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin

District Manager: Shirley Engebretsen

ALSO PRESENT: Attorney Andrews

PLEDGE OF ALLEGIANCE given

INVITATION TO PUBLIC TO ADDRESS BOARD: Given

ADOPTION OF AGENDA: by consensus

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: (one potential case)

Open session 2:30

Director Charles Rouse made a motion to write a letter of support to the Board of Supervisors concerning the prosecution of Luis Angel Escobedo who broke the window at 275 Solano St.. The directors of Corning Healthcare District would be glad to file as a friend of the court and recommends the defendant receive anger management classes and medical and/or mental evaluation in lieu of financial restitution. Motion was seconded and approved.

Ayes: Rasmussen, Rouse, Irvin and Boles

Nayes: Turner

ADJOURMENT: 12:50 P.M.

Shirley Engebretsen Ph. D.
District Manager

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MINUTES
Friday, May 13, 2016 SPECIAL MEETING
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS**

CALL TO ORDER: 12:00 pm

ROLL CALL: Directors: Charles Rouse, Pat Rasmussen, Ross Turner, Yvonne Boles, Jan Irvin

District Manager: Shirley Engebretsen

ALSO PRESENT: Don Holden,

PLEDGE OF ALLEGIANCE given

INVITATION TO PUBLIC TO ADDRESS BOARD: N/A

ADOPTION OF AGENDA: Adopted by consensus

REGULAR AGENDA:

Strategic planning.

Director Rouse made a motion to have the district manager contact the attorney to see if the District is allowed to raise revenue by allowing a private company to install a cell tower. If that is allowed the manager is to contact the Tehama county officials to obtain information about the process for installing said tower (licensing, permits etc).

Motion was seconded and approved.

Creating a Draft Strategic Plan

The board reviewed strategic plan notes, April 2012 through May 2016. The following ideas remain on the strategic planning list. Direction was given to the district manager to write a draft strategic plan based on the notes and conversations taken within strategic planning meetings. The directors will then edit it by adding or subtracting items on the strategic planning draft. 1st draft will be presented at the strategic planning meetings scheduled for July 15 at noon in the conference room.

1. To produce a yearly report on the progress of the district
2. To maintain current buildings in good working order
3. To be represented at community and health related activities
4. To review financing possibilities for building a skilled nursing facility.
5. Build an exercise park
6. Build an assist living quarters
7. Research installing a cell tower
8. Professional development of board and staff
9. California special districts association transparency program
10. Developing a partnership with clinics for an internship program
11. Educating residents of the District in health related subjects (i.e. Speech therapy seminar)
12. Sponsor professional speakers
13. Join health fairs, city and county outreach activities
14. Medical transportation if needed
15. A flyer describing the availability of land for lease

16. Developing an adult and childcare combination program
17. Transportation and/or home assistance programs
18. Developing a program to help seniors remain at home rather than be put in a skilled nursing facility
19. Building a therapeutic pool in conjunction with local physical therapist
20. A booth at health fairs for taking surveys of the needs of the people
21. Developing a survey for finding out the needs of the people

ADJOURNMENT: 12:30

Shirley Engebretsen Ph.D.

Shirley Engebretsen Ph. D.
District Manager

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To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MINUTES
Tuesday, May 17, 2016
DISTRICT CONFERENCE
275 SOLANO STREET
MEUSER BUILDING, CHD CAMPUS**

CALL TO ORDER: 6:00 p.m.

ROLL CALL: **Directors:** Patricia Rasmussen, Charles Rouse, Ross Turner, Jan Irvin

District Manager: Shirley Engebretsen
Absent: Yvonne Boles (excused)

ALSO PRESENT: Attorney Andrews, Don Holden,

PLEDGE OF ALLEGIANCE Given

INVITATION TO PUBLIC TO ADDRESS BOARD: given

ADOPTION OF AGENDA: Director Turner made a motion to approve the agenda as presented. The motion was seconded and approved.

MINUTES: The minutes were not in the packet, so they were tabled until the June meeting

FINANCIAL REPORT: Director Turner made a motion to approve the financial reports as presented. Motion was seconded and approved.

PRESIDENT'S REPORT. N/A

DIRECTORS' REPORT N/A

District Manager

A written report on the speech and swallowing event was included in the agenda packet.

An explanation of a rural health clinic was included in the agenda packet.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

A report was given on the class action suit for high pricing of monitors over the Internet and a recommendation as to why the district should not be involved.

The attorney for the district, Tom Andrews, gave a report on the GM Climate Control and Labor Board dispute. Corning Healthcare District is not directly impacted by the proceedings.

REGULAR AGENDA:

Accent Care –

The Accent Care topic was tabled until the July meeting.

Web server CSDA

Drew Lenox from Streamline, a web page provider, gave a presentation by phone and over the Internet for Streamline web service. The company automatically posts links on their website that allow the district to upload legislative required documents.

Director Turner made a motion to hire Streamline as the District's website services. The motion was seconded and approved.

Additional Employee

The subject of Additional employee for direct senior services was tabled.

Grant Writing Classes

The subject of grant writing classes was tabled

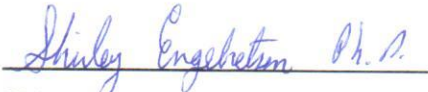
Budget –

The budget was tabled until the June meeting

Broken window

No further information was available on the County's decision whether to prosecute the man who allegedly brook the office window at 275 Solano Street.

ADJOURNMENT: 6:50 P.M.



Shirley Engebretsen Ph. D.
District Manager

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00068817 01 AV 0.373 01 TR 00253 EJADD285 000000

CORNING HEALTHCARE DISTRICT

PO BOX 996

CORNING CA 96021-0996



Portfolio Summary

Total Portfolio Value

\$232,104.85

1 Month Ago	\$232,040.89
1 Year Ago	\$225,914.54
3 Years Ago	\$303,956.79
5 Years Ago	\$0.00

Easy Access to Your Account

Wherever vacation takes you this summer, you can use your mobile device to view your account summary, holdings and account activity, as well as transfer funds between accounts. To access Edward Jones on the go, simply search for "Edward Jones" in the App Store for your iPhone or the Android Market for Android devices.

Gain Perspective of Today's Markets

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Overview of Accounts

Accounts	Account Holder	Account Number	Value 1 Year Ago	Current Value
Association Account	Corning Healthcare District	580-14264-1-1	\$225,914.54	\$232,104.85

Although account information is provided on this page, it does not guarantee an actual statement was produced. Refer to your account statement for the exact registration and more specific details regarding each account.



Association Account

Corning Healthcare District

Dealing with Life's Changes

Life is full of changes that can affect you both emotionally and financially. That's why it's important to alert your financial advisor to major life events, such as marriage, divorce, a career move, births and deaths. He or she can review your investments to determine if any changes are needed. Edward Jones also offers a series of Life Event Financial Checklists with actionable points you may want to consider as a result of these changes. Contact your local office to learn more.

Account Value	
\$232,104.85	
1 Month Ago	\$232,040.89
1 Year Ago	\$225,914.54
3 Years Ago	\$303,956.79
5 Years Ago	\$0.00

Value Summary		
	This Period	This Year
Beginning value	\$232,040.89	\$227,457.20
Assets added to account	0.00	0.00
Income	36.99	1,792.18
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	26.97	2,855.47
Ending Value	\$232,104.85	

Asset Details (as of May 27, 2016) additional details at www.edwardjones.com/access

Assets Held At Edward Jones

					Balance
Cash					\$6,598.84
Certificates of Deposit	Maturity Date	Maturity Value	Amount Invested Since Inception	Amount Withdrawn Since Inception	Value
GS Bank Formerly GE Capital CD 1.00%	2/8/2017*	30,000.00	30,000.00	—	30,050.14
American Express Centurion CD 1.35%	7/5/2017*	25,000.00	25,000.00	—	25,098.79
State Bank of India CD 1.20%	1/25/2018*	30,000.00	30,000.00	—	30,019.58
American Express Centurion CD 1.75%	7/11/2018*	25,000.00	25,000.00	—	25,187.55
Wells Fargo Bank NA CD 1.50%	1/22/2019*	30,000.00	30,171.00	—	30,062.45
GS Bank Formerly GE Capital CD 1.95%	7/12/2019*	25,000.00	25,000.00	—	25,162.50
Goldman Sachs Bank USA CD 1.70%	2/13/2020*	30,000.00	30,000.00	—	30,060.00

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06/13/16

Accrual Basis

CORNING HEALTHCARE DISTRICT
Profit & Loss
May 2016

	<u>May 16</u>
Ordinary Income/Expense	
Income	
checking Interest Money	4.51
RENTALS	17,048.77
	<hr/>
Total Income	17,053.28
Expense	
-MED RECORD-PUR SERV	415.54
ADMIN-LEGAL	1,057.50
ADMIN-OTHER EXPENS	1,169.00
	<hr/>
Communications-Postage	22.62
Communications-Telephone	957.62
EMPLOYEE BEN-HLTH INS.	2,420.46
GEN ACCT-OFFICE SUP	24.38
Maint-Repair	2,223.04
Payroll Expense	20,067.74
UtiLity Electric	2,159.11
Utility Water	287.03
	<hr/>
Total Expense	30,804.04
	<hr/>
Net Ordinary Income	-13,750.76
	<hr/>
Net Income	<u><u>-13,750.76</u></u>

1:22 PM

06/13/16

Accrual Basis

CORNING HEALTHCARE DISTRICT Transaction Detail By Account

May 2016

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
ADMIN-OTHER EXPENS								
Bill	05/05/16		Eagle Security Sy...	inspection o...		Accounts Pa...	110.00	110.00
Bill	05/05/16		Northern Service...	3 broken sp...		Accounts Pa...	160.00	270.00
Bill	05/05/16		Northern Service...	155 Solano ...		Accounts Pa...	50.00	320.00
Bill	05/11/16		Red Bluff Daily N...	advertising		Accounts Pa...	765.00	1,085.00
Bill	05/11/16		Battle Creek Pest...	175 solano		Accounts Pa...	35.00	1,120.00
Bill	05/11/16		Battle Creek Pest...	275 Solano		Accounts Pa...	45.00	1,165.00
Check	05/16/16	2016...	Intuit	payroll tax...		Rabo Checki...	4.00	1,169.00
Total ADMIN-OTHER EXPENS							1,169.00	1,169.00
TOTAL							1,169.00	1,169.00

1:23 PM

06/13/16

Accrual Basis

CORNING HEALTHCARE DISTRICT

Balance Sheet

As of May 31, 2016

	<u>May 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Rabo Checking	200,199.68
Capital Improvement 1200003612	49,193.52
Edward Jones CD 580-14264-1-1	
Amer EX Centurian 7-1-18 PD	25,000.00
American EX Centurian 7-5-17 PD	25,000.00
GE Capital 1% 2/8/17PD	30,000.00
GE Capital 7-12-19 PD	25,000.00
Goldman Sacha B USDA 2-13-20	30,000.00
Goldman Sachs .75% 2-22-16PD	30,000.00
State B of India USDA 1/25/18	30,000.00
State B of India USDA 1/25/23	30,000.00
Edward Jones CD 580-14264-1-1 - Ot...	3,332.50
Total Edward Jones CD 580-14264-1-1	228,332.50
Petty Cash	100.00
Total Checking/Savings	477,825.70
Other Current Assets	
Prepaid Ins.	9,836.49
Total Other Current Assets	9,836.49
Total Current Assets	487,662.19
Fixed Assets	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-65,444.00
Accum Dep Equip	-7,836.00
Accum Dep Land Imp	-115,567.00
Accum Dep Med Bldg	-734,201.00
Bldg Improvements	137,261.63
Land	20,313.00
Land-Demolitation Cost	518,035.56
Medical Offic Bldg	3,714,370.29
Office Equipment	7,784.18
Total Fixed Assets	3,579,797.86
TOTAL ASSETS	<u>4,067,460.05</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	16,265.71
Total Accounts Payable	16,265.71
Other Current Liabilities	
Accrued Payroll	4,187.76
Contract Retentions Payable	-30,013.11
Interest Payable	25,239.68

CORNING HEALTHCARE DISTRICT
Balance Sheet
As of May 31, 2016

	<u>May 31, 16</u>
Payroll Liabilities	
Accr Fed W/Hold	90.61
Accr FICA-Employee	46.77
Accr FICA-Employer	46.80
Accr S.D.I.	147.87
Accr S.U.I.	-531.25
Accr ST W/Hold	632.85
Payroll Liabilities - Other	2,552.99
Total Payroll Liabilities	2,986.64
Payroll Liabilities,	481.84
Total Other Current Liabilities	2,882.81
Total Current Liabilities	19,148.52
Long Term Liabilities	
Loan Payable - USDA	1,425,300.00
Total Long Term Liabilities	1,425,300.00
Total Liabilities	1,444,448.52
Equity	
2310.00-Fund Bal-Ret Earn	2,634,777.75
net assets	4,955.57
Net Income	-16,721.79
Total Equity	2,623,011.53
TOTAL LIABILITIES & EQUITY	4,067,460.05

CORNING HEALTHCARE DISTRICT
Income by Customer Summary
May 2016

	<u>May 16</u>
Feather River Hospital	6,224.50
North Valley Catholic Social Service	849.00
Tehama County	8,841.34
Children First	304.93
QUEST DIAGNOSTICS, INC.	829.00
TOTAL	<u>17,048.77</u>

CORNING HEALTHCARE DISTRICT
Expenses by Vendor Summary
May 2016

	<u>May 16</u>
Alhambra & Sierra Springs	9.07
Allianz Heating & Air, Inc	715.00
At & T U-Verse	331.00
AT&T	373.89
Battle Creek Pest Control	80.00
City of Corning-175 Solano coro 145	66.12
City of Corning-275 Solano coro168	138.95
City of Corning 218 - coro218	81.96
Comcast Business	252.73
Eagle Security Systems	110.00
Intuit	4.00
Law Offices of Thomas N. Andrews	1,057.50
Moule's Tehama County Glass Corp	870.45
Northern Services-155 Solano	210.00
Pacific Gas & Electric	2,159.11
Rabo Bank Credit Card	630.55
Red Bluff Daily News	765.00
SDRMA Workmans comp	10,800.24
Special District Risk Management	2,420.46
Waste Management	415.54
TOTAL	<u>21,491.57</u>

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06/13/16

Accrual Basis

CORNING HEALTHCARE DISTRICT
Account QuickReport
 As of May 31, 2016

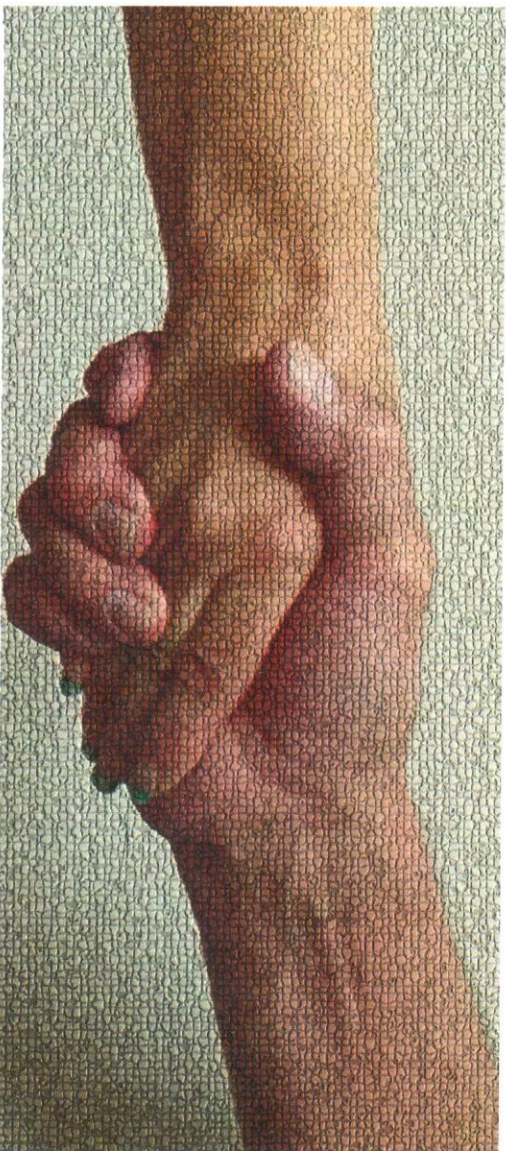
Type	Date	Num	Name	Memo	Split	Amount	Balance
Rabo Checking							216,652.70
Paycheck	05/01/16	6204	Engebretse...		-SPLIT-	-1,556.86	215,095.84
Paycheck	05/01/16	6205	Holden, Don		-SPLIT-	-1,473.20	213,622.64
Liability C...	05/01/16	6206	Edward Jon...	580-97...	-SPLIT-	-251.26	213,371.38
Check	05/01/16	6207	D. Holden	month ...	Maint-R...	-44.97	213,326.41
Deposit	05/05/16			Deposit	UNDEP...	8,841.34	222,167.75
Bill Pmt -C...	05/13/16	6208	AT&T	530-82...	Account...	-373.89	221,793.86
Bill Pmt -C...	05/13/16	6209	Battle Cree...	34-204...	Account...	-80.00	221,713.86
Bill Pmt -C...	05/13/16	6210	City of Corn...	CORO1...	Account...	-66.12	221,647.74
Bill Pmt -C...	05/13/16	6211	City of Corn...	CORO1...	Account...	-138.95	221,508.79
Bill Pmt -C...	05/13/16	6212	City of Corn...		Account...	-81.96	221,426.83
Bill Pmt -C...	05/13/16	6213	Eagle Secu...	inspect ...	Account...	-110.00	221,316.83
Bill Pmt -C...	05/13/16	6214	Law Offices...	MSR r...	Account...	-1,057.50	220,259.33
Bill Pmt -C...	05/13/16	6215	Northern S...	75-312...	Account...	-210.00	220,049.33
Bill Pmt -C...	05/13/16	6216	Pacific Gas...	481492...	Account...	-1,876.81	218,172.52
Bill Pmt -C...	05/13/16	6217	Red Bluff D...	advertis...	Account...	-765.00	217,407.52
Bill Pmt -C...	05/13/16	6218	Servicemas...		Account...	-2,670.04	214,737.48
Bill Pmt -C...	05/13/16	6219	Special Dist...		Account...	-2,420.46	212,317.02
Bill Pmt -C...	05/13/16	6220	Waste Man...	533-00...	Account...	-207.77	212,109.25
Paycheck	05/15/16	6221	Engebretse...		-SPLIT-	-1,556.86	210,552.39
Paycheck	05/15/16	6222	Holden, Don		-SPLIT-	-1,473.20	209,079.19
Check	05/15/16	6223	Corning He...	loan	Capital I...	-6,000.00	203,079.19
Liability C...	05/16/16	6224	Edward Jon...	580-97...	-SPLIT-	-251.26	202,827.93
Bill Pmt -C...	05/16/16	6225	Pacific Gas...	267976...	Account...	-262.51	202,565.42
Check	05/16/16	20...	Intuit	payroll t...	ADMIN-...	-4.00	202,561.42
Liability C...	05/19/16	20...	Electronic F...	94-600...	-SPLIT-	-2,365.44	200,195.98
Deposit	05/31/16			Interest	checkin...	3.70	200,199.68
Total Rabo Checking						-16,453.02	200,199.68
TOTAL						-16,453.02	200,199.68

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday June 21, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda District Logo

The enclosed logo is a draft to start discussions. I took this picture so there is no copy right infringement to worry about.

The board may have other suggestions for a logo.



Corning Healthcare Works for You

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday June 21, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda Directors' descriptions for website

The following are brief descriptions of each director that is placed on the new website. Please feel free to edit and give the office a copy with your preferred changes.

Pat Rasmussen - President

President Rasmussen joined Corning Healthcare District in 2005 and has been an active member of the community for many years. She enjoys farming, reading and keeping up with the news. She has a passion for helping those in need.

[Read more »](#)

Charles Rouse - Vice President

Director Rouse has been on the Corning Healthcare District Board since 2009. He owns a small olive orchard, is an active member in the community and serves as a pastor to a local congregation.

[Read more »](#)

Jan Irvin- Secretary/Treasurer

Director Irvin has been on the Corning Healthcare District Board since 2014. She has an excellent reputation as a phlebotomist in a local clinic.

[Read more »](#)

Ross Turner - Director

Director Turner has served on the Corning Healthcare District Board since 2014. He owns a large olive orchard, is an Eagle Scotts Master and a former member of the Tehama County Board of Supervisors.

[Read more »](#)

Yvonne Boles - Director

Director Boles has served on the Corning Healthcare District Board since 2014. She was on staff with Dr. Wold for many years before working for Nurse Practitioner Sandra Bagwell. More recently she resigned from over 15 years of service as an olive inspector.

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 17, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda NVCSS request for Senior Program Grant

A. Previous years

1. Previous applications not hours and budget
2. 20 hours per week
3. No reduction in pay
4. Continued program under Elain's guidance as she authored and developed the program since the foundation of the grant.
5. Quarterly reporting as is the custom since foundation of the grant.
 - a. Number of persons receiving services per quarter, duplicates at separate events wanted and accepted.
 - b. List Materials used
 - c. Letter from clients accepted and encouraged
 - d. Health talk subjects
 - e. Disease support groups
 - f. Other senior services
 - g. File for Life magnets

B. Attached correspondence of requests for hours accounting and responses received

C. NVCSS current grant application (no hours mentioned and to date no accounting for hours for 2015-2016 year

A. Previous years

July 2014
for
2015-2016 year

Application for Grant or Financial Support

I. Applicant Information

Organization: Northern Valley Catholic Social Service

Address: 2400 Washington Street

City: Redding State: CA Zip: 96001

Telephone: 530-528-7937 Fax: 530-528-8065

Web Site: www.nvcss.org E-mail Address: cadelsid@nvcss.org

Annual Operating budget: Tehama County: \$500,000 (app.)
Agency: \$ 11,107,852

Executive Director: Catherine Wyatt

II. Proposal Information

Proposal Summary

Through the support of the Corning Healthcare District, the Elder Services program of Northern Valley Catholic Social Service has been able to offer important Health Education and Well-Being Services to a highly vulnerable population, the elderly, for the past five years. Clients contacted through this grant not only received essential health and safety information, but also other important support services such as groceries, mobility devices, referrals to other agencies, and more. Elder Services has a direct impact on the people we serve by enhancing their well-being and quality of life. Many seniors subsist on a limited income and are grateful for the additional help that we are able to offer.

With the uncertainty of the State budget and further cuts to elder services programs, we fulfill an important role serving the elder population in the South County of Tehama. We would like to continue the work of Elaine Benwell, Elder Services Coordinator, at 20 hours per week to do the following:

1. Continue the successful "Health Talk" series at the Corning Senior Center
2. Continue the two Diabetes Support Groups in Corning and Los Molinos.
3. Continue the Parkinson's Advocacy Group in Corning.
4. Continue HICAP Medicare counseling.

- 5. Continue distribution of "File of Life" refrigerator magnets.
- 6. Offer one major health related community event in Corning, focused on seniors.
- 7. Expand and enhance the nutrition component of the Elder Services Program so that we can function independently without having to rely on external sources for supplies and provisions (e.g. food for demonstrations and sampling, utensils and other kitchen aids that help people prepare their food). This is a service that is much in demand.

NVCSS Elder Services respectfully request \$ 25,000 for the continued support and expansion of the Elder Services Program.

Proposal Contact Title

Email address Telephone

Goal Health Services Mental Health Services

Total Proposal Budget \$

Total Amount Requested

Is your primary focus for this project to service Southern Tehama County? Yes No

III. Target Population

A. Race/Ethnicity Black/African Asian Latino Pacific Islander White Native American Other

B. Age Group infants/Toddlers (0-5) Children 6-12 Youth 13-23 Adult 18-54 Seniors 55-70 Seniors 70+

C. Other

IV. Documents Requested

For all requests, please provide **seven copies** of the following:

Application
 Proposal narrative: Include how the grant will meet the health related needs of Southern

Elder Services 12 Month budget

Staffing	<u>FTE %</u>	<u>Hours Per Week</u>	<u>Hours Per Year</u>	<u>Fringe Percentage</u>	<u>Annual Cost</u>
County Director Camilla Delsid	10.00%	4	208	30.08%	8,653
Program Assistant Elaine Benwell	50.00%	20	1,040	30.00%	13,398
Total Salary Expense:	<u>60.00%</u>	<u>24</u>	<u>1,248</u>		<u>22,051</u>

Fringe costs is comprised of payroll taxes, health, vacation and sick accruals.

Tehama County.

The goal of NVCSS Elder Services is to sustain a program that provides vital health information and practical assistance to the senior citizens of Tehama County. Through the generous support of the Corning Healthcare District, our program has been privileged to serve over 350 people in the South County area. During the past year we have offered vital health information through Health Talks, Diabetes Support Groups, Parkinson's Advocacy Groups, Nutrition Classes, and Fitness and Exercise Classes. We have also provided File of Life Refrigerator Magnets, Diabetes Glucose Meters, Mobility Devices, Pedometers, Brain Games, and Medicare Counseling, as well as food and incontinence supplies, home safety checks, and referrals.

A brief history of your organization including the date of origin, its mission and goals

Established in 1986, NVCSS began providing counseling services in Redding, California with one employee. Since then, it has expanded into an effective, multiservice agency that serves six counties and is funded by public and private resources including the generous donations of North State individuals and businesses. As a tax-exempt, public benefit corporation with a 501(c)(3) designation, the agency serves thousands of individuals and families every year.

Northern Valley Catholic Social Service, Inc. (NVCSS) has a proven history of commitment to the community, striving to inspire change in the lives of individuals and families challenged by difficult times. The agency is dedicated to serving the (very) low income, mentally-ill, developmentally disabled, teen parents and children.

Our **mission**, simply stated, is to reach out effectively in care and in love to serve the unmet needs of all people in our communities. Our guiding principles are: a commitment and advocacy to social justice and caring in our relationships; the value and dignity of human life at all stages of development from conception to death; the central importance of the family and the sacredness of marriage; a special emphasis on the poor, the aged and the distressed; a belief that programs benefit people only when they contribute to the individual's freedom and independence.

The **goal** of NVCSS is to reduce the effects of poverty through a multitude of services in Butte, Glenn, Shasta, Siskiyou, Tehama, and Trinity Counties. Programs vary according to the needs of each community, but are focused on helping individuals and families successfully overcome life's challenges. Special emphasis is placed on addressing unmet needs of the community. Through the collective vision and hard work of its knowledgeable, professional staff and active, well-respected Board of Directors, NVCSS continues to be one of the leading private, non-profit social service agencies in the North State region.

NVCSS compassionately and respectfully helps people regain their independence through programs in areas such as: Assistance to new citizens; Case management;

Community support; Elder services; Family support; Housing; Mental health services; Parenting; Teen services.

Board of Directors list

Attached

V. Provide one copy of each of the following

IRS Determination letter of 501(c)(3) -- Attached

Camilla Delsid for Cathy Wyatt
July 14, 2014

July 14, 2014

Signature of Executive director or Board President

Date

*If you are issued a grant the Board requires you provide a quarterly report on the progress of the program as it pertains to the grant and its affect on Southern Tehama County resident's heath related needs. It is also required that you attend a Board meeting of the Corning Healthcare District in one year's time in order to give a final progress report on the project and how the health related needs of the south county have been met.

Northern Valley Catholic Social Service
Elder Services
12 Month budget

Revenue

Corning Healthcare District	\$ 25,000
St. Elizabeth Hospital	3,300
Annual Fund	1,000
Total Funding	<u>\$ 29,300</u>

Expenses

Salaries & Fringe	\$ 22,051
Supplies	325
Insurance(Worker's Comp.&General Liability)	1,103
Mileage and Travel	1,000
Client Cost of Care	1,000
Indirect	3,822
Total Expenses	<u>29,300</u>
Change In Net Assets	<u>\$ (0)</u>

7/14/2014

7.

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
PHILADELPHIA PA 19255-0023

004683.127036.0016.001 1 MB 0.309 842



NORTHERN VALLEY CATHOLIC SOCIAL
SERVICE INC
1020 MARKET ST
REDDING CA 96001

Date of this notice: 04-22-2004

Employer Identification Number:
20-0984601

Form: SS-4

Number of this notice: CP 575 A

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 20-0984601. This EIN will identify your business account, tax returns, and documents even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, please use the label IRS provided. If that isn't possible, you should use your EIN and complete name and address shown above on all federal tax forms, payments and related correspondence. If this information isn't correct, please correct it using the tear off stub from this notice. Return it to us so we can correct your account. If you use any variation of your name or EIN, it may cause a delay in processing and may result in incorrect information in your account. It also could cause you to be assigned more than one EIN.

Based on the information from you or your representative, you must file the following form(s) by the date shown next to it.

Form 941	10/31/2004
Form 1120	09/15/2004
Form 940	01/31/2005

If you have questions about the form(s) or the due date(s) shown, you can call us at 1-800-829-4933 or write to us at the address at the top of the first page of this letter. If you need help in determining what your tax year is, you can get Publication 538, Accounting Periods and Methods, at your local IRS office.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a determination of your tax classification, you may seek a private letter ruling from the IRS under the procedures set forth in Revenue Procedure 98-01, 1998-1 I.R.B.7 (or the superceding revenue procedure for the year at issue).

8

NORTHERN VALLEY CATHOLIC SOCIAL SERVICES, INC.
Board of Directors

DR. DAVID GASMAN, PRESIDENT

Psychiatrist
310 Weldon (Kate) Retired - 5/86
Redding, CA 96001
(C) 209-7581 (H) 246-2819 (FAX) 244-0709

KEITH F. HUNTING, VICE PRESIDENT

Managing Partner, D.H. Scott & Company CPA - 9/98
900 Market Street, Suite D
Redding, CA 96001
(W) 243-4300 (Fax) 243-4306
(H) 241-3735 (Cell) 949-9590
2230 Wicklow St., Redding, CA 96001

DIANE GERARD, SECRETARY

10194 Victoria Drive (Lou) Retired - 7/98
Redding, CA 96001
(H) 243-5328 (FAX) 246-5680

KIM NIEMER, TREASURER

Director of Community Services, City of Redding
777 Cypress Avenue
Redding, CA 96001
(W) 225-4085 (H) 604-2288

LORI BAXTER - 7/07

Senior Vice President, North Valley Bank - Credit
Administrator
300 Park Marina Circle
Redding, CA 96001
(W) 226-2902 (H) 241-5840
3930 Oro Street., Redding, CA 96001

FATHER KEITH CANTERBURY

Semi-Retired Priest
P.O. Box 2663
Weaverville, CA 96093
(H) 410-4556

JANE FLYNN

Business Owner, Pacific Farms
1000 Rio Vista
Red Bluff, CA 96080-2054
(Cell) 945-6532
(H) 527-7823 (W) 385-1475

JOHN KENNY - 12/86

Attorney, Managing Partner, Kenny, Snowden & Norine
2701 Park Marina Drive
Redding, CA 96001
(W) 225-8990 (FAX) 225-8944
(H) 243-9413 (CELL) 524-2805
2247 Oak Ridge Court, Redding, CA 96001
Jody - Assistant

JILL LETENDRE

220 W. Center
Yreka, CA 96097
(W) 938-4235 (CELL) 261-1995
(H) 842-8956
16315 Woodside Road
Weed, CA 96094
Redding, CA 96003

SISTER PATRICIA MANOLI

St. Elizabeth Hospital
2550 Sr. Mary Columba Drive
Red Bluff, CA 96080
(W) 529-8015
(H) 528-1454
2202 Grove Circle
Red Bluff, CA 96080

SANDY POPE, - 2/96

Title Officer, First American Title (Jim)
1600 West Street
Redding, CA 96001
(W) 243-4525 ext. 210 (FAX) 243-0943
(H) 221-1851
3434 Inverness St., Redding, CA 96002

MARGE REMEDIOS

Retired Business Owner 9/99
4685 Saratoga Dr., Redding 96002
(H) 222-2007
4685 Saratoga Drive
Redding CA 96002

DR. STEPHEN D. SCHWARTZ - 7/04

Retired Dermatologist
1985 Hooker Oak Ave. (Katharyn)
Chico, CA 95928
(H) 891-0626

REV. BILL STEGALL - 5/06

Retired Minister
845 Dawson Court (Mary)
Redding, CA 96003
(H) 244-0493 (Cell) 227-4925

JIM WAYNE 1/11

Retires Sales/Marketing
P.O. Box 4981
Chico, CA 95928
(H) 530-342-7584
(C) 530-521-1465

B. Attached correspondence of requests
for hours accounting and responses given

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday June 21, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda UPDATE: NVCSS report

I just received this report of the hours for 2014 – 2015 compared to 2015 – 2016.

2014 – 2015 average hours worked on the program was 20 per week. The 2015 2016 average hours worked on the program was 15 per week.

	<u>Employee</u>	<u>Hours</u>	<u>Costs</u>	<u>Employee</u>	<u>Hours</u>	<u>Costs</u>
July 2014	Elaine Benwell	92.00	1,927.79	Camilla Delsid	9.01	323.38
August 2014	Elaine Benwell	87.00	1,866.11	Camilla Delsid	7.36	317.81
September 2014	Elaine Benwell	88.00	1,864.77	Camilla Delsid	7.32	311.94
October 2014	Elaine Benwell	85.00	1,808.74	Camilla Delsid	8.87	345.40
November 2014	Elaine Benwell	77.01	1,705.93	Camilla Delsid	3.98	241.79
December 2014	Elaine Benwell	73.00	1,720.49	Camilla Delsid	5.94	272.31
January 2015	Elaine Benwell	84.00	1,893.16	Camilla Delsid	8.82	358.49
February 2015	Elaine Benwell	74.89	1,734.58	Camilla Delsid	8.24	340.69
March 2015	Elaine Benwell	76.00	1,781.93	Camilla Delsid	5.99	271.61
April 2015	Elaine Benwell	83.69	1,817.80	Camilla Delsid	9.63	346.44
May 2015	Elaine Benwell	80.62	1,781.37	Camilla Delsid	8.24	346.44
June 2015	Elaine Benwell	<u>82.00</u>	<u>1,752.34</u>	Camilla Delsid	<u>9.59</u>	<u>346.44</u>
		983.21	21,655.01		92.99	3,822.74
Total Hours		1,076.20				
Total Salaries & Fringe		25,477.75				
Total Operating Costs		12,349.97				
Total Indirect		4,333.83				
	Total	<u>42,161.55</u>				

	<u>Employee</u>	<u>Hours</u>	<u>Costs</u>	<u>Employee</u>	<u>Hours</u>
July 2015	Elaine Benwell	63.20	1,521.83	Camilla Delsid	10.71
August 2015	Elaine Benwell	60.00	1,458.83	Camilla Delsid	9.33
September 2015	Elaine Benwell	67.23	1,580.60	Camilla Delsid	8.26
October 2015	Elaine Benwell	65.00	1,559.22	Camilla Delsid	10.15
November 2015	Elaine Benwell	62.25	1,494.41	Camilla Delsid	3.77
December 2015	Elaine Benwell	59.12	1,475.92	Camilla Delsid	-
January 2016	Elaine Benwell	63.60	1,893.16	Camilla Delsid	-
February 2016	Elaine Benwell	59.95	1,505.73		
March 2016	Elaine Benwell	62.89	1,530.10		
April 2016	Elaine Benwell	66.50	1,621.30		
May 2016	Elaine Benwell	<u>61.86</u>	<u>1,475.12</u>		
		691.60	17,116.22		42.22
Total Hours		737.96			
Total Salaries & Fringe		19,033.76			
Total Operating Costs		4075.4			
Total Indirect		3389.11			
	Total	<u>26,498.27</u>			

Costs Employee Hours Costs

392.64

379.59

351.82

392.59

257.83

35.74

(35.74)

<hr/>	Gevena Jobe	<hr/>	<hr/>
		4.14	143.07
1,774.47		4.14	143.07

Q NVCSS Search

Search Mail Search

Compose

Sort by date Archive Move Delete Spam More

Inbox (11)

Drafts (3)

Sent

Archive

Spam (13)

Trash

Smart Views

Folders (17)

Alliance

Articles

AT and T

Attorney

ATV

Auditor

bids

Blood Source

chamber

CHD

children first

City of Corning

CMA

comcast

Community Events...

County

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county S.S.

CPAs

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CSDA

CSDA List S... (2)

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Directors

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Dr Song

Eagle Systems

editors

education

Election Board

ESCC

ESCC Speakers

Express personnel

Feather River Hospi...

GM Climate Control

Grant Requests

health fair snap-ed

Health Partnership

internet orders

Intuit Quick... (11)

LAFCO

legislative updates

Leibert Law

Logue

Newspapers

northern services

NVCSS

Out of Office

Parkinsons Disease...

Patients Ri... (2)

police reports

public requests

MrsSarahPierce on flickr

Fwd: elder services budget

Camilla Delsid <cadelsid@nvcss.org> 10/07/15 at 9:1 To Shirley Fay

----- Forwarded message -----

From: Dan Johnson <djohnson@nvcss.org> Date: Wed, Sep 23, 2015 at 3:27 PM Subject: elder services budget To: Erna <efriedeberg@nvcss.org>, Camilla Delsid <cadelsid@nvcss.org> Cc: Kathy Lytle <klytle@nvcss.org>

Hi,

I added the \$1,000 to the \$25,000 HCD amount and was able to take Elaine from 35% to 37.5%.

dan

Daniel Johnson, Chief Financial Officer



530-247-3327 2400 Washington Avenue Redding, CA 96001

With Kind Regards, Camilla Würfel-Delsid, PhD

Northern Valley Catholic Social Service Tehama County Dr. Camilla Würfel-Delsid Board of Immigration Appeals Accredited Representative (DHS)

220 Sycamore St., Ste. 101 Red Bluff, CA 96080 96080 (530) 528-7937

Corning Family Resource Center 175 Solano Street Corning, CA 96021 (530) 824-7670

e-mail: cadelsid@nvcss.org http://www.nvcss.org



chd 9 23 2... .xls

Reply Reply to All Forward More

Click to reply all

Attachment
for email 10-7-16

**Northern Valley Catholic Social Service
Elder Services
12 Month budget**

Revenue

Corning Healthcare District	\$ 26,000
St. Elizabeth Hospital	3,000
Annual Fund	-
Total Funding	<u>\$ 29,000</u>

Expenses

Salaries & Fringe	\$ 22,001
Supplies	296
Insurance(Worker's Comp.&General Liability)	1,320
Mileage and Travel	750
Client Cost of Care	850
Indirect	3,783
Total Expenses	<u>29,000</u>
Change In Net Assets	<u>\$ 0</u>

9/23/2015

CORNING HEALTHCARE DISTRICT

P.O. Box 996

Corning, California 96021

Phone (530) 824-5451 Fax (530) 824-5419

crghealth@sbcglobal.net

12-3-15

Erna Friedeberg
Northern Valley Catholic Social Service
2200 Sycamore Suite 101
Red Bluff, CA 96080

Dear Director Erna,

Thank you for taking the time to speak with me this morning. Hope you had a pleasant Thanksgiving and will have a enjoyable Christmas.

On July 21, 2015, the directors of Corning Healthcare District voted to increase the amount of the grant from \$24,000 to \$26,000 to cover increase of hours worked on the senior services program supported by our grant.

Please send verification of the increased weekly hours from 2014 – 2015 to weekly hours currently dedicated to the program.

Sincerely,

President Patricia Rasmussen
By

Shirley Engebretsen Ph. D.
District Manager

cc: Attorney Andrews - Corning Healthcare District

CORNING HEALTHCARE DISTRICT

P.O. Box 996

Corning, California 96021

Phone (530) 824-5451 Fax (530) 824-5419

crghealth@sbcglobal.net

11-24-15

Cathy Wyatt
Northern Valley Catholic Social Service
2400 Washington Ave.
Redding, CA 96001 – 2832

Dear Director Cathy Wyatt,

On July 21, 2015, the directors of Corning Healthcare District voted to increase the amount of the grant from \$24,000 to \$26,000 to cover increase of hours worked on the senior services program supported by our grant.

Please send verification of the increased weekly hours from 2014 – 2015 to weekly hours currently dedicated to the program.

Sincerely,

President Patricia Rasmussen
By

Shirley Engebretsen Ph. D.
District Manager

cc: Attorney Andrews - Corning Healthcare District

Subject: Re: grant request forms
From: Erna Friedeberg (efriedeberg@nvcss.org)
To: crghealth@sbcglobal.net;
Date: Wednesday, February 24, 2016 4:24 PM

Phone request for information on hours.
This was the response

Thank you Dr. Shirley. We will come prepared to speak about the services provided in Tehama County with the Corning Healthcare District funding. We appreciate our partnership and look forward to working with you in future.

Best,
Erna

Erna Friedeberg, MPA
Regional County Director of Program Development
Northern Valley Catholic Social Service
530-520-1499



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(2) requested to discard and delete this e-mail and any attachments, and
(3) requested to immediately notify us by e-mail that you mistakenly received this message.

On Wed, Feb 24, 2016 at 4:13 PM, Shirley Fay <crghealth@sbcglobal.net> wrote:

Erna,

Thank you for getting back to me so quickly. I've placed NVCSS' grant request on the agenda for Tuesday, June 21, 2016. Please find attached a cover letter for the grant request and the actual application form.

Sincerely,

Shirley Engebretsen Ph. D.
Corning Healthcare District
PO Box 996, Corning CA 96021
(530) 824-5451 Ph
(530)824-5419 Fx

Subject: NVCSS
From: Shirley Fay (crghealth@sbcglobal.net)
To: efriedeberg@nvcss.org;
Date: Monday, March 7, 2016 8:30 AM

Request for financial accuracy
Concerning hours an current application

Erna,

Good morning. I hope you had a pleasant weekend.

I was reviewing a letter "from the director's desk" by Cathy Wyatt, Executive Director. I noted at the bottom of the letter was a link to NVCSS Annual Report: Fiscal Year 2014-2015.

It dawned on me this morning that the letter may have been in response to my conversation with you concerning the application for the grant.

If that is correct, I will need that link forwarded to me again. I apologize for any inconvenience to you. If, on the other hand, you will be sending the application and requested financial reports separately, then there is no need to resend the link.

Thank you,

Shirley Engebretsen Ph. D.
Corning Healthcare District
PO Box 996, Corning CA 96021
(530) 824-5451 Ph
(530)824-5419 Fx

CORNING HEALTHCARE DISTRICT
P.O. Box 996
CORNING, CALIFORNIA 96021
PHONE (530) 824-5451 FAX (530) 824-5419
crghealth@sbcglobal.net

6/7/2016

Erna Friedeberg
North Valley Catholic Social Services
220 Sycamore St # 101
Red Bluff CA 96080

Dear Erna,

For several years the CHD has provided funds in support of your Senior Services Program, including an increased grant from \$24,0 now in case I know in certain glasses on and we see in run the light was on my and I will write on shattered all is on PCs line is me there I learned in school all green screen screen varies as a model 00 to \$26,000 in FY 2015-2016. That increase was based on an anticipated increase in the number of hours which your staff would expend on the program during this fiscal year.

Will he will all will

I understand that NVCSS will be requesting an additional grant at the upcoming meeting of the CHD Board of Directors. In order to consider that proposal, it is essential that you respond to our recent request for verification of the weekly hours expended during the past year compared to FY 2014-2015. If we do not have that information by Tuesday, June 14, 2016, the grant request will not be considered.

Sincerely,

Patricia Rasmussen,
President



NORTHERN VALLEY
CATHOLIC SOCIAL SERVICE
REACHING OUT IN CARE AND LOVE TO THOSE IN NEED

Patricia Rasmussen
President
Corning Healthcare District
PO Box 996, Corning CA 96021

RE: Response to request from Corning Healthcare District

June 10, 2016

RE: Response to request from Corning Healthcare District

During the 2015-16 fiscal year, services were enhanced by an increased scope and intensity of service by providing more one-on-one services with Elaine spending 2 lunch hours per week at the Senior Center. This allows the seniors an opportunity to develop a relationship with Elaine in an informal, non-threatening environment. The result has been that often the senior(s) ask questions or share confidential issues and circumstances that they otherwise might not discuss, and allows Elaine more time for detailed and specific answers and follow up. This follow up may include conducting research and doing referrals. This change has moved Elaine into more of a case management role for the Elder Services program. In addition, Elaine has attended the Elder Services Coordinating Council to help streamline and enhance elder services throughout Tehama County.

Elaine Benwell received a promotion at the beginning of fiscal year 2015-2016 due to her increasing responsibilities and capacity around services and research of best practices. This promotion resulted in a more livable wage for Elaine and moved her from a classification of Program Technician to a Case Manager I level position. Elaine's hours were consistent from last year and received the promotion due to an increase intensity of service.

I have attached the financial statement for the Elder Service program for fiscal year 2015-16 with expenses allocated through the month of April 2016. Please contact me if you have further questions. I can be reached at efriedeberg@nvcss.org or 345-1600 extension 2125.

Regards,

Erna Friedeberg, MPA
Regional Director of Program Development

Subject: Re: Information needed for Grant application
From: Shirley Fay (crghealth@sbcglobal.net)
To: efriedeberg@nvcss.org;
Date: Friday, June 10, 2016 1:18 PM

Erna,

I did not yet receive the explanation. I wanted to make sure you did not send it and I didn't receive it.

If I can help in any way, please let me know. I truly want to see the elder program continue. It has saved lives and Elaine does such a marvelous job.

Sincerely,

Shirley Engebretsen Ph. D.
Corning Healthcare District
PO Box 996, Corning CA 96021
(530) 824-5451 Ph
(530)824-5419 Fx

On Thursday, June 9, 2016 10:44 AM, Erna Friedeberg <efriedeberg@nvcss.org> wrote:

Hi Shirley

I've been in meetings all week. I will send an explanation by end of day tomorrow.

Thank you.

On Jun 8, 2016 9:53 AM, "Shirley Fay" <crghealth@sbcglobal.net> wrote:

Erna Friedeberg
North Valley Catholic Social Services
2200 Sycamore Suite 101
Red Bluff CA 95680

Dear Erna,

For several years the CHD has provided funds in support of your Senior Services Program, including an increased grant from 24\$,00 to \$26,000 in FY 2015-2016. That increase was based on an anticipated increase in the number of hours which your staff would expend on the program during this fiscal year.

I understand that NVCSS will be requesting an additional grant at the upcoming meeting of the CHD Board of Directors. In order to consider that proposal, it is essential that you respond to our recent request for verification of the weekly hours expended during the past year compared to FY 2014-2015. If we do not have that information by Tuesday, June 14, 2016, the grant request will not be considered.

Sincerely,

Patricia Rasmussen,
President

Patricia Rasmussen
President
Corning Healthcare District
PO Box 996, Corning CA 96021
(530) 824-5451 Ph
(530)824-5419 Fx

Application paperwork attached just as a reminder

C. NVCSS current grant application (no
hours mentioned and to date no
accounting for hours for 2015-2016 year

Subject: Response
From: Erna Friedeberg (efriedeberg@nvcss.org)
To: crghealth@sbcglobal.net;
Date: Monday, June 13, 2016 2:05 PM

Hello Dr. Shirley,

Please find attached the response for CHCD request regarding Elaine's duties and the additional \$2,000 awarded. I have also attached the financials for the fiscal year through April.

If you or the board have any questions please let me know. NVCSS appreciates all of the support CHCD has provided us over the years.

Regards,

Erna Friedeberg, MPA
Regional County Director of Program Development
Northern Valley Catholic Social Service
530-520-1499



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(3) requested to immediately notify us by e-mail that you mistakenly received this message.

Attachments

- chcd letter.pdf (1.16MB)



NORTHERN VALLEY
CATHOLIC SOCIAL SERVICE
REACHING OUT IN CARE AND LOVE TO THOSE IN NEED

Patricia Rasmussen
President
Corning Healthcare District
PO Box 996, Corning CA 96021

RE: Response to request from Corning Healthcare District

June 10, 2016

RE: Response to request from Corning Healthcare District

During the 2015-16 fiscal year, services were enhanced by an increased scope and intensity of service by providing more one-on-one services with Elaine spending 2 lunch hours per week at the Senior Center. This allows the seniors an opportunity to develop a relationship with Elaine in an informal, non-threatening environment. The result has been that often the senior(s) ask questions or share confidential issues and circumstances that they otherwise might not discuss, and allows Elaine more time for detailed and specific answers and follow up. This follow up may include conducting research and doing referrals. This change has moved Elaine into more of a case management role for the Elder Services program. In addition, Elaine has attended the Elder Services Coordinating Council to help streamline and enhance elder services throughout Tehama County.

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I have attached the financial statement for the Elder Service program for fiscal year 2015-16 with expenses allocated through the month of April 2016. Please contact me if you have further questions. I can be reached at efriedeberg@nvcss.org or 345-1600 extension 2125.

Regards,

Erna Friedeberg, MPA
Regional Director of Program Development

Application for Grant or Financial Support

I. Applicant Information

Organization: Northern Valley Catholic Social Service

Address 1480 South Street

City Corning

State CA

Zip 96021

Telephone 530-345--1600

Fax 530-345-1685

Web Site: NVCSS.org

E-mail Address: efriedeberg@nvcss.org

Annual Operating budget 9,738,619

Executive Director: Cathy Wyatt, LCSW

II. Proposal Information

Proposal Summary

Proposal Contact Erna Friedeberg

Title Regional Director

Email address efriedeberg@nvcss.org

Telephone 530-520-1499

Goal

Health Services

Mental Health Services

Total Proposal Budget\$ \$29,000

Total Amount Requested \$26,000

Is your primary focus for this project to service Southern Tehama County? X YES

III. Target Population

A. Race/Ethnicity

Black/African
Asian

Latino X
Pacific Islander

White X
Native American

Other

B. Age Group X

Adult 18-54

infants/Toddlers (0-5)	Children 6-12	Youth 13-23
X Seniors 55-70	X Seniors 70+	

C. Other

IV. Documents Requested

For all requests, please provide **seven copies** of the following:

Application

Proposal narrative: Include how the grant will meet the health related needs of southern Tehama County.

Northern Valley Catholic Social Service has been a proud partner with the Corning Healthcare District for 7 years providing outreach, education and support to seniors living in southern Tehama County. This collaboration has proven to be successful as this underserved population has received quality and timely services in a manner most effective for them.

Clients contacted through this grant not only received essential health and safety information, but also other important support services such as groceries, mobility devices, referrals to other agencies, and more. Elder Services has a direct impact on the people served by this collaboration by enhancing their well-being and quality of life. Many seniors subsist on a limited income and are grateful for the additional help being offered.

Northern Valley Catholic Social Service would like to continue these much needed services and education through the collaboration of the Corning Healthcare District.

The following services are proposed for the upcoming fiscal year 2016-2017.

1. Continue the popular monthly Health Talks at the Corning Senior Center which provide age-appropriate information about a variety of health, safety, and well-being topics relevant to seniors including but not limited to:

- The importance of diet and nutrition on overall health
- Making Medicare choices
- Healthy aging / healthy lifestyle
- Alzheimer's disease & dementia
- Surviving winter & summer (heatstroke, hydration, hypothermia)
- Caregiving

- End of life issues
 - Oral/dental care
 - Digestion systems and issues
 - Issues associated with the aging eye
 - Blood pressure health
 - Heart disease prevention and warning signs
 - Stroke prevention and warning signs
 - Importance of physical fitness
 - Disaster / emergency preparedness
2. Offer Diabetes and Parkinson's disease support groups as needed.
 3. Continue HICAP Medicare counseling.
 4. Continue to raise public awareness through press releases and outreach by way of participation in community events.
 5. Continue to offer workshops on cooking, nutrition, food safety, and how to shop for and prepare healthy and balanced meals on a limited income. The purpose of these workshops has been to improve the health and vitality of seniors by teaching them to
 - Maximize their food-purchasing power
 - How to read and interpret nutrition labels
 - Relieve food insecurity through an emphasis on local, seasonal, and budget-friendly ingredients
 - Growing their own food
 6. Offer one health-related community event in Corning, focused on seniors.
 7. Attend and participate in the the Elder Service Coordinating Council monthly to network, share resources, problem solve and build a comprehensive network of services for seniors living throughout Tehama County.

NVCSS appreciates the support and partnership with the Corning Healthcare District to provide these much needed services to the seniors in southern Tehama County. Thank you for your consideration in our proposal request.

A brief history of your organization including the date of origin, its mission and goals:

For the past 30 years, NVCSS has provided therapeutic, recovery, advocacy, education, and case management services to a variety of consumers across six counties throughout Northern California. NVCSS works with many different funding sources and operates under contracts from state, federal, county and local entities. Through these resources and with the help of private donors, NVCSS has made major accomplishments in service delivery through the initiation of programs and projects in housing, mental health, elder services, teen services, family strengthening and support, community organizing, and parent education. NVCSS develops programs following best practices, utilizing evidenced based modalities where possible, and focuses on intended outcomes for the clients served.

The mission and goal of the agency are as follows:

Mission Statement

Northern Valley Catholic Social Service reaches out effectively in care and in love to serve the unmet needs of all people in our communities. NVCSS has the primary goal of reducing the impacts of poverty through a variety of services throughout the north state. The agency served over 20,000 clients in 2015, across 10 agency sites, in a six county region. Assisting in the delivery of services by staff were approximately 160 volunteers. Administrative support is organized by regional departments, including Human Resources, Finance, Housing, Systems and Operations, Program Development, Agency Development, and Information Technology. All operations are overseen by the Executive Director. The agency has grown and changed for 30 years, establishing its first service provision in 1986 in Shasta County.

The ability to manage programs with a diverse range of services stems from focused managers and staff along with an administrative infrastructure for support. NVCSS is governed by a strong and active Board of Directors made up of committed community members throughout the six counties being served. This Board of Directors provides oversight and guidance to ensure the agencies core mission and principles are in alignment with providing quality services throughout the community. The Board gives final approval on all contracts. The agency has an active Finance Committee which reviews the agency's fiscal performance monthly and reports directly to the Board of Directors. Counties have local advisory boards that provide input and direction to the agency activities in that county and report directly to the fiduciary board. An Executive Director is the chief administrative officer and is supported by the chief financial officer.

Board of Directors list:

KEITH F. HUNTING, PRESIDENT
Managing Partner, D.H. Scott & Company
CPA - 9/98 (Suzanne)
900 Market Street, Suite D
Redding, CA 96001
(W) 243-4300 (Fax) 243-4306
(H) 241-3735 (Cell) 949-9590
2230 Wicklow St., Redding, CA 96001
khunting@dhscott.com

DR. DAVID GASMAN, PAST PRESIDENT - 5/86

Psychiatrist Retired - (Kate)

310 Weldon Redding, CA 96001

(C) 209-7581 (H) 246-2819 (FAX) 244-0709

dgasman@charter.net

KIM NIEMER, VICE PRESIDENT - 7/08

Director of Community Services, City of Redding

P. O. Box 496071 - (Paul)

Redding, CA 96049-6071

(W) 225-4085 (C) 604-2288

2215 Siena Avenue

Redding, CA 96001-5809

kniemer@cityofredding.org

JIM WAYNE, SECRETARY - 1/11

Retired - Sales/Marketing

P.O. Box 4981

Chico, CA 95928

(H) 530-342-7584

(C) 530-521-1465

jkwayne@aol.com

DAN W. GHIDINELLI, TREASURER - 6/14

Retired CPA, LLP

4785 Yellowstone Drive

Redding, CA 96002

(H) 244-4310

(C) 524-6811

dghidinelli@gmail.com

BOB BOYLE - 3/15

Psychologist - (Mary Jo)

4449 Oak Glen Drive

Redding, CA 96001

(W) 222-4791

(H) 524-4036

Far Northern Regional Center

1900 Churn Creek Road

Redding, CA 96002

drbobboyle@gmail.com

JANE FLYNN - 6/03

Business Owner, Pacific Farms

1000 Rio Vista

Red Bluff, CA 96080-2054

(Cell) 945-6532

(H) 527-7823 (W) 385-1475

jane-flynn@gmail.com

DIANE GERARD - 7/98
Retired Business Owner - (Lou)
10194 Victoria Drive
Redding, CA 96001
(H) 243-5328 (FAX) 246-5680
dianemgerard@yahoo.com

JOHN KENNY - 12/86
Attorney, Managing Partner, Kenny, Snowden & Norine (Peggy)
2701 Park Marina Drive
Redding, CA 96001
(W) 225-8990 (FAX) 225-8944
(H) 243-9413 (CELL) 524-2805
2247 Oak Ridge Court (Peggy)
Redding, CA 96001
Jody - Assistant x215
jskenny@lawkns.com
jlivingston@lawkns.com

JILL LETENDRE - 6/12
Vice President/District Manager, US Bank
1110 Dana Drive
Redding, CA 96003
(W) 223-0540 (CELL) 261-1995
3691 Fair Oaks Court
Redding, CA 96001
Jill.letendre@usbank.com

SANDY POPE - 2/96
Retired Title Officer (Jim)
3434 Inverness St.
Redding, CA 96002
(H) 221-0288
(C) 949-1698
sjpoppe101@sbcglobal.net

MARGE REMEDIOS - 9/99
Retired Business Owner
4685 Saratoga Dr., Redding 96002
(H) 222-2007
(C) 524-2485
remedios@shasta.com

DR. STEPHEN D. SCHWARTZ - 7/04
Retired Dermatologist (Katharyn)
1985 Hooker Oak Ave.
Chico, CA 95926
(H) 891-0626
Sschwa1985@aol.com

SCOTT SHOFFNER – 6/13
Teamwork HR/O2 Staffing (Bridget)
Business Development Specialist
915 Mistletoe Lane
Redding, CA 96002
(W) 223-4674
(C) 953-9489
(H) 224-1204
2074 O'Shea Way
Redding, CA 96003
scott@teamworkhr.com

REV. BILL STEGALL – 5/06
Retired Minister - (Mary)
845 Dawson Court
Redding, CA 96003
(H) 244-0493 (Cell) 227-4925
whstegall@pacbell.net

JEANNE TOMASCHESKI – 06/13
Talk about Trees & Forestry Institute for Teachers
Independent Contractor/Forestry Educator
P. O. Box 492954 (Dan)
Redding, CA 96049
(H) 547-5346
(C) 515-1486
23508 Sunburst Lane
Millville, CA 96062
jeantomski@hotmail.com

V. Provide one copy of each of the following

IRS Determination letter of 501(c)(3): Please find attached

Current Annual Operating budget Summary: Please find attached



Signature of Executive director or Board President

6/13/16

Date

*If you are issued a grant the Board requires you provide a quarterly report on the progress of the program as it pertains to the grant and its affect on Southern Tehama County resident's heath related needs. It is also required that you attend a Board meeting of the Corning Healthcare District in one year's time in order to give a final progress report on the project and how the health related needs of the south county have been met.

Northern Valley Catholic Social Service
Budget FY 2015/2016

	Housing	Regional	Butte County	Glenn County	Shasta County	Siskiyou County	Tehama County	Trinity County	Total
Program Revenue	1,296,910	669,227	5,086,186	26,574	1,847,103	227,607	585,012	-	9,738,619
Less: Program Costs	1,245,620	672,321	4,514,425	40,496	1,719,091	202,252	584,163	6,608	8,984,975
Indirect Costs	131,320	100,906	677,553	6,078	258,012	30,355	87,675	992	1,292,891
Total Program Costs	1,376,940	773,227	5,191,978	46,574	1,977,103	232,607	671,838	7,600	10,277,867
Program Gain (Loss)	(80,030)	(104,000)	(105,792)	(20,000)	(130,000)	(5,000)	(86,826)	(7,600)	(539,248)
Add: Fundraising/Allocations:									
Events	-	-	54,792	15,000	71,000	-	5,500	2,600	148,892
Annual Fund	-	-	24,000	-	32,000	-	20,800	-	76,800
Annual Catholic Appeal	67,000	109,000	27,000	5,000	27,000	5,000	55,000	5,000	300,000
Total Fundraising/Allocations	67,000	109,000	105,792	20,000	130,000	5,000	81,300	7,600	525,692
Net Gain (Loss) After Fundraising/Allocations	(13,030)	5,000	-	-	-	-	(5,526)	-	(13,556)
Other Income and Expense:									
Developer's Fee	100,000	-	-	-	-	-	-	-	100,000
Endowment/Planned Giving	-	50,000	-	-	-	-	-	-	50,000
Net Gain (Loss) After Other Income and Expense	86,970	55,000	-	-	-	-	(5,526)	-	136,444
Non-Operating Income and Expense:									
N. Washington Plaza-Net of Rental Income	-	1,592	-	-	-	-	-	-	1,592
Total Gain (Loss)	86,970	56,592	-	-	-	-	(5,526)	-	138,036

**Elder Services
Statement of Activity
July 1, 2015 through April 30, 2016**

	July	August	September	October	November	December	January
Income							
4300 - Local Grants (Corning Health Care District)	2,083.34	2,083.34	2,083.34	2,083.34	2,083.34	2,083.34	2,083.34
4400 - Foundations (Dignity Health/St. Elizabeth's)	250.00	250.00	250.00	250.00	250.00	250.00	250.00
Total Income	<u>2,333.34</u>	<u>2,333.34</u>	<u>2,333.34</u>	<u>2,333.34</u>	<u>2,333.34</u>	<u>2,333.34</u>	<u>2,333.34</u>
Expense							
7010 - Salaries	1,293.19	1,231.65	1,309.46	1,320.79	1,124.87	948.60	1,067.14
7011 - Sick Leave	62.35	62.30	62.73	63.39	55.81	47.73	50.92
7012 - Vacation	84.36	84.27	84.81	85.63	73.43	60.61	66.48
7020 - Payroll Tax Expense	104.36	97.03	101.34	105.03	114.11	117.30	143.23
7040 - Health Benefits	346.91	346.40	349.13	353.36	346.56	336.50	289.89
7050 - Pension Expense	91.93	85.70	89.38	92.55	100.20	72.94	70.01
	1,983.10	1,907.35	1,996.85	2,020.75	1,814.98	1,583.68	1,687.67
Salaries and Fringe	10.17	0.00	55.24	44.13	0.00	4.08	0.00
7100 - Supplies	25.57	0.00	43.27	0.00	0.00	0.00	0.00
7200 - Telephone	101.71	0.00	0.00	0.00	0.00	0.00	0.00
7250 - Rent	72.28	84.93	91.41	86.73	83.74	63.10	72.45
7280 - Insurance	0.00	2.20	0.00	2.26	0.00	0.00	0.00
7300 - Memberships	2.25	0.00	13.96	0.00	1.96	10.39	0.00
7355 - Fees & Licenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7400 - Postage	18.88	0.03	2.32	18.85	18.85	18.85	0.67
7640 - Copies	22.43	29.18	0.00	70.91	72.35	7.37	48.46
7500 - Mileage and Travel	0.00	0.00	0.00	0.00	2.00	0.00	0.00
7510 - Employment Cost & Fees	0.00	0.00	0.00	0.00	3.35	3.71	0.00
7550 - Training Conferences	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7600 - Client Cost of Care	3.59	4.89	5.21	20.20	10.60	10.53	14.55
7700 - Contract Services	0.00	0.00	93.54	0.00	117.10	43.50	42.22
7940 - Depreciation	361.24	315.17	350.36	336.25	334.04	250.95	264.34
7999 - Allocated Indirect Expense	2,601.22	2,343.75	2,652.36	2,600.08	2,458.97	1,996.16	2,130.36
Total Expense	<u>(267.88)</u>	<u>(10.41)</u>	<u>(319.02)</u>	<u>(266.74)</u>	<u>(125.63)</u>	<u>337.18</u>	<u>202.98</u>
Net Income							

Elder Services
Statement of Activity
July 1, 2015 through April 30, 2016

	February	March	April	TOTAL	Budget	Variance	Percentage
Income							
4300 - Local Grants (Coming Health Care District)	2,083.34	2,083.34	2,083.34	20,833.40	26,000.00	5,166.60	80.13%
4400 - Foundations (Dignity Health/St. Elizabeth's)	250.00	250.00	250.00	2,500.00	3,000.00	500.00	83.33%
Total Income	<u>2,333.34</u>	<u>2,333.34</u>	<u>2,333.34</u>	<u>23,333.40</u>	<u>29,000.00</u>	<u>5,666.60</u>	<u>80.46%</u>
Expense							
7010 - Salaries	1,037.77	1,099.81	1,168.89				
7011 - Sick Leave	52.39	51.21	57.71				
7012 - Vacation	70.46	68.89	76.98				
7020 - Payroll Tax Expense	140.14	123.57	90.25				
7040 - Health Benefits	327.56	320.02	363.57				
7050 - Pension Expense	72.23	76.15	79.78				
Salaries and Fringe	<u>1,700.55</u>	<u>1,739.65</u>	<u>1,837.18</u>	<u>18,271.76</u>	<u>22,001.00</u>	<u>3,729.24</u>	<u>83.05%</u>
7100 - Supplies	21.41	0.00	5.38	140.41	296.00	155.59	47.44%
7200 - Telephone	0.00	0.00	0.00	68.84	0.00	(68.84)	0.00%
7250 - Rent	0.00	0.00	0.00	101.71	0.00	(101.71)	0.00%
7280 - Insurance	71.58	171.13	90.57	887.92	1,320.00	432.08	67.27%
7300 - Memberships	0.00	0.00	0.00	4.46	0.00	(4.46)	0.00%
7355 - Fees & Licenses	0.00	9.65	0.00	38.21	0.00	(38.21)	0.00%
7400 - Postage	0.00	0.49	9.80	10.29	0.00	(10.29)	0.00%
7640 - Copies	0.00	19.83	0.00	98.28	0.00	(98.28)	0.00%
7500 - Mileage and Travel	45.98	62.02	36.64	395.34	750.00	354.66	52.71%
7510 - Employment Cost & Fees	0.00	0.00	0.00	2.00	0.00	(2.00)	0.00%
7550 - Training Conferences	0.00	0.00	0.00	7.06	0.00	(7.06)	0.00%
7600 - Client Cost of Care	0.00	0.00	0.00	0.00	850.00	850.00	0.00%
7700 - Contract Services	11.25	7.50	7.88	96.20	0.00	(96.20)	0.00%
7940 - Depreciation	77.76	429.00	139.42	942.54	0.00	(942.54)	0.00%
7999 - Allocated Indirect Expense	289.21	311.53	286.61	3,099.90	3,783.00	683.10	81.94%
Total Expense	<u>2,217.74</u>	<u>2,750.80</u>	<u>2,413.48</u>	<u>24,164.92</u>	<u>29,000.00</u>	<u>4,835.08</u>	<u>83.33%</u>
Net Income	<u>115.60</u>	<u>(417.46)</u>	<u>(80.14)</u>	<u>(831.52)</u>	<u>0.00</u>	<u>(831.52)</u>	

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday June 21, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Regular Agenda Dignity Health Clinic in Corning

Dignity Health has requested to speak to the board possible about future partnerships.

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday June 21, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda Removal of window ledges in front of building

Last winter we had to remove the ledges in front of several windows because water leaks.

Window ledges are made of Styrofoam and continually need repair because clients sit on the ledges, put their feet on them and lean their bicycles up against them.

Would like to remove the remainder ledges the front of the building, both to keep the appearance consistent, and to stop the damage and repairs. The side ledges and back ledges are not being damaged due to the bushes that protect them in the fact that there is no sidewalk near them.

Recommendation: Removal of the window ledges the front of the building

F.C. BICKERT CO., INC.

LATH &
PLASTER



CA Lic. No. 531785

NV Lic. 0078018

4/1/16

To: Corning Healthcare

Re: Bid for plaster repairs on front of Corning Healthcare per job walk with Glen

Price for lath & cement plaster per job walk, and the following qualifications:

\$1,970

Scope of work:

- *Remove band at select windows on front of building.
 - *Repair areas after band removed and refinish
 - *1 color acrylic finish to match as close as possible. May not be exact match
 - *Acceptance of bid in writing within 5 days of bid date
- Price good on all work completed by 8/1/16

Bid includes:

- I. Supplemental Conditions
 1. Sufficient water bibs and pressure provided for our use on jobsite as well as electricity
 2. General Contractor or owner must provide restroom & sanitation facility in compliance with CALOSHA
 3. Protection of all adjacent surfaces
 4. We are not responsible for finish paint applied prior to our base coat application.
 5. Acceptance of our standard subcontract agreement
 6. F.C. Bickert Co., Inc. carries General Liability and Workers Comp Insurance
 7. Job made ready to allow uninterrupted operation, once work has begun.
- II. Bid Excludes
 1. Any furring, framing, or blocking required for support of lath.
 2. Any caulking or sealants or any work where siding shown

Bill Groom
(530) 529-3575
(530) 529-3177

1315 Vista Way
Red Bluff, CA 96080

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday June 21, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda consolidation of election

It is time for the general election this November. Directors Rasmussen and Turner will be up for reelection. Resolution needs to be made to consolidate elections with the Tama County Gen. elections in order to save finances.

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday June 21, 2016
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Agenda Budget 2016-2017

Please bring the draft budget received in May. Once the directors have finalized the budget, it will be reproduced in its final form.