

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, September 17, 2024
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 5:00 pm

ROLL CALL: **Directors:** Valanne Cardenas, Lilia Ramirez, and Ross Turner present.
Director Boles and Director Hunn were absent. Director Turner presided.

ALSO PRESENT:

DISTRICT MANAGER: Tina E Hale present.

PLEDGE OF ALLEGIANCE: The pledge was given.

INVITATION TO PUBLIC TO ADDRESS BOARD:

ADOPTION OF AGENDA: A motion was made by Director Cardenas to adopt the agenda.
A second was made by Director Ramirez. The motion was approved unanimously.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

MINUTES: A motion was made by Director Ramirez to adopt the minutes from the previous meeting held on
August 20, 2024. A second was made by Director Cardenas. The motion was approved unanimously.

FINANCIAL REPORT: A motion was made by Director Ramirez to adopt the financial reports for August 2024.
A second was made by Director Cardenas. The motion was approved unanimously.

PRESIDENT'S REPORT:

DIRECTOR'S REPORT:

DISTRICT MANAGER: Tina Hale reported on an opportunity to sponsor a grant to Tehama County Hospice and
Home Health.

COMMENTS AND REPORTS FROM MAINTENANCE DEPARTMENT: Mike Smith reported on the progress of the new
Corning High School student currently working with the maintenance department.

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REGULAR AGENDA:

-IT INSTALLATION IN EMS STATION

After discussion, the District Manager was directed to approve limited costs incurred during the installation of an internet connection in the EMS station. Any material costs would be brought to the Board for approval.

-POLICY MANUAL REVIEW

After discussion, Director Cardenas made a motion to approve the changes to the Corning Healthcare District Policy and Procedure Manual, including "Receipt and Disbursement Control", "Investment of District Funds", "Reserve Policy and "Capital Asset Policy".

The "Annual Statement of Investment Policy 2024" was presented to the Directors at this time. A second was made by Director Ramirez. The motion was approved unanimously.

ADJOURNMENT: 6:36 PM

Tina E Hale
District Manager

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