

**CORNING HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MINUTES  
Tuesday, Sept.17,2019  
DISTRICT CONFERENCE  
275 SOLANO STREET STE 103  
MEUSER BUILDING**

**CALL TO ORDER:** 6:00 p.m.

**ROLL CALL:** President Charles Rouse

**Directors:** Ross Turner, Yvonne Boles, Lilia Rodriguez, Valanne Cardenas  
**District Manager:** Shirley Engebretsen-excused absence,

**ALSO, PRESENT:** Attorney Andrews, Jan Irvin, Mike Smith

**PLEDGE OF ALLEGIANCE** 6:pm

**INVITATION TO PUBLIC TO ADDRESS BOARD:**

**ADOPTION OF AGENDA:**

Director Turner made a motion to adopt the agenda as presented. The motion was seconded and approved.

**MINUTES:** Nothing to report

**FINANCIAL REPORT:**

**PRESIDENT'S REPORT:**

**DIRECTORS' REPORT:**

Vice President Boles would like a special meeting October 3, 2019 to discuss the shower trailers.

**District Manager:** Nothing to report

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:** Nothing to report

**REGULAR AGENDA:**

**1.Extended parking lot behind the clinic**

Director Turner made a motion to hire an engineer for the parking lot behind the clinic.  
The motion was seconded and approved.

**2. Maintenance manager salary**

A motion was made by Director Turner to increase Mike Smith's salary to \$51,688.45 retroactive as of July,2019.  
The count was 3-Ayes Directors Turner, Rodriguez, Boles, and 2-nays from Director Cardenas, and President Rouse.

### **3.SDRMA (MOU)**

The Memorandum of Understanding received from Special District Risk Management passed and approved. Ayes- Rouse, Turner, Boles, Rodriguez, Cardenas. Nays-0

### **4. Future District Manager qualifications - action**

Manager Engebretsen requested a consideration of a plan for retirement.

Direction was given to add an item on next month's agenda and that an ad-hoc committee be formed to develop the qualifications for the next District manager.

### **5. Director Rodriguez gave her resignation to step down as the secretary/treasure**

### **6. Director Cardenas volunteered replacing Director Rodriguez as secretary treasure.**

### **7. Director Turner made a motion to accept the Audit as presented motion was seconded and approved.**

### **ADJOURNMENT: 7:37 P.M.**

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Shirley Engebretsen Ph. D.  
District Manager

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Jan Irvin Administration Assistant

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