

Agenda Packet
Corning Healthcare District
Meeting of the Board of Directors
Tuesday October 20, 2020

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday October 20, 2020
District conference room
or video conferencing
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Tina Bonham, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner, Pat Hunn

District Manager: Tina Bonham

ALSO PRESENT: Attorney Andrews, Mike Smith

If you would like to attend by video conferencing, call 530-824-5451

PLEDGE OF ALLEGIANCE:

INVITATION TO PUBLIC TO ADDRESS BOARD:

If there is anyone in the audience wishing to speak on items not already set on the Agenda, please state your name, and briefly identify the matter you wish to have placed on the Agenda. The Directors will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to discuss the issue. The law prohibits the Directors from taking formal action on the issue, however, unless it is placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject

ADOPTION OF AGENDA:

ADOPTION OF MINUTES: September 15, 2020 Meeting Minutes

ADOPTION OF FINANCIAL REPORT:

PRESIDENT'S REPORT:

POSTED THURSDAY, October 15, 2020

COMMENTS AND REPORTS FROM DIRECTORS:

COMMENTS AND REPORTS FROM DISTRICT MANAGER:

COMMENTS AND REPORTS FROM HEAD OF MAINTENANCE:

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: Elder Services Quarterly Report

REGULAR AGENDA:

2019-2020 Audit
Appointment of Vice President to the Board of Directors
Repairs to the AC unit at 275 Solano Street
Apply for a grant for Deenergization Preparedness
Schedule strategic planning meeting

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. This institute is an equal opportunity provider, and employer.

CORNING HEALTHCARE DISTRICT BOARD OF DIRECTORS MEETING MINUTES Tuesday, September 15, 2020 275 SOLANO STREET CONFERENCE ROOM MEUSER BUILDING, CHD CAMPUS VIDEO CONFERENCING

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Lilia Rodriguez, Ross Turner, Valanne Cardenas and Pat Hunn present

District Manager: Tina Bonham present

ALSO PRESENT: Attorney Andrews present via Video Conferencing.

Mike Smith

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: President Boles welcomed Lynda Cameron from Rock Creek Construction who was present via Video Conferencing.

A motion was made by Director Turner to adopt the agenda as presented. The motion was seconded and approved.

MINUTES: A motion was made by Director Rodriguez to adopt the minutes from the previous meeting held on 8/18/20. The motion was seconded and approved.

FINANCIAL REPORT: A motion was made by Director Turner to adopt the financial reports for August. The motion was seconded and approved.

PRESIDENT'S REPORT: No report

DIRECTOR'S REPORT: No report

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS: There were none given.

DISTRICT MANAGER: Tina Bonham explained the correction made to the 2020-2021 budget.

<u>COMMUNICATIONS, CORRESPONDENCE AND INFORMATION:</u> Ruby Rodriguez from Adventist Health reported on changes due to COVID-19, updates on client stats, telehealth services for the underserved community and new providers that have joined the clinic. She provided information about their Diabetic Educator.

A request was made for plexiglass shields for the reception area in the clinic. It was agreed that the district would finance and install the shields.

OPEN SESSION:

REGULAR AGENDA:

Corning Healthcare District Conflict of Interest Code Review -

The law requires that the Conflict of interest Code be reviewed every two years. A public hearing to give members of the community an opportunity to comment or suggest changes is required before the document can be approved. This meeting served to fulfill that requirement. No members of the community were present for comments or suggestions.

Director Turner made a motion to submit the Conflict of Interest Code as presented. The motion was seconded and approved.

The approved document will be sent to Tehama County Board of Supervisors for final edit and/or approval.

2020-2021 Budget Correction -

Director Turner made a motion to approve the amended 2020-2021 Budget as submitted. The motion was seconded and approved.

Tehama County Lease -

Director Cardenas made a motion to approve the Extension of Lease Agreement between the County of Tehama and the Corning Healthcare District. The motion was seconded and passed.

CLOSED SESSION:

None

ADJOURNMENT: 6:55 PM

Tina E Bonham District Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex and familial status. (Not all prohibited bass apply to all programs).

To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Tuesday, September 24, 2020
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Lilia Rodriguez, Ross Turner, and Valanne Cardenas. Pat Hunn absent.

District Manager: Tina Bonham present

ALSO PRESENT: Attorney Andrews present via Video Conferencing.

Mike Smith

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: President Boles welcomed Lynda Cameron from Rock Creek Construction who was present via Video Conferencing.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented.

The motion was seconded and approved.

PRESIDENT'S REPORT: No report

DIRECTOR'S REPORT: No report

DISTRICT MANAGER: Tina Bonham reported that the 2019-2020 annual audit would be on the October agenda for board review.

COMMUNICATIONS, CORRESPONDENCE AND INFORMATION: There were none given

REGULAR AGENDA:

Bids for Maintenance Building Capital Project -

Director Turner made a motion that due to the vast delta in the bid amounts, and the uncertainty of future economic stability in general, it was agreed that all bids be rejected at this time. The maintenance building capital project will be postponed and revisited at a later date. The motion was seconded by Director Rodrigues and approved.

Ayes 4. Nays 0. Motion passed.

ADJOURNMENT: 6:40 PM

Tina E Bonham District Manager

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CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday September 15, 2020
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

September 2020 Financial Report

Corning Healthcare District P L Budget 2020-2021

_	K	L L L	M	N	0
2	Month	Sep Budget 20	Sep Actual 20	YTD Budget	YTD Actual
3	CD interest Income	\$77.29	\$250.80	\$1,395.61	\$1,485.48
4	Checking Interest income	\$0.00	\$3.41	\$0.00	\$8.44
5	Rental Income	\$18,370.00	\$18,154.16	\$53,170.00	\$54,189.42
6	Assessment Income	\$0.00	\$0.00	\$9,000.00	\$16,433.64
7	Total Income	\$18,447.29	\$18,408.37	\$63,565.61	\$72,116.98
8					ψ. - , 110.00
9	Public education Materials	\$300.00	\$111.77	\$1,445.00	\$1,423.12
10	garbage	\$215.00	\$223.52	\$645.00	\$670.56
11	Admin-legal	\$1,334.00	\$812.44	\$4,002.00	\$3,670.78
12	Stipend	\$500.00	\$200.00	\$1,000.00	\$400.00
13	admin-other expense	\$5,100.00	\$4,788.06	\$15,300.00	\$13,649.34
14	audit	\$4,700.00	\$0.00	\$4,700.00	\$0.00
15	Postage	\$58.00	\$11.00	\$174.00	\$11.00
16	Telephone	\$608.00	\$922.24	\$1,824.00	\$2,693.43
17	Employee Health ins	\$2,962.50	\$1,970.72	\$8,887.50	\$5,912.16
18	Workmans comp	\$0.00	\$0.00	\$0.00	\$0.00
19	Gen Office Sup	\$500.00	\$164.88	\$1,500.00	\$792.70
20	Special Projects	\$2,000.00	\$0.00	\$6,000.00	\$0.00
21	Ins-Fre & Liability	\$0.00	\$0.00	\$0.00	\$0.00
22	Maint-repair	\$2,000.00	\$627.11	\$6,000.00	\$1,357.52
23	Outside Services	\$0.00	\$0.00	\$400.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$12,694.51	\$37,680.00	\$40,511.64
25	Training	\$350.00	\$100.00	\$1,050.00	\$350.00
26	Gen Wage and Salary	\$200.00	\$0.00	\$15,400.00	\$14,879.11
27	Utility electric	\$5,500.00	\$5,943.45	\$14,500.00	\$14,212.49
28	Utility water	\$445.00	\$552.75	\$1,370.00	\$1,700.37
29	Advertising	\$545.00	\$325.00	\$1,090.00	\$1,090.00
30	Election	\$0.00	\$0.00	\$0.00	\$0.00
31	Total Expenses	\$39,877.50	\$29,447.45	\$122,967.50	\$103,324.22
32					Ţ.00,02.II.Z
33	Operating profit	-\$21,430.21	-\$11,039.08	-\$59,401.89	-\$31,207.24
34					70.,201.27
35	Interest USDA Loan	6,605.04	\$6,605.04	\$19,815.12	\$19,815.12
36				***************************************	7.0,0.0.12
37	Net Income	-28,035.25	-\$17,644.12	-\$79,217.01	-\$51,022.36
38					70.,022.00

Phased Cash Movement 2020-2021

CORNING HEALTHCARE DISTRICT Profit & Loss

September 2020

	Sep 20
Ordinary Income/Expense	
Income	
CD Interest Income	250.8
checking Interest Money	3.4
RENTALS	18,154.1
Total Income	18,408.3
Gross Profit	
Oloss Fiolit	18,408.3
Expense	
Garbage	223.5
stipend	200.0
ADMIN-LEGAL	812.4
ADMIN-OTHER EXPENS	012
Senior Program	111.77
Advertising	325.00
ADMIN-OTHER EXPENS - Other	4,788.06
Total ADMIN-OTHER EXPENS	5,224.8
Communications-Postage	11.0
Communications-Telephone	922.2
EMPLOYEE BEN-HLTH INS.	1,970.7
GEN ACCT-OFFICE SUP	164.8
Maint-Repair	627.1
Payroll Expense	
Training	12,694.5 100.0
UtiLity Electric	5,943.4
Utility Water	552.7
Total Expense	29,447.4
Net Ordinary Income	-11,039.0
et Income	-11,039.0

Accrual Basis

CORNING HEALTHCARE DISTRICT Balance Sheet

As of September 30, 2020

	Sep 30, 20
ASSETS	
Current Assets	
Checking/Savings	
Rabo Checking	380,474.47
New Capital Improve 8865184903	12,982.19
Edward Jones CD 580-14264-1-1	
CitiBank Natl Assn 2-7-23	39,000.00
CitiBank Natl 6-7-21 PD	33,491.40
Capital One Bank USA 7-19-27	25,334,73
Wells Fargo Bank 3-15-22 PD	20,000.00
Cash from interest on CDs	64,563.23
Capital One Bank USA 3-8-21 PD	20,000.00
State B of India USDA 1/25/23	30,000.00
Total Edward Jones CD 580-14264-1-1	232,389.36
Petty Cash	100.00
Total Checking/Savings	625,946.02
Accounts Receivable	
Accounts Receivable	E 262 20
Total Accounts Receivable	-5,262.38
	-5,262.38
Other Current Assets	
Prepaid Ins.	42,250.56
Total Other Current Assets	42,250.56
Total Current Assets	662,934.20
Fixed Assets	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-93,966.00
Accum Dep Equip	-13,058.00
Accum Dep Land Imp	-127,105.00
Accum Dep Med Bldg	-1,099,172.00
Bldg Improvements	
Land	137,261.63
Land-Demolitation Cost	20,313.00
Medical Offic Bldg	518,035.56
Maintenance Building	3,744,628.76
Office Equipment	1,563.29
Total Fixed Assets	3,746.00
TOTAL ASSETS	3,197,328.44
	3,860,262.64
LIABILITIES & EQUITY Liabilities	
Current Liabilities	
Accounts Payable Accounts Payable	-36.43
Total Accounts Payable	-36.43
Other Current Liabilities	-30.43
Accrued Payroll	7.070.00
Interest Payable	7,078.98
intorost i ayabis	23,858.44

CORNING HEALTHCARE DISTRICT Balance Sheet

As of September 30, 2020

	Sep 30, 20
Payroll Liabilities	
Accr Fed W/Hold	114.76
Accr FICA-Employee	46.77
Accr FICA-Employer	46.80
Accr S.D.I.	-2.89
Accr S.U.I.	-531.25
Accr ST W/Hold	104.77
Payroll Liabilities - Other	2,535.75
Total Payroll Liabilities	2,314.71
Payroll Liabilities,	-332.60
USDA Rural Development Loan	-129,955.36
Total Other Current Liabilities	-97,035.83
Total Current Liabilities	-97,072.26
Long Term Liabilities Loan Payable - USDA	1,347,300.00
Total Long Term Liabilities	1,347,300.00
Total Liabilities	1,250,227.74
Equity	
2310.00-Fund Bal-Ret Earn	2 507 444 77
net assets	2,587,144.77 57,761.62
Net Income	-34,871.49
Total Equity	2,610,034.90
TOTAL LIABILITIES & EQUITY	3,860,262.64

CORNING HEALTHCARE DISTRICT Income by Customer Summary September 2020

	Sep 20
Family Counseling Center	246.26
Adventist Health	6.029.85
Northern Valley Catholic Social Service -	1,084.92
Tehama County	9,578.84
Children First Foster Family Agency	331.74
QUEST DIAGNOSTICS, INC.	882.55
TOTAL	18,154.16

CORNING HEALTHCARE DISTRICT Expenses by Vendor Summary September 2020

	Sep 20
Alhambra	101.77
AT & T 530-4559-465 2	136.80
At & T U-Verse 127454452	53.50
AT &T Mobil 287277929386	41.32
AT&T 960-733-5563 555	518.68
ATT 294290689	171.94
Battle Creek Pest Control	80.00
City of Corning-175 Solano coro 145	78.06
City of Corning-275 Solano coro168	373.23
City of Corning 218 - coro218	101.46
Digital Deployment	75.00
Eagle Security Systems	508.89
Intuit	10.00
Law Offices of Thomas N. Andrews	812 44
Mechanics Bank Credit Card	945.14
Northern Services-155 Solano	1,315.00
Pacific Gas & Electric	5,943.45
Peerless Bldg Maintenanc Corp	70.00
Red Bluff Daily News-ROP Advertising	325.00
SDRMA Workmans comp	215.55
Servicemaster Clean	
Special District Risk Management	2,562.40
Streamline	1,970.72
Waste Management	75.00 223.52
TOTAL	
IVIAL	16,708.87

CORNING HEALTHCARE DISTRICT Rabo checking register As of September 30, 2020

Accrual Basis

4:29 PM 10/13/20

Rabo Checking 09/01/20 8678 Yvonne Boles Check 09/01/20 8678 Lila Rodriguez Check 09/01/20 8680 Valanne Cardenas Check 09/01/20 8681 Bannell, Elaine Paycheck 09/01/20 8681 Benwell, Elaine Paycheck 09/01/20 8682 Benwell, Minke A Paycheck 09/01/20 8685 Smith, Mike A Check 09/01/20 8685 Enewell Bill Pmt -Check 09/01/20 8688 AT 294290689 Bill Pmt -Check 09/01/20 8689 AT 294290689 Bill Pmt -Check 09/01/20 8689 AT 8 T 204-4559-46 Bill Pmt -Check 09/01/20 8699 AT 8 T 94-290689 Bill Pmt -Check 09/01/20 8699 AT 8 T 94-290689 Bill Pmt -Check 09/01/20 8699 AT 8 T Worls 18 A Check 09/01/20 8699 AT 8 T Worls 18 A Bill Pmt -Check 09/11/20 8694 AT 8 T Worls 18 A				0015
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CORNING HEALTHCARE DISTRICT Rabo checking register As of September 30, 2020

Accrual Basis 10/13/20 4:29 PM

1	Date Nu	m _m	Name	Memo	Split	Amount	Balance
09/18/20	2020		Employment Develo	499-0358-6	-SPLIT-	-628.90	382 408 62
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TOTAL



September 2020 Statement

Open Date: 08/12/2020 Closing Date: 09/09/2020

Visa® Business Bonus Rewards Card CORNING HEALTHCARE (CPN 001455698)

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Reward Points	
Earned This Statement Reward Center Balance as of 09/08/2020 For details, see your rewards sun	1,181 162,406

Page 1 of 4
Account:

Cardmember Service
BUS 30 ELN 8 1-866-552-8855

The second secon	-	
Activity Summary		
Previous Balance	+	\$827.54
Payments	-	\$827.54CR
Other Credits		\$0.00
Purchases	+	\$945.14
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance		\$945.14
Past Due		\$0.00
Minimum Payment Due		\$10.00
Credit Line		\$10,000.00
Available Credit		\$9,054.86
Days in Billing Period		29

Payment Options:



Mail payment coupon with a check



Pay online at myaccountaccess.com

Pay by phone 1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service

CPN 001455698



September 2020 Statement 08/12/2020 - 09/09/2020 CORNING HEALTHCARE (CPN 001455698)

Cardmember Service

Page 2 of 4 1-866-552-8855



Rewards Center Activity as of 09/08/2020	
Rewards Center Activity*	0
Rewards Center Balance	162,406

^{*}This item includes points redeemed, expired and adjusted.

rchases	This Statement 945 236 0	Year to Date 13,364 3,339 2,500
Total Earned	1,181	19,203
	rchases Fotal Earned	rchases Statement 236 0

Points Expiring on 09/30/2020: 16543

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout while earning rewards with PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Account Security is very important to you and to us. When you use your Card to make a purchase, particularly over the phone or online, you may be asked to provide a card security code, sometimes called a CVV. This information is used to help confirm that it is you using the Card and that the Card is authentic.

Post Date	Trans Date	Ref#	Transaction Description			Amount	Notation
			Purchases	and Other D	ebits		
08/12	08/11	0816	MCCOY HDWE & FARM	CORNING	CA	\$2.93	
08/13	08/12	0516	MCCOY HDWE & FARM	CORNING	CA	~ \$4.45	
08/20	08/19	0372	MCCOY HDWE & FARM	CORNING	CA	- \$2.50	
08/21	08/20	0319	HOBART SALES & SERVI	ICE CHICO	CA	\$70.75	
09/02	09/01	1049	MCCOY HDWE & FARM	CORNING	CA	- \$5.70	
09/02	09/01	7174	CORNING LUMBER CO	CORNING	CA	\$533.52	
09/03	09/02	0493	MCCOY HDWE & FARM	CORNING	CA	- \$7.26	Superior Manager Manager
			Total for Account 4798 5			\$627.11	



September 2020 Statement 08/12/2020 - 09/09/2020 CORNING HEALTHCARE (CPN 001455698)

Cardmember Service

Page 3 of 4 1-866-552-8855

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08/20	08/19	2163	ZOOM.US 888-799-9666 WWW.ZOOM.US CA		~ \$14.99	
08/25	08/24	7334	USPS PO 0517880021 CORNING CA		~ \$11.00	
08/31	08/28	5490	WAL-MART #1608 RED BLUFF CA		\$39.90	
09/08	09/03	6738	CALIFORNIA SPECIAL DIS 916-442-7887 CA		\$100.00	
			Total for Account 4798 5100 6669 3801		\$265.88	
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9/04	09/03	9475	AMZN Mktp US*MU8126E72 Amzn.com/bill WA		~ \$3.39	
9/08	09/05	4138	AMZN Mktp US*MU1QP3XQ2 Amzn.com/bill WA		> \$33.30	
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			Total for Account 4798 5100 5329 0074		\$827.54CR	
			2020 Totals Vear to Pale 4			
		and Variation of the	Total Fees Charged in 2020	\$0.00		
			Total Interest Charged in 2020	\$0.47CR		

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

^{**}APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER **PURCHASES **ADVANCES	\$0.00 \$945.14 \$0.00	\$0.00 \$0.00 \$0.00	YES YES	\$0.00 \$0.00 \$0.00	14.99% 14.99% 23.99%	

CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday September 15, 2020
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

September 2020 Elder Services Quarterly Report

Corning Healthcare District Report

NUMBERS SERVED

The Corning Healthcare District Elder Services Program has provided service to 108 clients from July through September. This number reflects phone calls, consultations, referrals, or other kinds of informal help, but not outreach.

Date: September 2020

HEALTH TALKS

The Corning Senior Center is officially closed to the public due to the COVID-19 lockdown and the congregate lunches have been converted to drive-through and pick up. The in-person monthly Health Talk has been suspended until the Senior Center reopens. Elaine developed a work-around that she will continue until the lockdown is lifted. She has been putting together monthly information packets to be handed out with the lunches.

- July Stress in the Time of COVID handout, along with coloring page and crayons
- August Beans handout
- September Emergency / Disaster Preparedness

Months into the COVID lockdown and stress began taking a toll on people who had been self-isolating. So in **July** Elaine put together some materials to help people de-stress. She included some coloring pages and a small box of crayons to be given away with the Senior Center lunches.

By **August**, many people began facing food insecurity due to the lockdown. In response, a number of agencies / organizations were doing their best to meet the need by distributing food boxes. The boxes often contained staples and shelf-stable items, like beans. So Elaine thought it would be helpful to share some information about beans. The handout included background, nutritional value, storage, and preparation information, as well as a simple recipe.

September was **Emergency Preparedness Month.** Elaine prepared bags with information to be handed out with the Senior Center lunches. Each bag included information about types of disasters and Go Bags (how to get ready, what to pack in a Go Bag), two disposable face masks, a personal size File of Life, a pocket calendar (donated by CalFire) and an entry form for Go Bag Starter Kit raffle.

FILE OF LIFE

150 File of Life were provided to Tony and Valanne Cardenas to share at the Latino Outreach Health Fair and in their LISTOS Emergency Preparedness presentations: 200 were shared with the Community Action Agency to be handed out at the Tailgate Food Giveaway in Rancho Tehama; 100 were given to the Disability Action Network to share with those who attended the Master Plan for Aging seminar (see below).

HICAP

- Counselors are not taking any in-person appointments but counseling continues remotely. Inservice training is conducted online, focused largely on COVID and changes to Medicare, as well as expected procedures for Part D Open Enrollment, which starts October 15th and ends December 7th.
- Information about HICAP counseling and Part D Open Enrollment was included in the Autumn CHD Elder Services newsletter.

COMMUNITY OUTREACH

- Elaine maintained connections whenever possible through attending virtual meetings via Zoom, Google, and through telephone conferences.
- Elaine shared FEMA emergency preparedness informational pamphlets for businesses with the Corning Chamber of Commerce.
- Elaine prepared four Emergency Go Bags to raffle off. Entry boxes (which Elaine made by upcycling LaCroix boxes using her own paints and supplies) were delivered to sites (Woodson Bridge RV Park, Corning Senior Center, and Tehama Village) along with entry forms. Winners to be selected in October.
- Master Plan for Aging was to be a major event in February, got postponed until June due to COVID and then was cancelled because the COVID situation had not improved. Elaine had registered to host a table to distribute the File of Life. When the event was cancelled, Elaine stayed in contact with the event hosts, Carolyn Nava of the Diversability Action Network (DAN) and Sarah May of the State Council on Developmental Disabilities who, because of Elaine's input,

decided to go ahead with a virtual event. There are benefits to an inperson event, but there are other benefits to a virtual event — one of which being a wider outreach. The event attracted representatives from multiple agencies across a variety of services. DAN took it upon themselves to mail a box of resource materials to each participant, and included in that box was a File of Life refrigerator magnet and a personal size File of Life. Elaine was given the opportunity to be a panelist for the Resource and Information Question and Answer Live Broadcast, during which she talked about the Corning Healthcare District Elder Services Program and shared information about the File of Life. She was gratified to know she had a small part in seeing the event go forward and was happy to provide the File of Life to so many.

Elaine liased with Tony and Valanne Cardenas 1) for LISTOS
 Emergency Preparedness presentations ideasl 2) assisting with
 distribution of their LISTOS Emergency Preparedness materials; 3)
 provided File of Life for them to hand out at their LISTOS
 presentations, and to distribute at the Latino Outreach Health Fair.

OTHER

- Newsletter the Autumn edition of the CHD Elder Services
 Newsletter was sent out at the beginning of September. This was a
 special edition that was the result of months of planning. Included in
 this newsletter were profiles of local pharmacists' profiles, along with
 Medicare Part D Open Enrollment and HICAP information.
- Facebook Elaine maintained the CHD Facebook page.
- Emergency preparedness and fire safety informational materials donated by Tehama County Sheriff's Dept. and CalFire.
- Elaine assisted the Elder Services Coordinating Council by setting up arrangements for guest speaker from Covia Well-Connected (formerly Senior Center Without Walls).

Training and Continuing Education Jul/Aug/Sep

- HICAP* Inservice Trainings online
- Justice in Aging COVID-19 and the Nursing Homes Crisis: A shocking 43% of deaths from COVID-19 are linked to nursing homes.

It's a perfect storm: close conditions, vulnerable residents, staff without sufficient PPE, and for-profit companies putting profits over our loved ones' lives. More than 54,000 nursing home residents and workers have died, and the coronavirus has preyed on a weak, profit-driven system without sufficient oversight or accountability. Our loved ones and workers deserve better.

- Justice in Aging Protecting Medicaid Home and Community-Based Services During COVID-19 During the COVID-19 crisis: it has become clear that the ability to receive services and care at home and in the community is critical to keeping people safe and healthy and to help stop the spread of the virus. Unfortunately, however, there are multiple barriers to adequate access to Medicaid home and community-based services (HCBS). A lack of investment in HCBS by federal and state governments, scarcity of personal protective equipment for home care workers, and state cuts to HCBS programs to address budget shortfalls threaten existing HCBS infrastructure and put the lives of millions of seniors and people with disabilities at risk. In this webcast, you will hear from disability, aging, and state advocates on what actions you can take to protect and maintain access to HCBS in your state. The webcast will include: An overview of HCBS advocacy at the federal level; a summary of available funding for community-based providers to respond to COVID-19; and Discussion of advocacy tools to maintain HCBS infrastructure and to combat efforts to cut HCBS in state budgets.
- Justice in Aging Know Your Rights in CA Access to Hospital Care During COVID-19: This webinar will explain an individual's rights when seeking access to hospital care in California during the COVID-19 public health emergency. You will learn about an individual's right to access care and treatment without being discriminated against based on age, race, disability, weight/size, or other protected characteristics. You will also learn about an individual's rights if California hospitals do not have enough beds and supplies to help everyone in need due to an increase in COVID-19 cases. This webinar will also provide information on how to advocate for individuals who might be subject to discrimination during their care or

- treatment during COVID-19, including if someone requires a support person or wishes to appeal a decision about their care.
- Justice in Aging The California Final Budget and Older Adults: What
 Happened and What's Next: Governor Newsom signed the
 California 2020-21 budget June 29th. This webinar will provide an
 overview of what the budget includes for low-income older adults,
 what cuts were avoided, what we can expect next, and how to
 continue advocating on behalf of low-income older adults in light of
 the ongoing health and economic crises.
- NCLER** Protecting Older Adults Against COVID-19 Related Scams and Obtaining Relief from Financial Distress: Older adults are frequently targeted by individuals promoting fake vaccines, COVID-19 cures, bogus stimulus payments, and other fraudulent schemes and scams. Most scams go unreported and older adults may lose a significant amount of income and assets. This webcast will provide an overview of the frauds and scams aimed at older adults, discuss legal protections, and provide resources to aid older adults defrauded by the individuals and businesses that promote these scams. The training will also focus on efforts by the Consumer Financial Protection Bureau to prevent older adults from falling victim to these scams, and provide information on addressing financial distress and avoiding foreclosure.
- NCLER** Legal Basics, Decision-making Support: Decision-making
 is a human right. Lawyers and professionals working with older adults
 can play an active role in providing supports to individuals planning
 and making decisions. This Legal Basics webcast will explore various
 decision-making models, tools for advance planning, and the
 essential role that supporters and advocates have in empowering and
 enabling decision supports. The presentation will share examples for
 formal and informal tools to aid in decision-making.
- Anthem Blue Cross Medi-Cal 101 Webinar: overview of Medi-Cal basics and Anthem's extended benefits. During this session you will learn: Medi-Cal enrollment eligibility, how to enroll, how to choose a managed care plan and more. Anthem extended benefits including free telehealth for physical and behavioral health, free community resource link, free transportation and more.

- Anthem, Inc. Diabetes Virtual Health Education: Glucometer (sugar meter) do's and don'ts; A kitchen demonstration; The importance of HbA1c screening; Understanding your meds; Staying active during COVID-19; Achieving overall wellness with Diabetes
- National Institute for Healthcare Management -- Systemic Racism, Disparities and Health: The Impact of COVID-19 on Latino Health: The COVID-19 pandemic has highlighted the synergistic effects of systemic racism, combined with other factors, on the health of Latinos in the United States. Long-standing and ongoing social and economic inequities-including health literacy barriers, disproportionate employment as essential workers and limited access to employment and insurance benefits-leave Latinos at increased risk of contracting COVID-19 and having more severe cases of the disease. Latinos account for a disproportionate number of cases, are over 4 times as likely to be hospitalized than White Americans, and their share of COVID-19 related deaths is increasing. This webinar will highlight effective strategies to address the negative impact that systemic racism, the challenges of immigration, language barriers and other factors have on the health and well-being of Latinos. Experts will share actionable, solutions-based approaches that can make a difference at the state and community level.

*HICAP = Passages Health Insurance Counseling and Advocacy Program
**NCLER = National Center on Law and Elder Rights

INFORMATION AND REFERRAL

Elaine frequently receives inquiries regarding health issues and resources. She does not treat, diagnose, prescribe or give medical advice. She provides information only and practical assistance whenever possible, as well as referrals (not endorsements) to appropriate health service providers when necessary. Elaine has responded to requests for help by providing information and educational material on a variety of health-related topics. During the months included in this report, Elaine took inquires and requests from seniors needing help or information on a wide variety of topics including mobility devices, senior nutrition lunches and a problem with well and water.

SUMMARY

During the months included in this report, Elder Services provided health and safety information, Medicare counseling, and community outreach to seniors in Tehama County. In addition, File of Life was distributed, networking was achieved, vital contacts made, and the public profile of the Corning Healthcare District was enhanced.

MISSION STATEMENT, VALUES AND OBJECTIVES

Through the above services, the Elder Services Program **fulfills the Mission Statement** of the Corning Healthcare District by bringing quality healthcare and human services related to health to the South County region in order to facilitate areas of unmet healthcare needs.

The Elder Services Program is based on care and compassion and **upholds the Values** of the Corning Healthcare District by offering feasible aspects of health service to the community. We believe in fairness, honesty and integrity.

Further, we **meet the Objectives** as stated in the Corning Healthcare District Policy Manual by addressing the health needs of the low income and elderly population of the South County area; by maintaining respectful communications with the Corning Healthcare District and with the clients we serve; by developing and maintaining a public relations program via media and outreach in the community; and by encouraging dialogue and participation from the public.

CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday October 20, 2020
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451

Regular Agenda - 2019-2020 Audit

The annual audit has been completed by CPA Roy R. Seiler. There were no issues to be addressed.

Recommendation: After review by the board it is recommended the 2019-2020 Audit be approved.

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama Willows, CA 95988

Phone: 530-934-8841 Fax: 530-934-8849

September, 2020

Board of Directors, Corning Health Care District Corning, California

I have audited the financial statements of Corning Health Care District for the year ended June 30, 2020, and have issued my report thereon dated September 18, 2020. Professional standards require that I provide you with the following information related to my audit.

My Responsibility under U.S. Generally Accepted Auditing Standards

As stated in my engagement letter dated December 4, 2018, my responsibility, as described by professional standards, is to plan and perform my audit to obtain reasonable, but not absolute, assurance that the financial statements are free of material misstatement and are fairly presented in accordance with U.S. generally accepted accounting principles. Because an audit is designed to provide reasonable, but not absolute assurance and because I did not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by me.

As part of my audit, I considered the internal control of the District. Such considerations were solely for the purpose of determining my audit procedures and not to provide any assurance concerning such internal control.

Significant Accounting Policies

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of my engagement letter, I will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the District are described in Note One to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. I noted no transactions entered into by the District during the year that were both significant and unusual, and of which, under professional standards, I am required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate(s) affecting the financial statements was (were) receivables, payables and depreciation.

Audit Adjustments

For purposes of this letter, professional standards define an audit adjustment as a proposed correction of the financial statements that, in my judgment, may not have been detected except through my auditing procedure. An audit adjustment may or may not indicate matters that could have a significant effect on the District's financial reporting process (that is, cause future financial statements to be materially misstated). In my judgment, none of the adjustments I proposed, whether recorded or unrecorded by the District, either individually or in the aggregate, indicate matters that could have a significant effect on the District's financial reporting process.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to my satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statements or the auditor's report. I am pleased to report that no such disagreements arose during the course of my audit.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, my professional standards require the consulting accountant to check with me to determine that the consultant has all the relevant facts. To my knowledge, there were no such consultations with other accountants.

<u>Issues Discussed Prior to Retention of Independent Auditor</u>

I generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditor. However, these discussions occurred in the normal course of my professional relationship and my response was not a condition to my retention.

Difficulties Encountered in Performing the Audit

I encountered no significant difficulties in dealing with management in performing my audit.

Additional Comments and Recommendations

None

This information is intended solely for the use of the Board and management of District and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours, Roy R. Seiler, CPA

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Regular Agenda - Appointment of Vice President

As Director Boles has assumed the role of Board President, there is now a vacancy in the Vice President position. Duties will include:

Acting on the President's behalf in his/her absence. Assisting the President in keeping order in meetings.

Recommendation: Nominate and vote for Vice President of the Board of Directors of the Corning Healthcare District.

I. OFFICERS OF THE BOARD

1. PRESIDENT - Board member elected by vote of the Board.

FUNCTION – To conduct all meetings of the District. Signatory of all documents requiring a Board's signature

Neither the President nor Manager may spend or contract to spend or encumber in any manner the Healthcare District over \$3,000 prior to Board approval -

2. VICE-PRESIDENT Board member elected by vote of the Board.
FUNCTION – to act on the President's behalf in his/her absence.

Vice President shall assist the President in keeping order in the meetings (7-27-2009)

- 3. SECRETARY/TREASURER Board member elected by vote of the Board. FUNCTION to oversee financial reports
- 4. DISTRICT MANAGER NOT A MEMBER OF THE BOARD.

FUNCTION – to manage the affairs of the District. To implement Board Policy. To write the minutes of all Board meetings and handle Board Correspondence. To prepare all financial records and transactions of the District.

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Regular Agenda - Repairs to the AC unit at 275 Solano

The AC unit on the Social Services area of the Meuser Building is not functioning. Mike brought in fans to divert cool air from other areas of the building while waiting for repairs. The fan motor was replaced, but at that time a leak in the condenser coil was discovered. Of the two estimates, Allianz Heating & Air was the cheapest at \$3,505.00.

Recommendation: Approve the work order for Allianz to replace the condenser coil.



2585 Ellis Street Redding, Ca 96001 (530) 221-2642

Contractors Lic # 641339

e-mail:

allianz@homecomfort.org fax: (530) 221-7266 web: www.homecomfort.org

Name: Corning Health Care		Date: 9/25/2020
Address: 275 Solano St		
City: Corning		
State: CA Zip: 96021		
Phone: Fax / Cell:	E-Mail:	
Dear Customer,		
According to our records, on September	24, 2020	We were dispatched to your property to perform a repair
Please refer to invoice # 98023		due to time constraints we were unable to address all
the needed repairs. We found that we shou Upon inspection of unit found unit with leaking drier.	ld return at a fu g condenser coil	ture date to address Recommend replacing condenser coil, TXV and filter
Unit #2 BRYANT MODEL # 580JP06A072A2	DAGA A SEDI	T #120C10201
One #2 Dittrict World # 36031 00A072A2	ZAVAAA SERIA	L# 130G10301
Cost of repair includes all parts, shipping, and	labor \$3,505.00	
The parts are not stocked locally, they have to	come from the fa	actory and has a lead time of 2 weeks out from order
date. Once we have approval we can order the	necessary parts.	
A		
Thomb you oncir for about 1		needs, and look forward to consing you goes

Martin Graeff (President)

CORNING HEALTHCARE DISTRICT
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Regular Agenda – Apply for a grant for Deenergizing Preparedness – Deadline October 30, 2020

We have been presented with a grant opportunity for funding up to \$300,000 to help better prepare for continuity of services when the power goes out due to public safety power shutoffs (PSPS) or other outages.

This funding is primarily for low or no emission power alternatives. We are currently researching these alternatives including generator, solar and battery storage.

To secure priority with an extreme deadline, it is advisable to consult with a professional grant writer to expedite the process.

Recommendation: Continue researching power alternatives and work with a grant writer to apply for funding that the state has allocated for special districts.







Grant Opportunity: \$20 million in Special District Funding Available for Deenergization Preparedness

By Alyssa Silhi posted 4 days ago

Follow \(\frac{1}{2} \)

LIKE

Moments ago, the Governor's Office of Emergency Services released the RFP for special districts under the "COMMUNITY POWER RESILIENCY ALLOCATION TO SPECIAL DISTRICTS PROGRAM". This year, CSDA successfully advocated for special districts to be included in community resiliency funding, securing \$20 million of the overall \$50 million state budget allocation, dedicated to help districts better prepare for continuity of services when the power goes out due to public safety power shutoffs (PSPS) or other outages.

This important funding opportunity is open until 5:00pm Friday, October 30, 2020 and is available to special districts with critical facilities or infrastructure, as defined below.

RFP APPLICATION IS AVAILABLE HERE

What:

The purpose of the Community Power Resiliency Allocation to Special Districts

Program is to support California special districts with additional preparedness measures in response to power outage events. Of the \$50 million overall a

Contact us

Community Power Resiliency funding, \$20 million has been reserved for special district needs.

Who is eligible:

Only special districts with an identified critical facility or facilities, or providing critical infrastructure, pursuant to the <u>deenergization guidelines adopted by the Public Utilities Commission</u> (See pages 75-76 for the shared definition of "critical facility" and "critical infrastructure"). Examples of eligible critical facilities and infrastructure include, but are not limited to:

- Police Stations
- Fire Station
- Emergency Operations Centers
- Medical facilities, including hospitals, skilled nursing facilities, nursing homes, blood banks, health care facilities, dialysis centers and hospice facilities
- Public and private utility facilities vital to maintaining or restoring normal service, including, but not limited to, interconnected publicly-owned utilities and electric cooperatives
- Facilities associated with the provision of drinking water or processing of wastewater including facilities used to pump, divert, transport, store, treat and deliver water or wastewater
- Communication carrier infrastructure including selective routers, central offices, head ends, cellular switches, remote terminals and cellular sites
- Facilities associated with the provision of manufacturing, maintaining, or distributing hazardous materials and chemicals.

Priority funding will be given to eligible Applicants if the proposal shows either a benefit to disadvantaged communities or the use of/acquisition of low/no emissions power solutions.

Please refer to your district's legal counsel and staff analysis pertaining your district's eligibility for funding.

Eligible uses:

To procure fixed, long term emergency electrical generation equipment, develop continuity plans, conduct risk assessments for critical infrastructure, create post event reports and public education materials, or purchase supplies to prepare for electric disruption.

How to apply:

The funding will be distributed through a competitive grants process, with individual appropriations up to for up to \$300,000 for the 16-month Grant Subaward performance period per applicant. The forms contained in the RFP must not be altered and must be submitted in full to PSPS@caloes.ca.gov by 5:00 pm Friday, October 30, 2020 (here is the RFP link).

Deadline to apply: The application period will be open for ONLY THREE WEEKS. All applications must be received by Friday, October 30, 2020

Contact:

Questions regarding the RFP, proposal process, or programmatic issues must be submitted in writing by email to PSPS@caloes.ca.gov.

Full details pertaining to the requirements, allowable uses of funds, and eligibility can be found within the RFP below issued by the Governor's Office of Emergency Services, titled "Request for Proposal (RFP) for the Fiscal Year 2020-21 Community Power Resiliency Allocation to Special Districts Program". The RFP has been posted on the Cal OES website located at www.caloes.ca.gov and the California Grants Portal located at www.grants.ca.gov.

#AdvocacyNews #Energy/Utility #StateBudget

0 comments

137 views

Permalink

https://www.csda.net/blogs/alyssa-silhi1/2020/10/09/grant-opportunity-20-million-in-special-district-f

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Regular Agenda - Schedule strategic planning meeting

Strategic planning will be a special open meeting where representatives from various agencies and the public will be welcome to share the visions and needs of southern Tehama County.

Time will be needed to organize and advertise. The meeting will be better attended if scheduled after the holidays.

Recommendation: Schedule a special round table meeting to discuss the strategic planning of future projects for the Corning Healthcare District.