

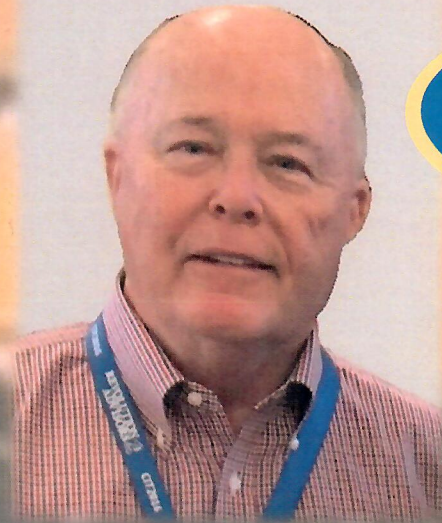
**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday May 16, 2023
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

**COMMENTS AND REPORTS FROM
DISTRICT MANAGER:**

2023 CIT Civilian Staff Training

May 12

8:30AM-4:30PM



**Crisis
Intervention
Team**

Sponsored By



Michael Summers
Police Sergeant (ret.)

Tehama County Health Services Agency would like to invite county office workers and staff; library workers, maintenance, etc. to an all-day training with mental health advocate, Michael Summers.

- * Overview of Mental Illness, signs and symptoms
- * Dynamics of Homelessness
- * De Escalation techniques
- * Returning Veterans
- * Suicide Awareness
- * Problem Customers



**727 Oak Street
Red Bluff, CA 96080**

For more information,
contact Tammy Henderson at:



530-527-8491 x3816



Tammy.Henderson@tchsa.net

**Only 100 seats available!!!
To get your tickets NOW**

[Click Here](#)

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REGULAR AGENDA

-APPROVAL OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CORNING HEALTHCARE DISTRICT AUTHORIZING THE CORNING HEALTHCARE DISTRICT TO BECOME A PARTICIPANT AND PURCHASE SHARES OF BENEFICIAL INTEREST ISSUED BY THE CALIFORNIA CLASS FROM TIME TO TIME WITH AVAILABLE FUNDS OF CORNING HEALTHCARE DISTRICT AND RELATED MATTERS.

Recommendation:

Approve the resolution authorizing the District to become a participant and purchase shares of beneficial interest issued by the California CLASS from time to time with available funds of Corning Healthcare District and related matters.

-PRELIMINARY 2023-2024 BUDGET

Recommendation:

Approve the Preliminary 2023-2024 Budget

-APPROVAL OF CAMPUS SIGNS

Recommendation:

Approve the proposed changes for the signs on campus

RESOLUTION NO. 4-18-23

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CORNING HEALTHCARE DISTRICT AUTHORIZING THE **CORNING HEALTHCARE DISTRICT** TO BECOME A PARTICIPANT AND PURCHASE SHARES OF BENEFICIAL INTEREST ISSUED BY THE "**CALIFORNIA CLASS**" FROM TIME TO TIME WITH AVAILABLE FUNDS OF CORNING HEALTHCARE DISTRICT AND RELATED MATTERS.

WHEREAS, the **CORNING HEALTHCARE DISTRICT** (the "**Public Agency**") is permitted and has the power pursuant to *California Government Code* §53601 and/or §53635 to invest all money belonging to, or in the custody of, the Public Agency in certain specified investments, including but not limited to securities and obligations as described in *California Government Code* §53601(p); and

WHEREAS, the *California Cooperative Liquid Assets Securities System* doing business as "**California CLASS**" is a joint powers entity created pursuant to that certain *Joint Exercise of Powers Agreement*, dated as of June 22, 2022 (the "**Joint Exercise of Powers Agreement**"); and

WHEREAS, the **Joint Exercise of Powers Agreement** sets forth the terms for the investment program known as the "**California CLASS Investment Program**" which has been established for the purpose of consolidating investment activities of the participating public agencies (referred to in the **Joint Exercise of Powers Agreement** as "**Participants**") and thereby reducing duplication, taking advantage of economies of scale and performing governmental functions more efficiently; and

WHEREAS, pursuant to *California Government Code* §6509.7, a joint powers entity such as the **California Class** may issue shares of beneficial interest in an underlying pool of securities owned by the joint powers entity to participating public agencies such as the **Public Agency**; and

WHEREAS, the **Public Agency** desires to invest in one or more funds of the **California Class Investment Program** to be managed by the Investment Advisor to the **California CLASS** pursuant to the terms of the Joint Exercise of Powers Agreement; and

WHEREAS, the Joint Exercise of Powers Agreement and the Information Statement describing the **California CLASS** has been presented to this meeting; and

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF DIRECTORS** of the **CORNING HEALTHCARE DISTRICT** as follows:

SECTION 1. The **Public Agency** is hereby authorized to complete the Participant Registration materials for the **California CLASS Investment Program** and become a Participant under the Joint Exercise of Powers Agreement and purchase shares of beneficial interest issued by the **California CLASS** from time to time with available funds of the **Public Agency**, and to redeem such shares as needed.

SECTION 2. The officers, to the extent of their powers set forth in this Agreement or otherwise vested in them by action of the Manager or the Board not inconsistent with this Agreement, are agents of the Public Agency for the purpose of the Public Agency's business and the actions of the officers taken in accordance with such powers shall bind the Public Agency.

SECTION 3. This Resolution shall take effect at the earliest date permitted by law.

PASSED AND ADOPTED by the Board of Directors of the **CORNING HEALTHCARE DISTRICT** on April 18, 2023, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

By: _____

Yvonne Boles
President of the Board of Directors

Attest:

Tina E Hale, District Manager

Approved as to Form:

Thomas N. Andrews, Esq.
District Counsel

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PRELIMINARY 2023-2024 BUDGET

**CHD BUDGET ANALYSIS
FIRST 9 MONTHS 2022-2023**

Through the first 9 months of the fiscal year the total expenses were \$391,832 against a budget of \$463,612. This positive variance of \$71,780 is skewed based on the following:

First, the lobby navigator position budgeted for the fiscal year was not approved, resulting in a positive variance of \$21,000 in admin expenses.

Second, budgeted election expenses of \$13,000 never materialized.

Third, special projects has a positive variance of \$13,000 which will, for the most part evaporate by year end. On an adjusted basis that leaves a positive variance of \$24,780.

Against the prior year, category expenses are as follows:

	<u>FISCAL 2021-2022</u>	<u>FISCAL 2022-2023</u>	<u>VARIANCE</u>
Employee expense	\$169,747	\$184,569 (8.7%)	\$14,823
Admin expense	\$27,150	\$35,044 (29%)	\$7,894
*Facility expense	\$115,712	\$127,219 (9.9%)	<u>\$11,507</u>
TOTAL			\$34,224

*For a year-to-year comparison the ambulance grant expense has been deleted.

The overall picture reflects the substantial inflation experienced (10.8%) during this fiscal year.

For the first 9 months of fiscal year 2022-2023, income increases were as follows:

RENTAL	\$10,468
ASSESSMENT	\$37,677
INVESTMENT	<u>\$3,151</u>
TOTAL	\$51,296

Account level variances are as follows:

ADMIN OTHER	\$20,948
MAINTENANCE	\$13,845
SPECIAL PROJECTS	\$13,336
ELECTION	\$13,000
LEGAL	\$3,785
ELECTRICITY	\$3,771
TRAINING	\$2,000
HEALTH INSURANCE	\$1,795
STIPEND	\$1,050
SUPPLIES	\$725
OUTSIDE SERVICES	\$451
PUBLIC EDUCATION	\$411
WATER	\$55
GARBAGE	\$52
FIRE INSURANCE	\$52
WORK COMP	0
AUDIT	0
ADVERTISING	<\$114>
TELECOM	<\$1,186>
PAYROLL	<\$2,192>
ROUNDING ADJUSTMENT	<\$4>
TOTAL	\$71,780

EXPENSE VARIANCE ANALYSIS

ADMIN OTHER VARIANCE - \$20,948

This positive variance is a result of the Lobby Navigator Project being canceled. Budget for next fiscal year is recommended to be \$9,000.

MAINTENANCE VARIANCE - \$13,845

Most of this positive variance will evaporate by year end. It is recommended the budget remain static for this account.

SPECIAL PROJECTS VARIANCE - \$13,336

It is anticipated \$8,000 of this variance will evaporate by year end, with the Senior Center grant project.

It is recommended the budget revert back to \$24,000.

ELECTION VARIANCE - \$13,000

There were no election expenses for this fiscal year. There will be no budget recommendations for the upcoming year.

LEGAL VARIANCE - \$3,785

It is recommended the budget remain static for this account.

ELECTRICITY VARIANCE - \$3,771

It is recommended the budget be increased by \$2,000 to \$48,000 for the year. There is real risk in this account as rate increases, along with County activity increases could materially change this expense.

TRAINING VARIANCE - \$2,000

It is recommended the budget remain static for this account.

HEALTH INSURANCE VARIANCE - \$1,795

There is an anticipated increase of 7% in this account.

STIPEND VARIANCE - \$1,050

This account has been eliminated by board approval.

SUPPLIES VARIANCE - \$725

It is recommended the budget remain static for this account.

OUTSIDE SERVICES VARIANCE - \$451

It is recommended a 5% increase is budgeted in this account.

PUBLIC EDUCATION VARIANCE - \$418

It is recommended a 5% increase is budgeted in this account.

WATER VARIANCE - \$55

It is recommended a 5% increase is budgeted in this account.

GARBAGE VARIANCE - \$52

It is recommended a 5% increase is budgeted in this account.

FIRE INSURANCE VARIANCE - \$52

It is recommended a \$2,000 increase is budgeted in this account.

WORK COMP VARIANCE - 0

It is recommended the budget remain static for this account.

AUDIT VARIANCE – 0

It is recommended the budget remain static for this account.

ADVERTISING VARIANCE - <\$114>

It is recommended the budget remain static for this account.

TELECOM VARIANCE - <\$1,186>

It is recommended a 12% increase is budgeted in this account.

PAYROLL VARIANCE - <\$2,192>

It is recommended a 7% increase is budgeted in this account.

DEPRECIATION - <\$131,456>

For the 2023-2024 Budget, a line item for depreciation has been included. Historically, for this presentation, depreciation expense has been omitted. It is, however, reflected in the adjusted year-end audited results. The reason for this historical omission in the budget is unknown. For monthly operational results and cash flow visibility it is recommended the entire depreciation expense continue to be recognized on the final day of the fiscal year.

CHD 2023-2024 Preliminary Budget		
CD Interest	\$ 16,000.00	
Checking Interest	\$ 50.00	
Assessment Income	\$ 462,000.00	
Rental Income	\$ 253,000.00	
Total Income		\$ 731,050.00
Payroll	\$ 190,000.00	
Health Insurance	\$ 58,620.00	
Work Comp Insurance	\$ 8,150.00	
Training	\$ 5,000.00	
Total Employee Expense		\$ 261,770.00
Public Education Material	\$ 3,800.00	
Admin Legal	\$ 16,000.00	
Office Supplies	\$ 4,800.00	
Advertising	\$ 3,600.00	
Audit	\$ 11,000.00	
Election	\$ 13,000.00	
Admin Other	\$ 9,000.00	
Total Admin Expense		\$ 61,200.00
Electric Utility	\$ 48,000.00	
Water	\$ 6,350.00	
Telecom	\$ 16,000.00	
Garbage	\$ 3,500.00	
Maintenance and Repair	\$ 24,000.00	
Outside services	\$ 69,000.00	
Special Projects	\$ 24,000.00	
Fire & Liability Insurance	\$ 27,000.00	
Total Facility Expense		\$ 217,850.00
Total Expense		\$ 540,820.00
Operating Profit		\$ 190,230.00
USDA Interest		\$ 52,713.00
Depriciation		\$ 131,456.00
Net Income		\$ 6,061.00

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PROPOSED CHANGES TO CAMPUS SIGNS

CORNING HEALTHCARE DISTRICT

275	TEHAMA COUNTY HEALTH AGENCY	NORTH VALLEY CATHOLIC SOCIAL SERVICE	ADVENTIST HEALTH
	TEHAMA COUNTY SOCIAL SERVICES	FAMILY COUNSELING	CORNING HEALTH CENTER
175	QUEST DIAGNOSTICS	EMPOWER <i>Tehama</i>	LAB X-RAY
155	CHILDREN FIRST		

MEUSER MEMORIAL HEALTH CENTER

 Quest Diagnostics <small>7:00 am - 12:00 pm 1:00 pm - 4:00 pm</small>	Suite 501
TEHAMA COUNTY HEALTH AGENCY	Suite 401
TEHAMA COUNTY SOCIAL SERVICES EMPOWER <i>Tehama</i>	Suite 201
CORNING HEALTHCARE DISTRICT	Suite 103
CHILDREN FIRST	Suite 601