



**Agenda Packet**  
**Corning Healthcare District**  
**Meeting of the Board of Directors**  
**Tuesday July 20, 2021**

# CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday July 20, 2021  
Corning Healthcare District Campus  
275 Solano Street  
Video and Phone Conferencing Available  
Meeting Inquiries (530) 824-5451

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Tina Bonham, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

**CALL TO ORDER:** 6:00 pm

**ROLL CALL:** Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner, Pat Hunn  
District Manager: Tina Bonham

**ALSO PRESENT:** District Counsel: Thomas Andrews, Maintenance Supervisor: Mike Smith

**PLEDGE OF ALLEGIANCE:**

**INVITATION TO PUBLIC TO ADDRESS BOARD:**

If there is anyone in the audience wishing to speak on items not already set on the Agenda, please state your name, and briefly identify the matter you wish to have placed on the Agenda. The Directors will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to discuss the issue. The law prohibits the Directors from taking formal action on the issue, however, it can be placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

**ADOPTION OF AGENDA:**

**ADOPTION OF MINUTES:** June 15, 2021, and June 29, 2021 Meeting Minutes

**ADOPTION OF FINANCIAL REPORT:**

**PRESIDENT'S REPORT:**

**POSTED Thursday, July 15, 2021**

**COMMENTS AND REPORTS FROM DIRECTORS:**

**COMMENTS AND REPORTS FROM DISTRICT MANAGER:** County administration fees for assessment collection

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:** Elder Services Quarterly Report

**PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:**

**REGULAR AGENDA:**

Master Plan from Converse Construction

2021-2022 Operating Budget

**ADJOURNMENT:**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. This institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, June 15, 2021  
275 SOLANO STREET CONFERENCE ROOM  
MEUSER BUILDING, CHD CAMPUS  
VIDEO CONFERENCING**

**CALL TO ORDER:** 6:00 pm

**ROLL CALL:** **Directors:** Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Pat Hunn and Ross Turner were present.

**ALSO PRESENT:** Head of Maintenance, Mike Smith and District Counsel, Attorney Thomas Andrews

**DISTRICT MANAGER:** Tina Bonham present.

**PLEDGE OF ALLEGIANCE:** Given

**INVITATION TO PUBLIC TO ADDRESS BOARD:** There was no public in attendance.

**ADOPTION OF AGENDA:** A request was made by President Boles to change the order in which the agenda items are presented, moving the discussion of the 2021-2022 Budget Approval to follow the Closed Session items. A motion was made by Director Hunn to adopt the agenda with the requested change of order. A second was made by Director Turner. The motion was approved unanimously.

**MINUTES:** A motion was made by Director Turner to adopt the minutes from the previous meeting held on May 18, 2021. A second was made by Director Rodriguez. The motion was approved unanimously.

**FINANCIAL REPORT:** A motion was made by Director Turner to adopt the financial reports for May 2021. A second was made by Director Cardenas. The motion was approved unanimously.

**PRESIDENT'S REPORT:** There was no report given.

**DIRECTOR'S REPORT:** Director Cardenas reported on the startup of the Thursday Farmer's Market in Northside Park

**DISTRICT MANAGER:** Tina Bonham reported on the possible acquisition of Larry Bain, CPA to perform our annual audit, as our former auditor has retired. A letter of engagement was handed to the Directors for their review. A special meeting of the Board will be scheduled to vote to approve the acquisition of Larry Bain, CPA.

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**  
Corning Healthcare District Elder Services Newsletter – Summer 2021

**PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:** There were none presented.

**OPEN SESSION:**

**REGULAR AGENDA:**

**Change Orders for Converse Construction** – Tina Bonham presented a plan to include two Change Orders to the CHD Generator Project. Change order #1 would include an upgrade to the HVAC system at Corning Health Clinic – Adventist Health, allowing compatibility with the standby emergency power system. Change order #2 would incorporate the new generator housing with a previously approved building site. Combining the two buildings into one will improve the aesthetics of the campus and reduce the footprint of the combined foundation. A motion was made by Director Turner to approve Change Order #1 and Change Order #2 as presented, to include the HVAC upgrade and the increase in size of the housing structures concrete foundation, with a financial cap based on the figures presented. A second was made by Director Rodriguez. The motion was approved unanimously.

**North Valley Catholic Social Services Lease Contract** – We are currently waiting for a response from the administration of NVCSS regarding the terms of the lease agreement. A special meeting of the Board will be scheduled to vote to approve the Lease Contract for NVCSS.

**CLOSED SESSION:**

**Closed Session pursuant to government code section 54957.5 (e) Employee review, District Manager.**

**OPEN SESSION:** Resumed 7:20 pm

**Report out** - Discussion, review, and evaluation by the Directors of the job performance of the District Manager, Tina Bonham.

**District Manager Contract Negotiations** – A motion was made by Director Hunn to approve a three-year contract for the District Manager at a salary of \$65,500, including all existing wording of the previous contract, subject to review of counsel. The District Manager's name will change to Tina Williams Hale. A second was made by Director Turner. The motion was approved 4 ayes to 1 nay.

**Discussion of 2021-2022 Budget Approval** – A motion was made by Director Turner to tentatively adopt the 2021-2022 Budget subject to final review of any changes that are brought forth at the July 20, 2021, meeting. A second was made by Director Cardenas. The motion was approved unanimously.

**ADJOURNMENT: 7:40 PM**



Tina E Bonham  
District Manager

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To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

**CORNING HEALTHCARE DISTRICT  
BOARD OF DIRECTORS SPECIAL MEETING MINUTES  
Tuesday June 29, 2021  
275 SOLANO STREET CONFERENCE ROOM  
MEUSER BUILDING, CHD CAMPUS  
VIDEO CONFERENCING**

**CALL TO ORDER:** 2:00 pm

**ROLL CALL:** Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner present. Pat Hunn absent.

**DISTRICT MANAGER:** Tina Bonham present

**ALSO PRESENT:** District Counsel Thomas Andrews via video conferencing. Maintenance Supervisor Mike Smith.

**PLEDGE OF ALLEGIANCE:** Given

**INVITATION TO PUBLIC TO ADDRESS BOARD:** No public present.

**ADOPTION OF AGENDA:** A motion was made by Director Rodriguez to adopt the agenda as presented.  
The motion was seconded and approved.

**PRESIDENT'S REPORT:** No report

**DIRECTOR'S REPORT:** No report

**DISTRICT MANAGER:** No report

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:** There were none given.

**REGULAR AGENDA:**

**-The approval to procure Larry Bain, CPA to conduct the annual financial audit for fiscal year 2020-2021**  
A motion was made by Director Turner to accept the proposal of Larry Bain, CPA to conduct the annual financial audit for fiscal year 2020-2021 for the Corning Healthcare District.  
A second was made by Director Cardenas. The motion was approved unanimously.

**-The approval of the lease agreement with Northern Valley Catholic Social Services**  
A motion was made by Director Cardenas to approve the lease agreement with Northern Valley Catholic Social Services for 2021-2022. A second was made by Director Rodriguez. The motion was approved unanimously.

**ADJOURNMENT:** 2:20 pm



Tina E Bonham  
District Manager

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**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday July 20, 2021  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

# **June 2021 Financial Report**

Corning Healthcare District  
P L Budget 2020-2021

	BD	BE	BF	BG	BH
2	Month	Jun Budget 21	Jun Actual 21	YTD Budget	YTD Actual
3	CD interest income	\$4,000.00	\$550.47	\$6,511.74	\$4,293.77
4	Checking Interest income	\$0.00	\$2.08	\$0.00	\$40.03
5	Rental Income	\$18,370.00	\$18,999.61	\$218,500.00	\$218,125.75
6	Assessment Income	\$0.00	\$18,792.39	\$347,939.00	\$424,421.08
7	<b>Total Income</b>	<b>\$22,370.00</b>	<b>38,344.55</b>	<b>\$572,950.74</b>	<b>\$646,880.63</b>
8					
9	Public education Materials	\$300.00	\$359.62	\$4,145.00	\$2,618.68
10	garbage	\$215.00	\$458.02	\$2,580.00	\$2,922.23
11	Admin-legal	\$1,334.00	\$1,350.00	\$16,008.00	\$11,478.28
12	Stipend	\$250.00	\$1,150.00	\$3,750.00	\$3,700.00
13	admin-other expense	\$5,100.00	\$7,691.23	\$61,200.00	\$67,888.88
14	audit	\$0.00	\$0.00	\$5,100.00	\$5,100.00
15	Postage	\$58.00	\$1.20	\$696.00	\$345.05
16	Telephone	\$608.00	\$1,347.22	\$7,296.00	\$11,976.23
17	Employee Health ins	\$2,962.50	\$4,292.72	\$35,550.00	\$37,480.50
18	Workmans comp	\$0.00	\$14,267.76	\$7,770.00	\$14,267.76
19	Gen Office Sup	\$500.00	\$1,399.91	\$6,000.00	\$3,233.67
20	Special Projects	\$3,000.00	\$0.00	\$25,000.00	\$6,144.01
21	Ins-Fre & Liability	\$0.00	\$21,554.73	\$17,118.00	\$21,903.44
22	Maint-repair	\$2,000.00	\$498.61	\$24,000.00	\$13,844.26
23	Outside Services	\$0.00	\$0.00	\$1,560.00	\$0.00
24	Payroll Expenses	\$12,560.00	\$15,521.26	\$150,720.00	\$155,759.29
25	Training	\$350.00	\$175.00	\$4,200.00	\$653.57
26	Gen Wage and Salary	\$200.00	\$0.00	\$17,200.00	\$14,879.11
27	Utility electric	\$2,500.00	\$2,519.45	\$42,900.00	\$38,935.62
28	Utility water	\$360.00	\$529.35	\$4,705.00	\$5,551.92
29	Advertising	\$0.00	\$2,001.00	\$3,523.00	\$4,666.00
30	Election	\$0.00	\$0.00	\$8,000.00	\$0.00
31	<b>Total Expenses</b>	<b>\$32,297.50</b>	<b>\$75,117.08</b>	<b>\$449,021.00</b>	<b>\$423,348.50</b>
32					
33	<b>Operating profit</b>	<b>-\$9,927.50</b>	<b>-\$36,772.53</b>	<b>\$123,929.74</b>	<b>\$223,532.13</b>
34					
35	Interest USDA Loan	\$6,605.04	-\$16,818.95	\$79,260.48	\$55,836.49
36					
37	<b>Net Income</b>	<b>-\$16,532.54</b>	<b>-\$19,953.58</b>	<b>\$44,669.26</b>	<b>\$167,695.64</b>
38					

Phased Cash Movement  
2020-2021

Source	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
<b>Projected</b>												
RABO Beg Bal	\$472,726.00	\$451,330.00	\$423,845.00	\$395,810.00	\$359,293.00	\$315,102.00	\$274,014.00	\$452,503.00	\$411,315.00	\$380,246.00	\$360,271.00	\$416,527.00
USDA	\$50,955.00	\$6,605.00	\$13,210.00	\$19,815.00	\$26,420.00	\$33,025.00	\$10,630.00	\$17,235.00	\$23,840.00	\$30,445.00	\$37,050.00	\$43,655.00
Operation	\$(21,396.00)	\$(22,985.00)	\$(28,035.00)	\$(21,517.00)	\$(29,191.00)	\$(26,088.00)	\$198,489.00	\$(21,188.00)	\$(21,069.00)	\$(19,975.00)	\$76,256.00	\$(16,533.00)
RABO End Bal	\$451,330.00	\$423,845.00	\$395,810.00	\$359,293.00	\$315,102.00	\$274,014.00	\$452,503.00	\$411,315.00	\$380,246.00	\$360,271.00	\$416,527.00	\$379,994.00
Cash on Hand	\$502,285.00	\$430,450.00	\$409,020.00	\$379,108.00	\$341,522.00	\$307,039.00	\$463,133.00	\$428,550.00	\$404,086.00	\$390,716.00	\$453,577.00	\$423,649.00
HVAC 155												
Roof 275												
Maint Bldg												
Other												
Sub Total	\$ -	\$(4,500.00)	\$ -	\$(15,000.00)	\$(15,000.00)	\$(15,000.00)	\$(20,000.00)	\$(20,000.00)	\$(10,000.00)	\$ -	\$(20,000.00)	\$(20,000.00)
Total	\$502,285.00	\$430,450.00	\$409,020.00	\$379,108.00	\$341,522.00	\$307,039.00	\$463,133.00	\$428,550.00	\$404,086.00	\$390,716.00	\$453,577.00	\$423,649.00
<b>Actual</b>												
RABO Beg Bal	\$472,726.00	\$453,766.00	\$408,071.00	\$393,306.00	\$375,899.00	\$359,570.00	\$333,717.00	\$562,737.00	\$550,496.00	\$524,097.00	\$696,051.00	\$823,532.00
USDA	\$50,955.00	\$6,605.00	\$13,210.00	\$19,815.00	\$26,420.00	\$32,819.00	\$39,424.00	\$18,330.00	\$24,942.00	\$71,270.00	\$71,270.00	\$44,761.00
Operation	\$(18,186.00)	\$(15,192.00)	\$(17,644.00)	\$(16,415.00)	\$(18,649.00)	\$(23,790.23)	\$231,118.00	\$(15,249.00)	\$(19,872.00)	\$(19,046.00)	\$120,726.00	\$(20,007.00)
RABO End Bal	\$453,796.00	\$408,071.00	\$393,306.00	\$375,899.00	\$359,570.00	\$333,716.77	\$562,733.00	\$550,496.00	\$524,097.00	\$696,051.00	\$823,532.00	\$820,149.00
Cash on Hand	\$504,751.00	\$414,676.00	\$406,516.00	\$395,714.00	\$385,990.00	\$366,535.77	\$602,157.00	\$568,826.00	\$549,039.00	\$767,321.00	\$894,802.00	\$866,910.00
HVAC 155												
Roof 275												
Maint Bldg												
Other												
Total	\$(744.00)	\$(28,940.00)	\$2,879.00	\$2,346.00	\$2,320.00	\$(2,063.00)	\$(2,102.00)	\$3,008.00	\$(6,527.00)	\$191,000.00	\$6,755.00	\$16,624.00
Next Beg Bal	\$453,796.00	\$408,071.00	\$393,306.00	\$375,899.00	\$359,570.00	\$333,717.00	\$562,737.00	\$550,496.00	\$524,097.00	\$698,607.00	\$823,532.00	\$820,149.00



## CORNING HEALTHCARE DISTRICT

## Profit &amp; Loss

June 2021

	<u>Jun 21</u>
Ordinary Income/Expense	
Income	
Assesment Income	18,792.39
CD Interest Income	550.47
Checking-Interest	7.72
Rentals	18,999.61
Total Income	<u>38,350.19</u>
Gross Profit	38,350.19
Expense	
Admin-Legal	1,350.00
ADMIN EXPENSE	
Advertising-T	2,001.00
Reconciliation-T	-303.58
Senior Program-T	359.62
Stipend-T	1,150.00
ADMIN EXPENSE - Other	8,016.86
Total ADMIN EXPENSE	11,223.90
Bank Analysis Charge	37.04
FACILITY EXPENSE	
INS.-Fire & Liability-T	21,554.73
Utilities	
Electricity-T	2,519.45
Garbage-T	458.02
Telephone-T	1,347.22
Water-T	529.35
Total Utilities	<u>4,854.04</u>
Total FACILITY EXPENSE	26,408.77
Gen Office Supply	1,399.91
General Office-Postage	1.20
INTEREST EXPENSE	
Interest USDA Loan	55,836.49
Total INTEREST EXPENSE	55,836.49
Maint-Repair	498.61
PAYROLL EXPENSE	
Employee Benefit-Hlth Ins-T	4,292.72
Training-T	175.00
Workers Comp-T	14,267.76
PAYROLL EXPENSE - Other	15,521.26
Total PAYROLL EXPENSE	<u>34,256.74</u>
Total Expense	<u>131,012.66</u>
Net Ordinary Income	<u>-92,662.47</u>
Net Income	<u><u>-92,662.47</u></u>

## CORNING HEALTHCARE DISTRICT

## Balance Sheet

As of June 30, 2021

	<u>Jun 30, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1 Mechanics Checking-0360	610,260.54
2Mechanics Checking-GenPro-5250	190,805.45
Capital Improvement USDA-4903	44,760.67
Edward Jones CD 580-14264-1-1	
Capital One Bank USA 7-19-27	25,334.73
Capital One Bank USA 3-8-21 PD	20,000.00
Cash from interest on CDs	66,900.12
CitiBank Natl 6-7-21 PD	34,000.00
CitiBank Natl Assn 2-7-23	39,000.00
State B of India USDA 1/25/23	30,000.00
Wells Fargo Bank 3-15-22 PD	20,000.00
<b>Total Edward Jones CD 580-14264-1-1</b>	<u>235,234.85</u>
<b>Petty Cash</b>	<u>57.87</u>
<b>Total Checking/Savings</b>	1,081,119.38
<b>Accounts Receivable</b>	
Accounts Receivable	-882.55
<b>Total Accounts Receivable</b>	<u>-882.55</u>
<b>Other Current Assets</b>	
Generator Project 21-01	-188,989.50
<b>Total Other Current Assets</b>	<u>-188,989.50</u>
<b>Total Current Assets</b>	<u>891,247.33</u>
<b>Fixed Assets</b>	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-99,974.00
Accum Dep Equip	-9,312.00
Accum Dep Land Imp	-127,105.00
Accum Dep Med Bldg	-1,190,541.00
Bldg Improvements	137,346.63
Construction in Progress	6,625.00
Land	20,313.00
Land-Demolitation Cost	518,035.56
Maintenance Building	1,563.29
Medical Offic Bldg	3,744,628.76
<b>Total Fixed Assets</b>	<u>3,106,661.44</u>
<b>TOTAL ASSETS</b>	<u><u>3,997,908.77</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Other Current Liabilities	
Accrued Payroll	7,078.98
Interest Payable	23,858.44

**CORNING HEALTHCARE DISTRICT**  
**Balance Sheet**  
As of June 30, 2021

	<u>Jun 30, 21</u>
<b>Payroll Liabilities</b>	
Accr Fed W/Hold	1,015.76
Accr FICA-Employee	891.47
Accr FICA-Employer	891.50
Accr S.D.I.	129.62
Accr ST W/Hold	248.13
Payroll Liabilities - Other	2,510.72
	<hr/>
<b>Total Payroll Liabilities</b>	5,687.20
	<hr/>
<b>Total Other Current Liabilities</b>	36,624.62
	<hr/>
<b>Total Current Liabilities</b>	36,624.62
	<hr/>
<b>Long Term Liabilities</b>	
Loan Payable - USDA	1,302,300.00
	<hr/>
<b>Total Long Term Liabilities</b>	1,302,300.00
	<hr/>
<b>Total Liabilities</b>	1,338,924.62
	<hr/>
<b>Equity</b>	
2310.00-Fund Bal-Ret Earn	2,557,413.28
Net Assets	-106,997.30
Net Income	208,568.17
	<hr/>
<b>Total Equity</b>	2,658,984.15
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,997,908.77</b>
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**CORNING HEALTHCARE DISTRICT**  
**Income by Customer Summary**  
June 2021

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	<u>Jun 21</u>
Family Counseling Center	246.26
Adventist Health	5,992.76
Northern Valley Catholic Social Service - Tehama County	1,084.92
Children First Foster Family Agency	9,578.83
QUEST DIAGNOSTICS, INC.	331.74
AUDITOR'S OFFICE TEHAMA COUNTY	1,765.10
	<u>18,792.39</u>
<b>TOTAL</b>	<b><u>37,792.00</u></b>

**CORNING HEALTHCARE DISTRICT**  
**Expenses by Vendor Summary**  
June 2021

	<u>Jun 21</u>
Alhambra	68.94
AT & T 530-4559-465 2	285.91
At & T U-Verse 127454452	52.79
AT & T Mobil 287277929386	41.87
AT&T 251727868	52.79
AT&T 960-733-5563 555	598.99
ATT 294290689	314.87
Battle Creek Pest Control	80.00
BAY ALARM	870.00
Business Connections	312.00
City of Corning-175 Solano coro 145	78.06
City of Corning-275 Solano coro168	313.95
City of Corning 218 - coro218	137.34
Corning Healthcare District	994.19
Creative Composition	158.00
Edward Jones A	260.12
Edward Jones B	407.56
Electronic Federal Tax payment System	2,478.76
Employment Development Department	327.36
Law Offices of Thomas N. Andrews	1,350.00
Mechanics Bank Credit Card	2,216.30
Northern Services-155 Solano	1,315.00
Pacific Gas & Electric	2,519.45
Peerless Bldg Maintenanc Corp	100.00
Red Bluff Daily News-ROP Advertising	2,001.00
SDRMA - Fire & Liability	21,554.73
SDRMA Workmans comp	14,267.76
Servicemaster Clean	5,124.80
Special District Risk Management	4,292.72
Streamline	75.00
United States Treasury	3,207.02
USDA Rural Development	55,836.49
Waste Management	458.02
<b>TOTAL</b>	<u><u>122,151.79</u></u>

**CORNING HEALTHCARE DISTRICT**  
**Rabo checking register**

As of June 30, 2021

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>1</b>							
Mechanics Checking-0360							
Bill Pmt -Check	06/01/21	9136	Alhambra		Accounts Paya...	-12.50	586,790.59
Bill Pmt -Check	06/01/21	9137	AT & T 530-4559-46...	824-4559	Accounts Paya...	-146.71	586,778.09
Bill Pmt -Check	06/01/21	9138	AT&T 251727868	530-824-5451...	Accounts Paya...	-42.80	586,631.38
Bill Pmt -Check	06/01/21	9139	BAY ALARM	6/1/21-9/1/21 ...	Accounts Paya...	-270.00	586,588.58
Bill Pmt -Check	06/01/21	9140	Creative Composition	Checks Mech...	Accounts Paya...	-158.00	586,160.58
Bill Pmt -Check	06/01/21	9141	Mechanics Bank Cre...	4/9/21-5/10/21	Accounts Paya...	-1,501.25	584,659.33
Bill Pmt -Check	06/01/21	9142	Northern Services-1...	75-3120754	Accounts Paya...	-1,315.00	583,344.33
Bill Pmt -Check	06/01/21	9143	PACE Engineering	Generator Pro...	Accounts Paya...	-1,413.00	581,931.33
Bill Pmt -Check	06/01/21	9144	Red Bluff Daily New...	Generator Pro...	Accounts Paya...	-2,001.00	579,930.33
Bill Pmt -Check	06/01/21	9145	Streamline		Accounts Paya...	-150.00	579,780.33
Check	06/01/21	9146	Waste Management	533-0000136...	Accounts Paya...	-229.01	579,551.32
Check	06/01/21	9147	E. Benwell	mileage 4/1/2...	-SPLIT-	-64.58	579,486.74
Check	06/01/21	9148	Lilia Rodriguez	5/4/21, 5/7/21...	Stipend-T	-200.00	579,286.74
Check	06/01/21	9149	Patricia Hunn	5/4/21, 5/7/21...	Stipend-T	-200.00	579,086.74
Check	06/01/21	9150	Valanne Cardenas	5/4/21, 5/7/21...	Stipend-T	-200.00	578,886.74
Check	06/01/21	9151	Yvonne Boles	5/4/21, 5/7/21...	Stipend-T	-200.00	578,686.74
Check	06/01/21	9152	Corning Healthcare ...	94-6003824	Capital Improv...	-6,612.33	572,074.41
Check	06/01/21	9172	United States Treas...	Payroll Taxes ...	-SPLIT-	-3,056.17	569,018.22
Check	06/01/21	9018	Benwell, Elaine	Paycheck	PAYROLL EX...	-740.02	568,278.22
Check	06/01/21	9019	Smith, Mike A	Paycheck	PAYROLL EX...	-1,669.13	566,609.09
Check	06/01/21	9020	Engelbreisen, Shirley I	Paycheck	PAYROLL EX...	-317.34	566,291.75
Check	06/01/21	9021	Bonham, Tina E	Paycheck	PAYROLL EX...	-1,791.83	564,499.92
Deposit	06/08/21		Corning Healthcare ...	Deposit	-SPLIT-	17,234.52	581,734.44
Deposit	06/08/21	9152		USDA loan p...	Capital Improv...	-6,612.33	575,122.11
Deposit	06/08/21			Deposit	Payroll Liabiliti...	1,088.30	576,210.41
Check	06/12/21			Service Charge	Bank Analysis...	-17.78	576,192.63
Bill Pmt -Check	06/15/21	9153	At & T U-Verse 127...	127454452 / ...	Accounts Paya...	-52.79	576,139.84
Bill Pmt -Check	06/15/21	9154	AT & T Mobil 287277 ...	May/June	Accounts Paya...	-41.87	576,097.97
Bill Pmt -Check	06/15/21	9155	AT&T 251727868	530-824-5451...	Accounts Paya...	-52.79	576,045.18
Bill Pmt -Check	06/15/21	9156	ATT 294290689	long distance...	Accounts Paya...	-598.99	575,446.19
Bill Pmt -Check	06/15/21	9157	Pacific Gas & Electric	4586584129-5	Accounts Paya...	-152.44	575,293.75
Bill Pmt -Check	06/15/21	9158	Waste Management	533-0000136...	Accounts Paya...	-458.02	575,281.61
Bill Pmt -Check	06/15/21	9159	Benwell, Elaine	Paycheck	Accounts Paya...	-676.05	574,823.59
Check	06/15/21	9026	Smith, Mike A	Paycheck	PAYROLL EX...	-676.05	574,147.54
Check	06/15/21	9027	Engelbreisen, Shirley I	Paycheck	PAYROLL EX...	-1,669.13	572,478.41
Check	06/15/21	9028	Bonham, Tina E	Paycheck	PAYROLL EX...	-185.11	572,293.30
Check	06/15/21	9029	Battle Creek Pest C...	Paycheck	PAYROLL EX...	-1,791.83	570,501.47
Bill Pmt -Check	06/15/21	9160	Business Connections	34-2046874	Accounts Paya...	-80.00	570,421.47
Bill Pmt -Check	06/15/21	9161	City of Corning-175 ...	1331	Accounts Paya...	-312.00	570,109.47
Bill Pmt -Check	06/15/21	9162	City of Corning-275 ...	CORO145	Accounts Paya...	-78.06	570,031.41
Bill Pmt -Check	06/15/21	9163	City of Corning 218 ...	CORO168	Accounts Paya...	-313.95	569,717.46
Bill Pmt -Check	06/15/21	9164	Law Offices of Thom...	5/6/21-6/7/21	Accounts Paya...	-137.34	569,580.12
Bill Pmt -Check	06/15/21	9165	PACE Engineering	Generator Pro...	Accounts Paya...	-1,350.00	568,230.12
Bill Pmt -Check	06/15/21	9166	Pacific Gas & Electric	Peerless Bldg Maint...	Accounts Paya...	-392.50	567,837.62
Bill Pmt -Check	06/15/21	9167	Peerless Bldg Maint...	Service Bldg Clean	Accounts Paya...	-2,507.31	565,330.31
Bill Pmt -Check	06/15/21	9168	Streamline	Service Bldg Clean	Accounts Paya...	-100.00	565,230.31
Bill Pmt -Check	06/15/21	9169		Service Bldg Clean	Accounts Paya...	-2,562.40	562,667.91
Bill Pmt -Check	06/15/21	9170		Service Bldg Clean	Accounts Paya...	-75.00	562,592.91

**CORNING HEALTHCARE DISTRICT**  
**Rabo checking register**  
 As of June 30, 2021

4:46 PM  
 07/14/21  
 Accrual Basis


Type	Date	Num	Name	Memo	Split	Amount	Balance
Check	06/15/21	9171	Corning Healthcare ...	94-6003824	Capital Improv...	-6,612.33	555,980.58
Bill Pmt -Check	06/15/21	9178	Special District Risk ...		Accounts Paya...	-4,292.72	551,687.86
Check	06/15/21	210615	Employment Develo...	EFTPMY	PAYROLL EX...	-327.36	551,360.50
Check	06/15/21	20210...	Electronic Federal T...	IRS USATAX...	PAYROLL EX...	-2,478.76	548,881.74
Deposit	06/15/21			Deposit	UNDEPOSITE...	882.55	549,764.29
Deposit	06/18/21	9171	Corning Healthcare ...	USDA loan p...	Capital Improv...	-6,612.33	543,151.96
Bill Pmt -Check	06/18/21	9173	AT & T 530-4559-46...	824-4559	Accounts Paya...	-139.20	543,012.76
Bill Pmt -Check	06/18/21	9174	BAY ALARM		Accounts Paya...	-600.00	542,412.76
Bill Pmt -Check	06/18/21	9175	Mechanics Bank Cre...	5/11/21-6/8/21	Accounts Paya...	-715.05	541,697.71
Check	06/18/21	9176	United States Treas...	Payroll Taxes ...	-SPLIT-	-150.85	541,546.86
Bill Pmt -Check	06/18/21	9177	Servicemaster Clean		Accounts Paya...	-2,562.40	538,984.46
Bill Pmt -Check	06/25/21	9186	Alhambra	49411161031...	Accounts Paya...	-56.44	538,928.02
Deposit	06/25/21			Deposit	Rentals	882.55	539,810.57
Check	06/28/21	9034	Edward Jones B	Simple IRA B	PAYROLL EX...	-407.56	539,403.01
Check	06/28/21	9035	Edward Jones A	Simple IRA A	PAYROLL EX...	-260.12	539,142.89
Deposit	06/28/21			Interest	Checking-Inter...	5.64	539,148.53
Deposit	06/29/21			Deposit	Assesment Inc...	18,792.39	557,940.92
Check	06/30/21	9179	E. Benwell	mileage 6/1/2...	Senior Progra...	-66.58	557,874.34
Check	06/30/21	9180	Lilia Rodriguez	6/15/21 and 6...	Stipend-T	-100.00	557,774.34
Check	06/30/21	9181	Valanne Cardenas	6/15/21 and 6...	Stipend-T	-100.00	557,674.34
Check	06/30/21	9182	Yvonne Boles	6/15/21 and 6...	Stipend-T	-100.00	557,574.34
Check	06/30/21	9183	Patricia Hunn	6/15/21	Stipend-T	-50.00	557,524.34
Bill Pmt -Check	06/30/21	9185	ATT 294290689	long distance...	Accounts Paya...	-162.43	557,361.91
General Journal	06/30/21	20210...		Balance Adju...	Reconciliation-T	-0.01	557,361.90
General Journal	06/30/21	20210...		Adjustment fo...	Capital Improv...	52,898.64	610,260.54
Total 1 Mechanics Checking-0360							610,260.54
<b>TOTAL</b>							<b>610,260.54</b>

**June 2021 Statement**

Open Date: 05/11/2021 Closing Date: 06/08/2021

Page 1 of 4


**Visa® Business Bonus Rewards Card**  
 CORNING HEALTHCARE (CPN 001455698)

 Account: XXXXXXXXXX
**Cardmember Service**  1-866-552-8855  
 BUS 30 ELN 8 6

<b>New Balance</b>	<b>\$715.05</b>
<b>Minimum Payment Due</b>	<b>\$10.00</b>
<b>Payment Due Date</b>	<b>07/06/2021</b>

<b>Reward Points</b>	
Earned This Statement	894
Reward Center Balance as of 06/07/2021	141,568
For details, see your rewards summary.	

<b>Activity Summary</b>		
Previous Balance	+	\$1,501.25
Payments	-	\$1,501.25CR
Other Credits	-	\$0.06CR
Purchases	+	\$715.11
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
<b>New Balance</b>	<b>=</b>	<b>\$715.05</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$10.00</b>
Credit Line		\$10,000.00
Available Credit		\$9,284.95
Days in Billing Period		29

**Payment Options:**

 Mail payment coupon  
with a check

 Pay online at  
[myaccountaccess.com](http://myaccountaccess.com)

 Pay by phone  
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001455698



**Bonus Rewards**
**Rewards Center Activity as of 06/07/2021**

Rewards Center Activity*	0
Rewards Center Balance	141,568

\*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	715	4,188
25% Monthly Bonus	179	1,047
<b>Total Earned</b>	<b>894</b>	<b>5,235</b>

Points Expiring on 06/30/2021: 3668

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

**Important Messages**

**Paying Interest:** You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout while earning rewards with PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

We have added Mobile Authentication and Cellular Phone Contact Policy to and made changes to the Arbitration Agreement in your account agreement. Please visit [card.myaccountaccess.com/agreementchanges](http://card.myaccountaccess.com/agreementchanges) to review. If you have any questions, call the number on the back of your card.

Account Security is very important to you and to us. When you use your Card to make a purchase, particularly over the phone or online, you may be asked to provide a card security code, sometimes called a CVV. This information is used to help confirm that it is you using the Card and that the Card is authentic.

**Transactions** SMITH JR, MICHAEL Credit Limit \$3000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Other Credits</b>					
05/12	05/11	1071	MCCOY HDWE & FARM CORNING CA MERCHANDISE/SERVICE RETURN	\$0.06	CR
<b>Purchases and Other Debits</b>					
05/14	05/13	5133	CHEVRON 0376788 CORNING CA	\$23.10	
05/18	05/17	8345	HOBART SALES & SERVICE CHICO CA	\$278.74	
05/24	05/20	5483	CORNING LUMBER - CORNI CORNING CA	\$10.67	
05/26	05/25	1114	MCCOY HDWE & FARM CORNING CA	\$9.69	
05/28	05/27	0581	MCCOY HDWE & FARM CORNING CA	\$29.06	

Continued on Next Page

Transactions		SMITH JR, MICHAEL			Credit Limit	\$3000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
06/01	05/28	0695	MCCOY HDWE & FARM CORNING CA	\$19.92	_____	
<b>Total for Account 4798 5100 6362 6598</b>				<b>\$371.12</b>		

Transactions		BONHAM, TINA E			Credit Limit	\$10000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Purchases and Other Debits</b>						
05/14	05/11	4868	OFFICE DEPOT 1135 800-463-3768 CA	\$50.40	_____	
05/20	05/19	9648	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$14.99	_____	
05/21	05/19	0722	THE HOME DEPOT #8492 RED BLUFF CA	\$26.19	_____	
05/21	05/20	9798	WAL-MART #1608 RED BLUFF CA	\$105.81	_____	
05/28	05/27	0329	RED BLUFF DAILY NEWS 530-737-5047 CA	\$0.99	_____	
06/07	06/04	0088	CASA RAMOS CORNING CORNING CA	\$28.88	_____	
<b>Total for Account 4798 5100 6669 3801</b>				<b>\$227.26</b>		

Transactions		BENWELL, ELAINE			Credit Limit	\$1000
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Purchases and Other Debits</b>						
05/14	05/13	2492	COPY CENTER RED BLUFF CA	\$15.43	_____	
05/17	05/14	8363	WAL-MART #1608 RED BLUFF CA	\$39.96	_____	
05/24	05/21	7658	USPS PO 0563480080 RED BLUFF CA	\$31.89	_____	
05/28	05/27	1592	WAL-MART #1608 RED BLUFF CA	\$13.28	_____	
06/07	06/05	9212	ROSS STORE #2072 RED BLUFF CA	\$16.11	_____	
<b>Total for Account 4798 5100 6697 5380</b>				<b>\$116.67</b>		

Transactions		BILLING ACCOUNT ACTIVITY			Amount	Notation
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation	
<b>Payments and Other Credits</b>						
06/04	06/02	0235	PAYMENT THANK YOU	\$1,501.25CR	_____	
<b>Total for Account 4798 5100 5329 0074</b>				<b>\$1,501.25CR</b>		

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$0.00
Total Interest Charged in 2021	\$0.00



**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.


\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	14.99%	
**PURCHASES	\$715.05	\$0.00	YES	\$0.00	14.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

**Contact Us**

 Phone

Voice: 1-866-552-8855  
 TDD: 1-888-352-6455  
 Fax: 1-866-807-9053

 Questions

Cardmember Service  
 P.O. Box 6353  
 Fargo, ND 58125-6353



Mail payment coupon with a check

Cardmember Service  
 P.O. Box 790408  
 St. Louis, MO 63179-0408



Online

[myaccountaccess.com](http://myaccountaccess.com)

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday July 20, 2021  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**ADMINISTRATION FEES FOR  
ASSESSMENT COLLECTION**

The fee is calculated pursuant to Revenue and Taxation (R&T) Code 97 and following, as a percentage of a local jurisdiction tax collection to the total collection countywide. This rate is then multiplied by the actual costs of assessing, collecting and apportioning property taxes to arrive at an appropriate charge per legislation. The cost of administration is equal to 3.225% of taxes deemed allocated.

Corning Healthcare District's fee is \$13,084, which equals 3.08% of the full amount collected on behalf of CHD.

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday July 20, 2021  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Elder Services  
Quarterly Report  
Year End 2020-2021**

### **NUMBERS SERVED**

The Corning Healthcare District **Elder Services Program** has provided service to **106 clients from April through June**. This number reflects phone calls, consultations, referrals, or other kinds of informal help, but not outreach.

### **HEALTH TALKS**

The Corning Senior Center is still officially closed to the public due to COVID-19 and the congregate lunches have been converted to drive-through and pick up. The in-person monthly Health Talk has been suspended until the Senior Center reopens. Elaine developed a work-around that she will continue until the Senior Center reopens. She has been putting together monthly information packets to be handed out with the lunches.

- April – Talking With Your Doctor / How To Choose a Doctor
- May – Summer Safety
- June – Elder Abuse

In **April** Elaine decided to follow up the previous month's topic of vaccinations by providing helpful information about talking with your doctor and how to choose a doctor. The raffle prize was a Corning Healthcare District bag filled with art supplies.

The topic for **May** was a special request from the Corning Senior Center Director, as the summer temperatures set in early: staying safe in the summer heat with an emphasis on hydration and heat stroke / exhaustion. In addition to the handouts, everyone in the drive-through lunch bunch got a water bottle the CHD name printed on it.



In keeping with the topic, the raffle prize was a pitcher with hydration incentives and water enhancement products. Elaine received a 'thank you' from the May raffle prize winner: *"Thank you so much, it really made our day. We will definitely have a reason to drink lots of water"*

**June** is Elder Abuse Awareness Month so Elaine supplied information about how to recognize elder abuse and what to do if elder abuse is suspected. The raffle prize was a home garden set, including seeds, soil, and pots.

### **FILE OF LIFE**

- File of Life (refrigerator magnets and personal size) were shared with Greenville Rancheria, to be included in the bags that were handed out at their drive-thru health fair in May;
- File of Life refrigerator magnets were offered at the Corning Chamber of Commerce dinner in May;
- File of Life (refrigerator magnets and personal size) and pens with CHD logo were included in the Master Plan for Aging resource boxes sent out to all who attended the online June event;
- Elaine delivered File of Life to Latimer's Pharmacy to be distributed to their customers;
- File of Life shared with the library in Los Molinos;
- Elaine attended a meeting and when she was asked to introduce herself, she mentioned the File of Life in her comments. A woman spoke up and said she had picked up a File of Life at the library in Los Molinos for her elder mother. The File of Life proved useful when she had occasion to take her mother to the emergency room, as all her mother's pertinent medical information was right there. She decided to go back for more File of Life to give to her mother's senior friends.

### **HICAP**

In person counseling is still off the board and Elaine has done no formal HICAP counseling during the period covered in this report, but she has answered questions as they arose from individuals looking for assistance.

### **COMMUNITY OUTREACH**

- Newsletter – the Summer edition of the CHD Elder Services Newsletter was sent out in early June. The newsletter was emailed to 135 people/agencies,

many of whom printed and distributed or forwarded by email to others. Elaine was notified that the newsletter was uploaded onto the Tehama County 211 website by United Way of Northern California – see <https://211norcal.org/category/tehama-county/tehama-county-news/>

- Facebook – Elaine maintained the CHD Facebook page

## OTHER

- Older Americans Month Proclamation (April) – Elaine prepared a proclamation for 2021 and received it in person from the Mayor of Corning with his seal and signature. In her acceptance remarks, Elaine thanked the Mayor and the City Council for the ongoing support and noted that the past year had been hard for everyone, but even more so for our elder population, who have been disproportionately affected by COVID-19. The recognition of our seniors and acknowledgment of their contributions is important now more than ever and greatly appreciated. (See attachment below.)
- Master Plan for Aging Forum (June) – Elaine participated as a panelist. (See attachments below.) She addressed an issue close to her heart -- the serious problem of people who are caught in the middle, those who do not qualify for medical or financial assistance, either because their income is too high or they have too many assets, but they are struggling to pay medical bills and living expenses. Many seniors fall through the cracks and are simply doing without. Elaine hopes the Master Plan for Aging will expand the qualification criteria, allowing more seniors to access assistance programs and get the help they need.

## Training and Continuing Education Apr/May/Jun

- **\*\*NCLER Title II Auxiliary Benefits: Social Security Benefits You've Never Heard of and Who is Eligible for Them:** When most people hear about "Social Security benefits," the first thought that comes to mind is income for older individuals who have retired from work. It's true that the Social Security system provides a foundation of retirement income that permits older adults to live in dignity, with over 46 million retired workers receiving benefits each month. However, the Social Security system is also the foundation of economic security for millions of family members of retired,



disabled, or deceased workers. In addition to retirement benefits, Social Security offers disability insurance protection to workers and their spouse and children, as well as life insurance that pays monthly survivors benefits to dependents if the worker dies. Through this training participants will understand the eligibility requirements for Social Security benefits for spouses and ex-spouses of retired, disabled, or deceased workers, as well as for children of retired, disabled, or deceased workers. About one American family in four receives income from Social Security benefits, and many more could receive this income if they knew they were eligible. These benefits offer an opportunity to provide more financial stability to eligible older adult households.

- **Justice in Aging** *Protecting Dual Eligibles from Improper Billing: What Advocates Need to Know*: People dually eligible for Medicare and Medi-Cal, including Qualified Medicare Beneficiaries (QMBs), have special protections against charges for Medicare co-payments and co-insurance. Yet, many times dually eligible individuals in California are improperly charged for medical care and prescription drugs. This webinar will provide a summary of what is and is not allowed by federal and state law and provide you with tools to help your clients when they have been improperly billed. 5/27
- **Thresholds Brain Injury Coalition** *Music Therapy in Real Life*: Music and the brain presented by Erin Haley, MA, MT-BC (Music Therapist-Board Certified) and Emmon Tobias MT-BC.
- **\*\*NCLER** *What it Takes to Age in Place: Bringing Housing and Home and Community-Based Services (HCBS) Together*: Most people want to age in place and stay near their friends and family and in their community. This ideal can become complicated when housing becomes unstable or unaffordable, or when supportive services are not available in the home and community. This training will explore the intersection of health and housing to support aging in place. It will provide information about Medicaid home and community-based services, as well as what housing-related services can be funded through Medicaid. Participants will: understand the connection between health and housing; learn the different ways that Medicaid can fund HCBS to keep people in their homes or create housing for people experiencing homelessness; and hear about examples of

different community models that have integrated housing and health care to support housing stability, including for previously homeless older adults.

- **\*\*\*\*\*SMP *Emergency Preparedness for All***: This training will guide you on steps to prepare for emergencies and disasters, the actions you can take now, and the resources that are available to you.

**\*HICAP** = the Health Insurance Counseling and Advocacy Program of Passages

**\*\*NCLER** = National Center on Law and Elder Rights

**\*\*\*SHIP** = State Health Insurance assistance Programs

**\*\*\*\*CDA** = California Department of Aging

**\*\*\*\*\*SMP** = Senior Medicare Patrol in conjunction with any of the following: California Department of Justice, Bureau of Medi-Cal Fraud and Elder Abuse, Consumer Protection and Elder Justice, Elder Law & Disability Rights Center.

**\*\*\*\*\*NCOA** = National Council on Aging

**\*\*\*\*\*CANHR** = California Advocates for Nursing Home Reform

## **INFORMATION AND REFERRAL**

Elaine frequently receives inquiries regarding health issues and resources. She does not treat, diagnose, prescribe or give medical advice. She provides information only and practical assistance whenever possible, as well as referrals (not endorsements) to appropriate health service providers when necessary. Elaine has responded to requests for help by providing information and educational material on a variety of health-related topics. During the months included in this report, Elaine took inquiries and requests from seniors needing help or information on a variety of topics including questions about Medicare and memoir writing.

## **SUMMARY**

During the months included in this report, Elder Services provided health and safety information, answers to Medicare questions, and community outreach to seniors in Tehama County. In addition File of Life was distributed, networking was achieved, vital contacts made, and the public profile of the Corning Healthcare District was enhanced.

**End of Fiscal Year 2020-2021 Total number of people served: 431**

## **MISSION STATEMENT, VALUES AND OBJECTIVES**

Through the above services, the Elder Services Program **fulfills the Mission Statement** of the Corning Healthcare District by bringing quality healthcare and human services related to health to the South County region in order to facilitate areas of unmet healthcare needs.

The Elder Services Program is based on care and compassion and **upholds the Values** of the Corning Healthcare District by offering feasible aspects of health service to the community. We believe in fairness, honesty and integrity. Further, we **meet the Objectives** as stated in the Corning Healthcare District Policy Manual by addressing the health needs of the low income and elderly population of the South County area; by maintaining respectful communications with the Corning Healthcare District and with the clients we serve; by developing and maintaining a public relations program via media and outreach in the community; and by encouraging dialogue and participation from the public.

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**Photos courtesy of Karen Burnett**



**April prize winner**



**May prize winner**



**June prize winner**

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Master Plan for Aging Forum – 6/18/21

LEADERSHIP VOICES ON HEALTHCARE DIRECTION

# Master Plan for Aging: What Does it Mean for You?

A California Collaborative Regional Forum  
June 18, 2021





## **Master Plan for Aging: Community Provider Insights**

**Elaine Benwell, Elder Services,**  
Corning Health Care District

**Rosa Deming,**  
**Northern Region Supervisor**  
MAXIMUS-CA Health Care Options

**Lauren Kennedy, Executive Director**  
North Valley Housing Trust

**Tiffany Rowe, Program Manager**  
Butte County Department of  
Employment and Social Services





# Webinar Agenda

2

## **Master Plan for Aging: What Does it Mean for You? June 18, 2021**

10:00 – 10:10 AM Welcome & Housekeeping - CCLTSS-Regional-Forum-Video

10:15 – 11:00 AM **Master Plan for Aging: Key Components Update**  
Christina Mills, Executive Director,  
California Foundation for Independent Living Centers  
(CFILC)

Debbie Toth, President & CEO, Choice in Aging

11:05 – 11:45 AM **Master Plan for Aging: Community Provider Insights**  
Elaine Benwell, Elder Services, Corning Health Care District  
Rosa Deming, Northern Region Supervisor,  
MAXIMUS-CA Health Care Options

Lauren Kennedy, ED, North Valley Housing Trust (NVHT)  
Tiffany Rowe, Program Manager,  
Butte County Department of Employment and Social Services  
(DESS)

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### **10 Minute Care Break**

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12:00 – 12:20 PM **Master Plan for Aging: IHSS Goals and Objectives**  
Karen Keeslar, Executive Director,  
California Association of Public Authorities for IHSS (CAPA)

12:25 – 12:45 PM **Master Plan for Aging: Community Insights**  
Personal healthcare stories from our region.  
Wendy Longwell, DAC Program Manager

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### **10 Minute Care Break**

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1:00 – 1:50 PM **Master Plan for Aging: Public Official Perspectives**  
Debra Lucero, Supervisor, Butte County District 2  
Tami Ritter, Supervisor, Butte County District 3  
Bruce Ross, District Director, 1st Senator, Brian Dahle

1:50 – 2:00 PM **Closing comments & Recognitions**

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**Corning Healthcare District was represented and in good company.**



**DAN thanks YOU for your Support!**



Adventist Health  
Ampla Health  
Anthem Blue Cross  
Butte County Board of Supervisors  
Butte County DESS  
Butte County OEM  
Cal Fire  
Cal OES  
California Health & Wellness  
California Vocations  
Camp Fire Collaborative  
Centene Health  
Compass Cares  
Corning Health Care District  
Disability Action Center  
Enloe Medical Center  
Far Northern Regional Center  
Feather River Tribal Health  
Help Central Inc. / Butte-Glenn 2-1-1  
HICAP  
Human Good  
Justice in Aging  
Legal Services of Northern California  
MAXIMUS – CA Health Care Options  
Medical Home Care Professionals  
Mountain Valley Health

Nor Cal United Way  
North Valley Animal Disaster  
North Valley Catholic Social Services  
North Valley Community Foundation  
North Valley Housing Trust  
North Valley Sparrow Foundation  
Orchard Hospital  
Oroville Hospital  
Partnership Health Plan of California  
Passages  
Reach Independent Living Services  
Red Bluff City Fire Department  
Redding Police  
SEIU 2015  
Senator Brian Dahle  
Shalom Free Clinic  
Siskiyou County Public Health  
State Council on Developmental Disabilities  
Tehama County DSS  
The Arc of Butte County  
The Peg Taylor Center for Adult  
Day Health Care  
The SCAN Foundation  
True North Housing Alliance  
Veteran's Resource Centers of America  
Work Training Center Inc.

**Living with dignity, community, safety, good health and mobility, aging in place, exercising choice — these are expectations that we all have. DAN supports strengthening non-medical services that enable older adults and persons of all ages with disabilities to remain in the community while improving well-being and quality of life.**



Dear Elaine:

It was a great honor to have you speak at our June 18, 2021, Leadership Voices on Healthcare Direction event Master Plan for Aging What does it Mean for You. Thank you for taking the time from your busy schedule to do this!

We have received many favorable remarks about your segment participation during the Master Plan for Aging: Community Provider Insights panel. We additionally want to thank you for your generous contribution of the File of Life refrigerator magnets and pens...DAN is now in full motion with our next Scope of Project (SOP) activity to take the MPA to the next level in our region with the formation of a state- and federally-sanctioned Aging and Disability Resource Connection (ADRC),

We will introduce the SOP at our next DAN Coalition meeting...We will also address questions and comments from the event survey responses.

We appreciate you! Be safe and well.  
Best regards,  
Sarah May & Carolyn Nava, Co-Chairs

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# Older Americans Month Proclamation 2021

## PROCLAMATION MAY 2021 "OLDER AMERICANS MONTH"

**WHEREAS** the City of Corning includes a growing number of older Americans who have acquired strength and resilience by virtue of their life experience, through their successes and their difficulties; this resilience helps them to face new challenges; and

**WHEREAS** the Corning Healthcare District believes that when communities tap into this source of strength and resilience, they become stronger too; and

**WHEREAS** we acknowledge that when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience, the whole community benefits; and

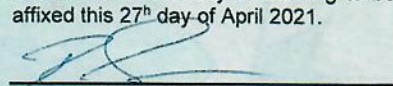
**WHEREAS** we recognize our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty, demonstrating our strength and resilience not only through bold measures and grand gestures, but also by consistent smaller acts of kindness and respect, and

**WHEREAS** Corning can foster communities of strength by:


- Creating opportunities to share stories and learn from each other;
- Engaging in older adults through education, recreation, and service; and;
- Encouraging people of all ages to celebrate connections and resilience.

**NOW, THEREFORE I, ROBERT SNOW, AS MAYOR OF THE CITY OF CORNING do hereby proclaim May 2021 to be "OLDER AMERICANS MONTH" in the City of Corning. I urge every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.**

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the Great Seal of the City of Corning to be affixed this 27<sup>th</sup> day of April 2021.

  
Robert Snow, Mayor

**ATTEST:**

  
  
Lisa M. Linnet, City Clerk

**Owner: Corning Healthcare District  
Pay Request Estimates**

**Generator Install  
Contract# 21-01**

Item	Description	Units	Unit price	Extention
1	Mobilization/Demob	1	\$ 23,000.00	\$ 23,000.00
2	Bonding	1	\$ 9,000.00	\$ 9,000.00
3	Submittals	1	\$ 6,000.00	\$ 6,000.00
4	Engineering/Design	1	\$ 19,000.00	\$ 19,000.00
5	Directional Boring (Dudley)	1	\$ 22,000.00	\$ 22,000.00
6	Block Buildings (West Const)	1	\$ 55,000.00	\$ 55,000.00
7	Generators & ATS	1	\$ 118,000.00	\$ 118,000.00
8	Electrical - 275 Solono Street	1	\$ 64,204.00	\$ 64,204.00
9	Electrical - 155 Solono Street	1	\$ 75,000.00	\$ 75,000.00

Change Orders  
CO#2 \$ 68,074.00

Completions this period  
Completions to date \$ 459,278.00 \$ -  
Less Retention-5%  
Net completions to date

**Pay Estimates:**

	Estimated Bill	Estimated Bill Dates
Payment Request #1	\$ 42,574.06	7/1/2021
Payment Request #2	\$ 104,519.38	8/1/2021
Payment Request #3	\$ 67,346.26	9/1/2021
Payment Request #4	\$ 196,411.86	10/1/2021
Payment Request #5	\$ 48,426.44	11/1/2021
<b>Total Pay Estimates</b>	<b>\$ 459,278.00</b>	



# Converse Construction, Inc.

A Veteran Owned company, serving those who have served to build a better tomorrow.

## Corning Healthcare District

### Schedule of Values

Contract # 21-01

Description	Price
Mobilization/Demobilization	\$23,000.00
Bonding	\$ 9,000.00
Submittals	\$ 6,000.00
Engineering/Design	\$19,000.00
Directional Boring (Dudley)	\$22,000.00
Block Buildings (West Construction)	\$55,000.00
Generators & ATS	\$118,000.00
Electrical – 275 Solono Street	\$64,204.00
Electrical – 275 Solono Street	\$75,000.00
<b>Total Contract Amount</b>	<b>\$ 391,204.00</b>



20553 Sunset Lane, Redding, CA 96002  
P (530) 378-5591 F (530) 378-5594  
CA Lic#842863 DIR#1000001308  
webpage: [conversecon.com](http://conversecon.com)



# Converse Construction, Inc.

A Veteran Owned company, serving those who have served to build a better tomorrow.

6/18/2021

## CO# 02

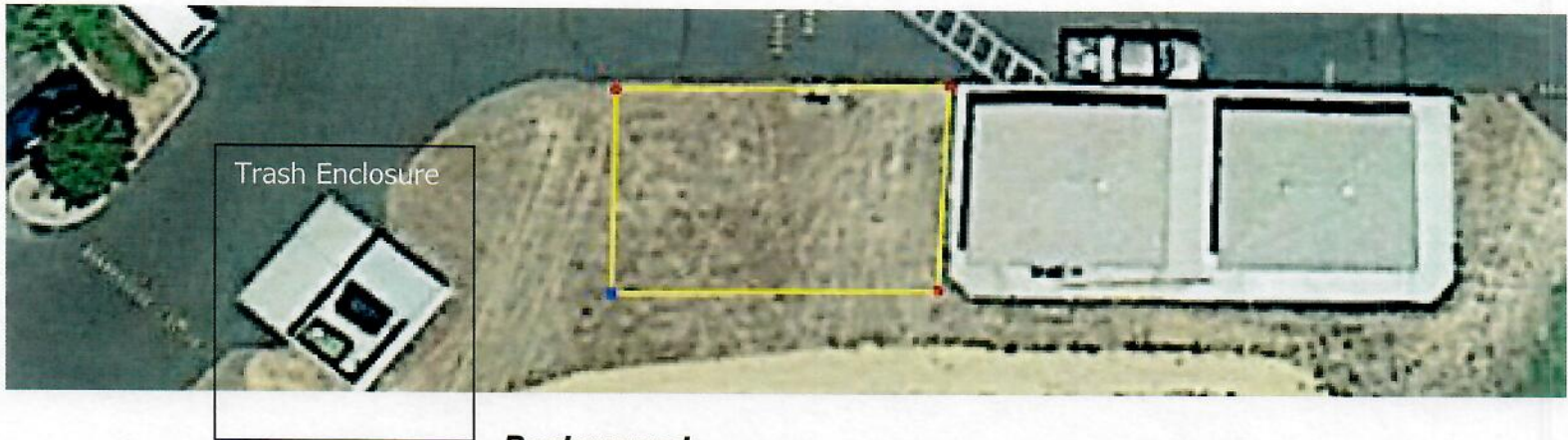
Job code:2109

To: Tina Bonham, District Manager Corning Health

## Corning Healthcare District

Project: EPC Contract for Emergency Power

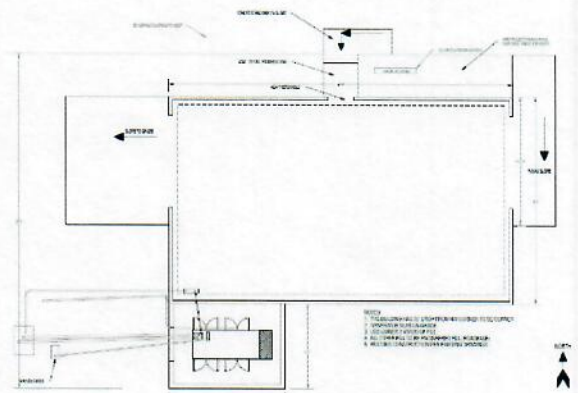
**CHANGE ORDER DESCRIPTION:** Concrete Work for New Storage Building



### Background:

New storage building is going in the proximate location as shown in yellow above. The generator building was to be added on to the trash enclosure at the bottom left. The generator building and storage building had a potential conflict. This was due to the west side of the building has a ramp and entrance which extends towards the trash enclosure.

The cost of the new generator building was \$18,000. Instead of 2 separate building this change order moves the generator next to new building. This move has several advantages.



1. This first eliminates any potential conflicts between the structures.
2. The generator has a directional bore from 275 Solano. For small cost increase this can bring 100A of 120/240V power to the new structure. This power is sufficient for the building and future structures.



20553  
Sunset  
Lane,  
Redding, CA



# Converse Construction, Inc.

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3. The cost includes bring over 1" communication conduit. This allows for internet, security, and phone to new structure.
4. Simplifies the permits. Both structures will be under single permit.
5. Provides better aesthetic and sound reduction. The generator behind the storage building will reduce sound transfer and appearance issues.

## ***Change Order Description:***

The work includes the following items:

1. Building as seen in figure 1.
2. Utilities – Water and Sewer.
3. Electrical – 100A from existing breaker in switchgear at main office, 2" HDPE conduit, #1 AWG Cu conductors (3 – Black, Red, White), #6 Ground (Green), Cook Concrete #1 Pull Box w/ Steel lid, Cook Concrete #3 Pull Box Steel lid, 120/240 V single phase distribution panel (outdoor rated), and associated conduits/risers.
4. Communication 1" Conduit from switch gear area. Includes 2 Cook Concrete #1 pull box with 1 steel and 1 concrete lid.
5. Site grading extending past the concrete work to allow transitions into the building and area.
6. Concrete – Building pad as per current design, generator concrete, sidewalks, and ramps to doors.
7. Permits, engineering, bonding, and insurance.

## ***Change Order Approvals:***


Stamp engineering drawings for additional pads will be provided for approval. After approval the current permit will be amended.

## ***Change Order Cost:***

Cost is	\$86,074.00
Credit for Generator Structure	\$18,000.00 (West Construction as agreed to this change)
<b><u>Final Cost</u></b>	<b><u>\$68,074.00</u></b>



20553  
Sunset  
Lane,  
Redding, CA



**Corning  
Healthcare District**  
Contract Change Order

275 Solano Street  
PO Box 996  
Corning, CA 96021

DATE: June 22, 2021

CO #: 2

Project: Corning EPC Standby Emergency Generator

Project#: 21-01

Description of CO: Combine the New Generator and Storage Buildings

**Contractor:**

Converse Construction, Inc.

Attn: Patsy Turner

20553 Sunset Lane

Redding, CA 96002

Phone [530] 378-5591 Fax [530] 378-5594

Original Contract Total:	\$	391,204.00
Current Change Order Amount:	\$	68,074.00
Previous Orders Amount:	\$	-
<b>New Contract Total:</b>	<b>\$</b>	<b>459,278.00</b>

DESCRIPTION	Quantity	Unit	Unit Price	AMOUNT
1. Total cost for the new combined building slab (including Drawings and Permits)	1	LS	\$ 86,074.00	\$ 86,074.00
2. Credit given to remove the the original Generator building from the contract	1	LS	\$(18,000.00)	\$ (18,000.00)
<b>TOTAL</b>				<b>\$ 68,074.00</b>

**Owner: Corning Healthcare District**

We agree to make the changes as specified above as quoted:

Signature: *Yvonne Boles*

Printed Name: Yvonne Boles

Title: President of the Board of Directors

Date: 06/21/2021

**Contractor: Converse Construction, Inc.**

The above prices and conditions of this Change Order are hereby accepted. All work is to be performed under the same terms and conditions as specified in the original contract unless otherwise stipulated.

Signature: *Leslie Converse*

Printed Name: Leslie Converse

Title: President

Date: 06/21/2021

# GENERATOR, SLAB, AND ELECTRICAL MODIFICATION TO CITY OF CORNING PERMIT #20125 FOR NEW STORAGE BUILDING

## GENERAL NOTES

1. NEW WIRE SHALL BE MIN. #12 AWG STND THHN/THHW PER UL STAND. 83 OR 1063.
2. CONDUIT IN GROUND TO BE SCH. 40 PVC.
3. CONDUIT TRANSITION FROM GROUND GRG.
4. ALL GRG IN CONTACT WITH CONCRETE OR DIRT TO BE WRAPPED WITH OVERLAPPING LAYERS OF 10 MM TAPE.
5. HOSE BIBS OR LANDSCAPE WATER REQUIRE BACKFLOW PREVENTERS.
6. GRG CONDUIT TO BE USED IN AREAS OF POSSIBLE SEVER PHYSICAL DAMAGE.
7. CONDUIT BODIES TO BE MINIMUM OF NEMA 3R.

## CONSTRUCTION NOTES

CONTRACTOR SHALL GIVE MIN. OF 48-HOURS ADVANCE NOTICE FOR INSPECTION SCHEDULING FOR THE INSPECTOR OF RECORD, THE DESIGNATED CAMPUS FIRE MARSHAL, AND THE SPECIAL INSPECTION INSPECTOR.

CONTRACTOR COPY

## CONSTRUCTION CODES

### APPLICABLE CODES:

THE WORK SHALL BE PERFORMED IN ACCORDANCE WITH APPLICABLE CODE REQUIREMENTS AND APPLICABLE REQUIREMENTS OF ALL OTHER REGULATOR AGENCIES, INCLUDING BUT NOT LIMITED TO THE FOLLOWING:

- PG&E ELECTRIC & GAS SERVICE REQUIREMENTS TD-7001M 2018
- TITLE 8: INDUSTRIAL RELATIONS
- TITLE 13: MOTOR VEHICLE
- TITLE 17: PUBLIC HEALTH
- TITLE 19: PUBLIC WORKS
- TITLE 26: SOCIAL SCRUTINY
- TITLE 23: WATERS
- TITLE 24: CALIFORNIA BUILDINGS STANDARDS CODE:
- 2016 CA BUILDING CODE VOL. 1&2, PART 2
- 2016 CA ELECTRICAL CODE, PART 3
- 2016 CA FIRE CODE, PART 9

## SCOPE DESCRIPTION

THIS WORK SCOPE IS MODIFICATION TO NEW BUILDING PERMIT. THE FOLLOWING MODIFICATIONS WILL BE MADE:  
 1. EXTENDING THE BUILDING PAD TO LOCATE THE GENERATOR.  
 2. BUILDING POWER WILL COME FROM 275 SOLANO 100A SPARE BREAKER.  
 3. PHONE AND GAS LINE FROM 275 SOLANO.  
 4. MODIFICATION TO SWITCHGEAR AND ADD ATS.  
 5. GRADING AREA FOR BUILDING DOORS.

CONTRACTOR COPY

## VICINITY MAP



## PROJECT LOCATION:

ADDRESS: CORNING HEALTH CARE  
275 SOLANO STREET  
CORNING CA 96021

## MODIFIED DRAWING LIST

DRAWING#	REV#	DATE	TITLE
S010	1	6-23-21	COVER SHEET
S100	3	6-23-21	BUILDING LAYOUT
S200	0	6-18-21	BUILDING LAYOUT TOPO
S300	1	6-14-21	ELEVATION EASTSIDE
S400	1	6-19-21	ELEVATION NORTHSIDE
E100	0	6-21-21	MSB AND SITE ELECTRICAL

CONTRACTOR COPY

SPECIAL  
INSPECTION  
REQUIRED

#20125

DRAWING IS 11X17 FULL SIZE  
DRAWING APPROVAL:

NAME/TITLE

SIGNATURE



ELECTRICAL FOR BEL MARIN PH.1 LEVEE

COVER SHEET

DRAWING NUMBER  
**S010**

REV 1 PROJECT 2109



ENR: Les Converse  
SCALE: NTS  
CONVERSE CONSTRUCTION, INC.  
20553 SUNSET LANE  
REDDING, CA  
(530)776-5551

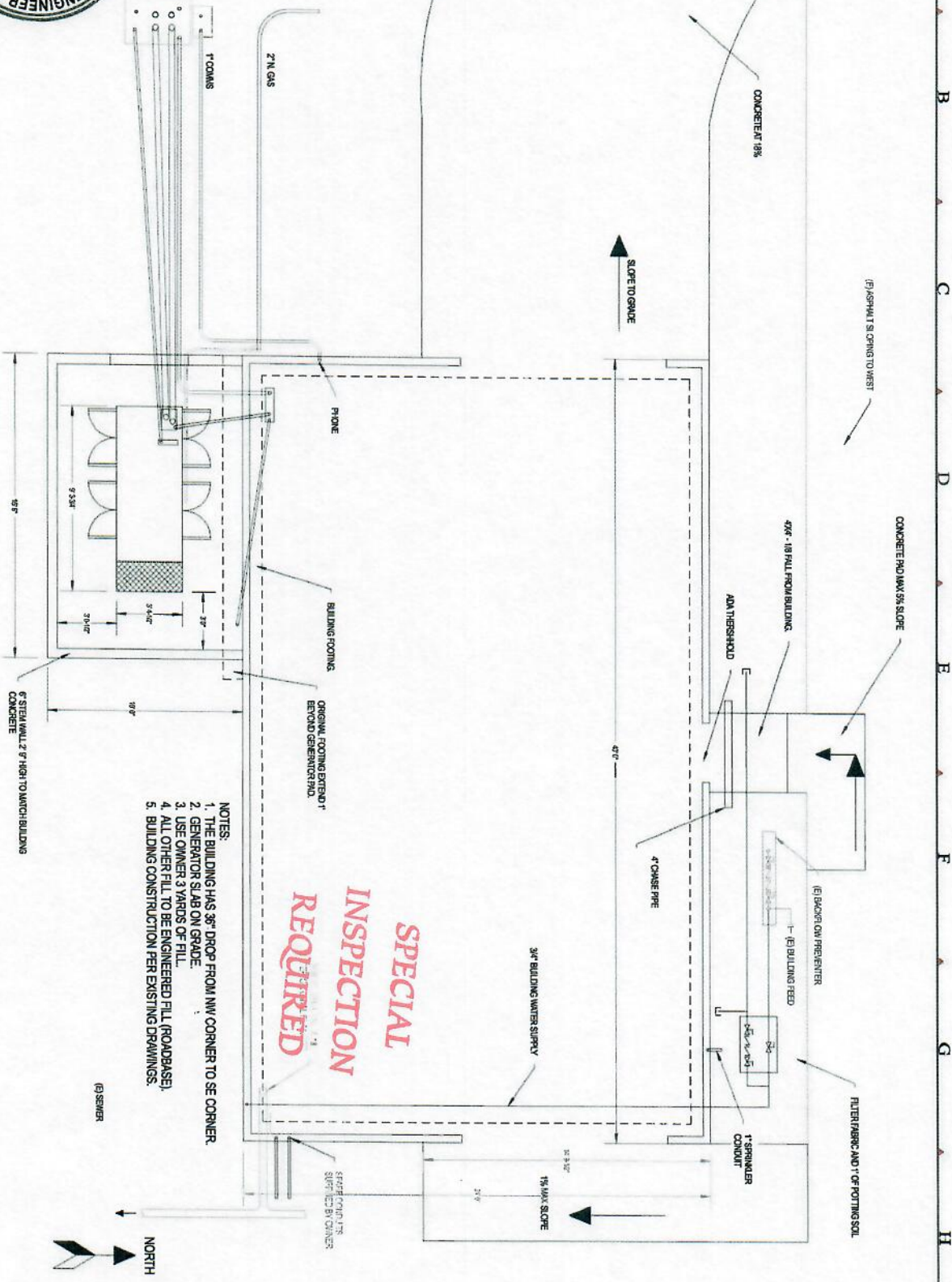
DESIGNED BY: Les Converse  
REV. DATE: 6-21-21  
REVISED: R1 6.23.21

REVISIONS





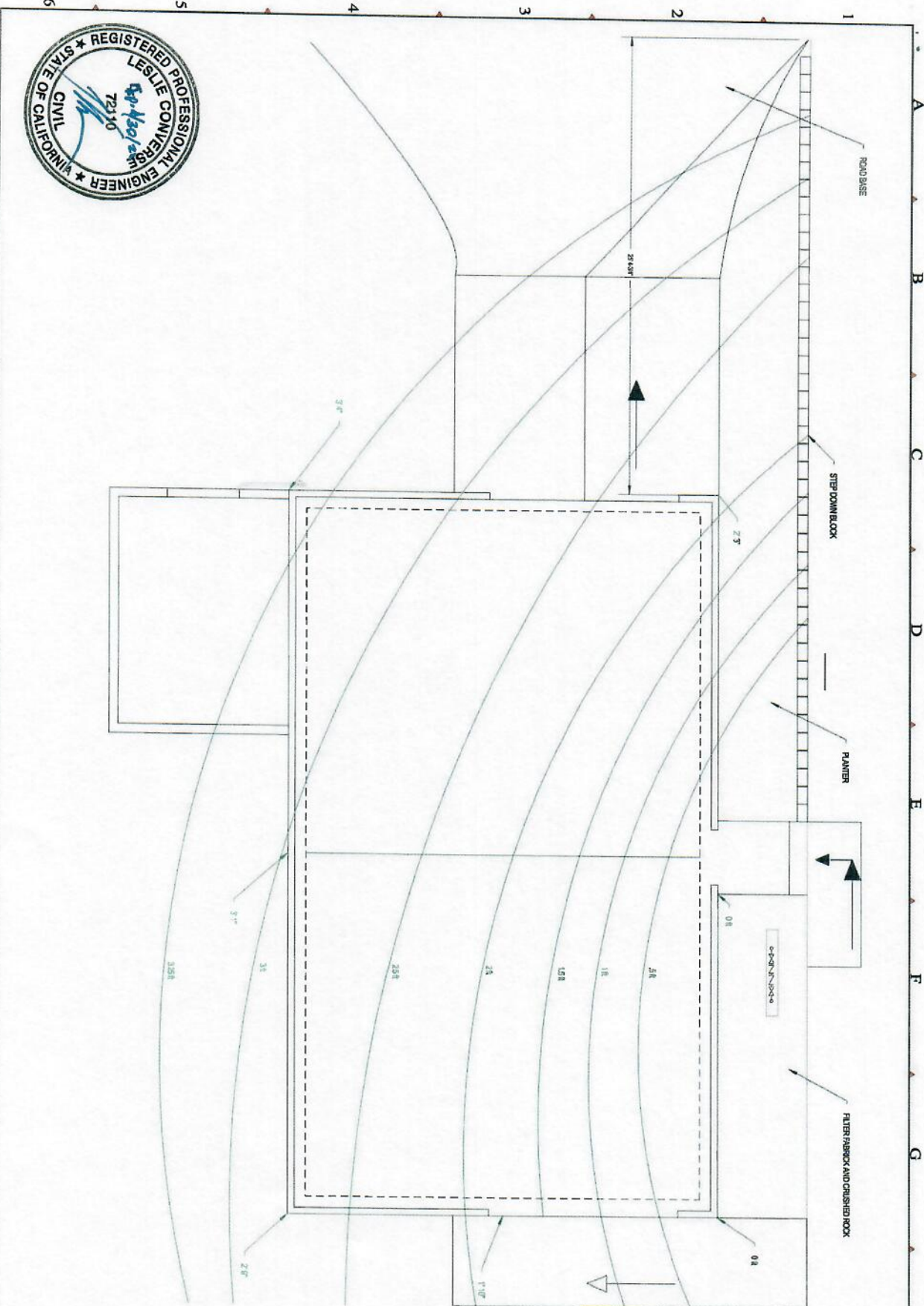
1-1/2" 230T POWER  
1" GENERATOR CONTROL



- NOTES:**
1. THE BUILDING HAS 36" DROP FROM NW CORNER TO SE CORNER.
  2. GENERATOR SLAB ON GRADE.
  3. USE OWNER 3 YARDS OF FILL.
  4. ALL OTHER FILL TO BE ENGINEERED FILL (ROADBASE).
  5. BUILDING CONSTRUCTION PER EXISTING DRAWINGS.

**SPECIAL INSPECTION REQUIRED**

CORNING HEALTH CARE BUILDING			ENR. L. CONVERSE	DESIGNED BY L. CONVERSE	APPROVED BY
BUILDING LAYOUT			SCALE 1" = 5'	REL. DATE 6.14.21	REVISION R3 6.23.21
DRAWING NUMBER	REV	PROJECT	CONVERSE CONSTRUCTION, INC. P.O. BOX 494776 REDDING, CA (530)223-4290	REVISION R1 6.15.21	REVISION
S100	3	2109		REVISION R2 6.21.21	REVISION



**CORNING HEALTH CARE BUILDING**  
**BUILDING LAYOUT TOPO**

DRAWING NUMBER	REV	PROJECT
<b>S200</b>	.	<b>2109</b>

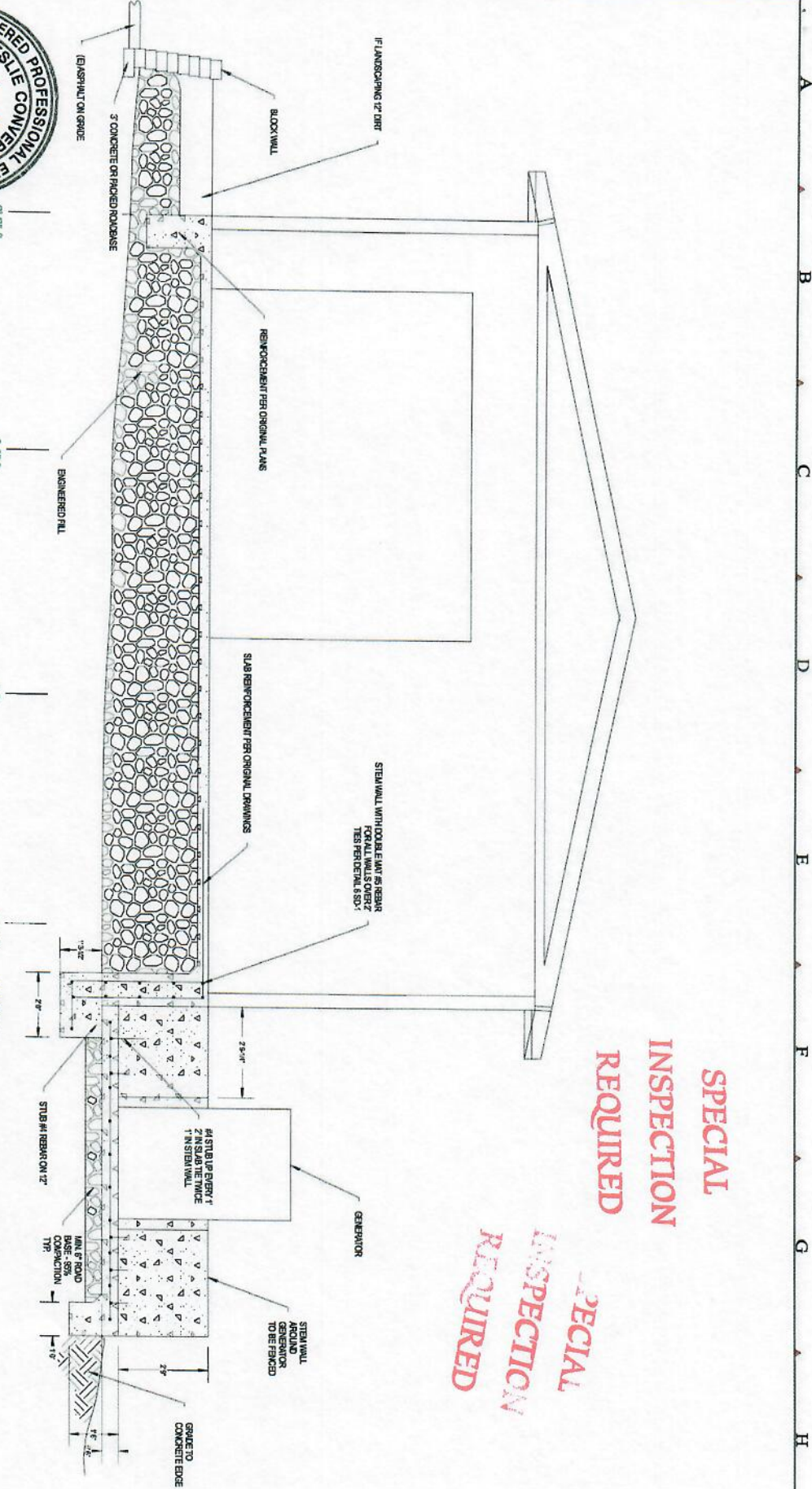


ENR. L. CONVERSE	DRAWN BY L. CONVERSE	APPROVED BY
SCALE 1" = 5'	REL. DATE 6.18.21	REVISED
CONVERSE CONSTRUCTION, INC. P.O. BOX 494776 REDWOODING, CA (510)223-4259	REVISED	REVISED
	REVISED	REVISED

# ELEVATION VIEW EASTSIDE



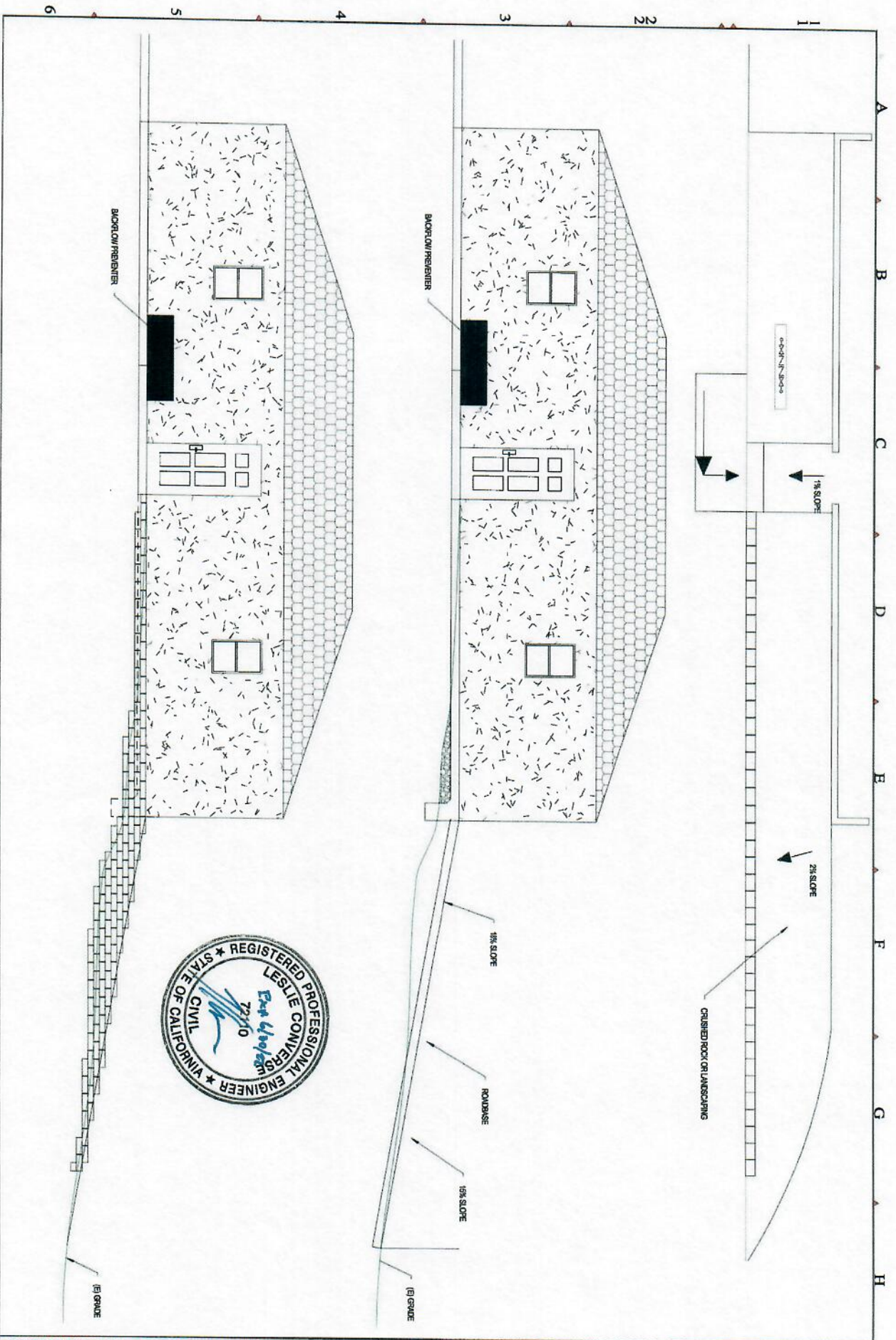
- NOTES:**
1. GENERATOR PAD #4 REBAR ON 1' CENTERS.
  2. REBAR PER ORIGINAL DRAWINGS SPECIFICATIONS.
  3. GENERATOR PAD TIED INTO BUILDING FOOTING WITH 3" - #4 REBAR.
  4. ALL REBAR 2' LAP FOR REBAR TIEING 2 SLABS TOGETHER.
  5. ALL OTHER REBAR 1' MIN LAP.
  6. ALL REBAR MIN. 3" INBEDMENT.
  7. FOR REBAR LAP SEE DETAIL 6 SHEET SD-1 ORIGINAL DRAWINGS.
  8. CONCRETE PER ORIGINAL SPEC. 3000 PSI MIN.
  9. ALL STRUCTURE FILL TO BE 95-98% COMPACTION.



**SPECIAL INSPECTION REQUIRED**

**SPECIAL INSPECTION REQUIRED**

CORNING HEALTH CARE BUILDING		DRAWN BY L. CONVERSE		APPROVED BY
ELEVATION VIEW EASTSIDE		SCALE 1" = 3'	REL. DATE 6.14.21	REVISED
DRAWING NUMBER S300	REV 1	PROJECT 2109	REVISED R1 6.23.21	REVISED
		CONVERSE CONSTRUCTION, INC.		REVISED
		P.O. BOX 494776 IRVINE, CA (530)223-4290		REVISED



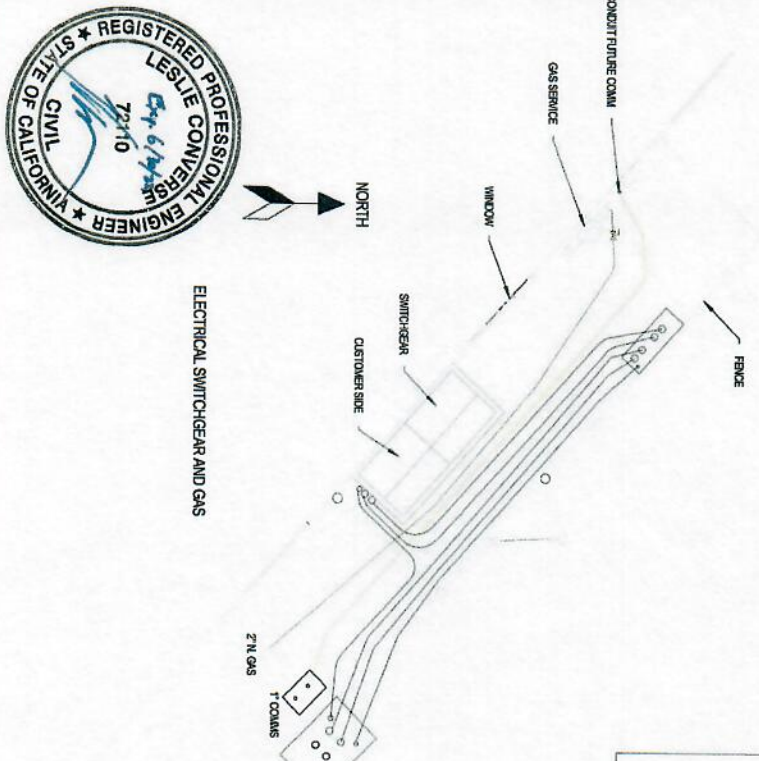
CORNING HEALTH CARE BUILDING		
NORTH ELEVATION VIEW		
DRAWING NUMBER	REV	PROJECT
<b>S400</b>	<b>1</b>	<b>2109</b>



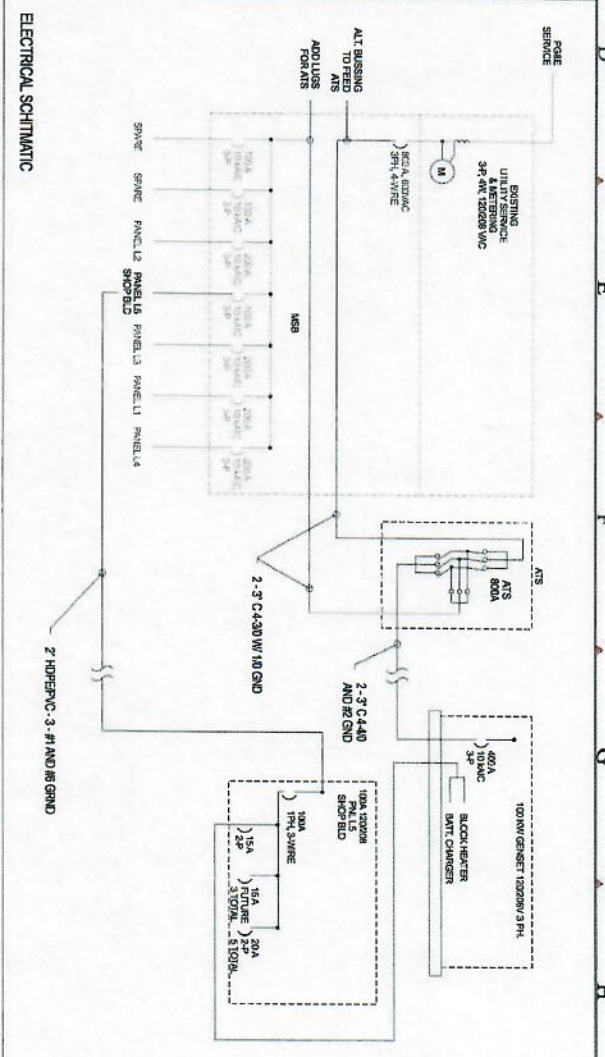
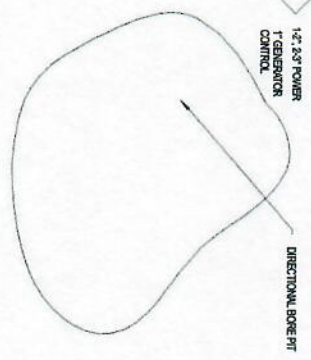
BY: L. CONVERSE	DESIGNED BY: L. CONVERSE	APPROVED BY:
SCALE: 1" = 5'	REV. DATE: 6.18.21	REVISION:
CONVERSE CONSTRUCTION, INC. P.O. BOX 494776 REDWOOD, CA (530)223-4290	REVISION: R1 6.19.21	REVISION:
	REVISION:	REVISION:



STREET VIEW OF SWITCHGEAR



ELECTRICAL SWITCHGEAR AND GAS



ELECTRICAL SCHEMATIC

- NOTES:
1. SMALL GROUND COVERED REMOVED FOR BORING AND TRENCHING.
  2. AFTER WORK AREA REGRADED TO EXISTING GRADE.
  3. COVER DISTURBED AREAS WITH BARK CHIPS. MATCH EXISTING.
  4. KEEP COMMS AND GAS LINE SEPARATE AS POSSIBLE FROM POWER.
  5. ADD 50\"/>

CORNING HEALTH CARE BUILDING		
BUILDING LAYOUT		
DRAWING NUMBER	REV	PROJECT
E100	.	2109



ENR. L. CONVERSE	DRAWN BY L. CONVERSE	APPROVED BY
SCALE 1" = 5'	REL. DATE 6-21-21	REVISED
CONVERSE CONSTRUCTION, INC. P.O. BOX 494776 REDWOOD, CA (530)223-4290	REVISED	REVISED
	REVISED	REVISED

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday July 20, 2021  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**BUDGET REVISION REPORT**

**CD Interest – From \$4,938.00 to \$2877.00**

The actual amount of interest from the CD's held at Edward Jones will be a lesser amount in 2021-2022 due to interest rates declining as certain CD's have reached maturity. Given the major capital expansions for this year we are opting for maximum liquidity.

**Assessment Income - From \$376,000.000 to \$400,000.00**

The total amount of assessment income for 2020-2021 was \$424,421.00, up 18% from the prior fiscal year. The projected total for 2021-2022 is \$400,000, allowing for a decrease of 5.75% in assessment income for next fiscal year.

**Health Insurance – From \$51,513.00 to \$52,550.00**

The actual projected cost of employee health benefits for 2021-2022 is \$52,550.00. This cost has increased 3.3% from last fiscal year.

**Outside services - From \$59,600.00 to \$67,000.00**

In prior years many outside services were accounted for in the chart of accounts line item titled "Admin Other". This year our Budget shows an increase in the dollar amount listed on the chart of accounts line item titled "Outside Services" and a considerable decrease in "Admin Other". These services include janitorial, landscaping and bookkeeping. There has been no discussion of cost increases in these services, but given the level of inflation, these discussions are anticipated.