CORNING HEALTHCARE DISTRICT

BOARD OF DIRECTORS MINUTES

**Tuesday, June 21, 2016**

**DISTRICT CONFERENCE**

275 SOLANO STREET

**MEUSER BUILDING, CHD CAMPUS**

### CALL TO ORDER: 6:00 p.m.

**ROLL CALL: Directors:** Patricia Rasmussen, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin

**District Manager**: Shirley Engebretsen

Absent:

**ALSO PRESENT:** Attorney Andrews, Don Holden, Elaine Bidwel (NVCSS), Erna Friedeberg, (NVCSS) and Geneva Jobe (NVCSS)

**PLEDGE OF ALLEGIANCE** Given

**INVITATION TO PUBLIC TO ADDRESS BOARD: given**

**ADOPTION OF AGENDA:** Director Rouse made a motion to approve the agenda as presented. The motion was seconded and approved.

**MINUTES:** Director Rouse made a motion to approve the minutes for March 17, 2015. Motion was seconded and approved.

**FINANCIAL REPORT:** Director Turner made a motion to approve the financial reports as presented. Motion was seconded and approved.

**PRESIDENT’S REPORT**.

**DIRECTORS’ REPORT** Director Turner expressed displeasure at the cost of sending out agenda packages and asked suggested they be hand delivered to directors’ residence by employees.

**District Manager**

**Logo**

Director Turner made a motion to use the picture of the building as the District’s logo. Motion was seconded and approved.

**Directors’ Descriptions for Website**

It was decided by consensus that each director will submit any changes of their website biographies to the District Manager.

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

**CSDA By-laws**

The District Manager reported that the edited by-laws for the California Special Districts Association are due June 24th and not July 24th as previously thought. Because the materials were set for the July Meeting, the directors decided by consensus not to vote on the changes this year.

**REGULAR AGENDA:**

**NVCSS Grant**

1. Erna Friedeberg presented a request for a grant of $26,000 to continue the flagship senior program created by Elaine Benwell of Northern Valley Social Services. Director Boles made a motion to provide the grant under the following conditions: Agency shall provide services which are the subject of this grant for not less than 20 hours per week for the entire 2016-2017 fiscal year. Agency agrees to subsidize the cost of providing such services to the extent that such cost exceeds funds provided through this grant.

**Dignity Health**

1. Dignity Health did not have a representative at the meeting, so the subject was tabled indefinitely.

**Exterior Window Ledges Meuser Building**

1. Don Holden, Maintenance Manager gave a report on the leakage caused by Styrofoam ledges under the windows of the Meuser building. Director Turner made a motion to have the window ledges removed on the front of the building. Motion was seconded and approved.

**Consolidation of Election**

1. Director Rouse made a motion for a resolution to consolidate the November election with the county. Motion was seconded and approved.

**2016-2017 Budget**

1. Director Turner made a motion to approve the budget for 2016-2017 fiscal year. Motion was seconded and approved.

**Convened to closed session**

1. **Closed Session pursuant to government code section 54957.5 (e) Employee review**, District Manager

**Reconvened to open session**

**Report Out**

1. A review of the District Manager’s performance was conducted, out of the presence of the District Manager, during closed session. After full discussion by all board members, the District Manager joined the closed session and addressed the board members, who each provided individual comments. The review was favorable, and included positive reinforcement of the activities of Ms. Engebretsen, both in her administration of the District’s daily activities, and her community outreach on behalf of Corning Healthcare District.

**Consider Contract Negotiations**

1. Director Rouse made a motion to give the two employees a 5 % raise. Motion was seconded and approved.

Ayes: Rasmussen, Rouse, Irvin, Boles

Nayes: Turner

**ADJOURNMENT: 6:50 P.M.**

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Shirley Engebretsen Ph. D.

District Manager

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