



Agenda Packet
Corning Healthcare District
Meeting of the Board of Directors
Tuesday September 21, 2021

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT BOARD MEETING

Tuesday September 21, 2021

Corning Healthcare District Campus
275 Solano Street

Video and Phone Conferencing Available
Meeting Inquiries (530) 824-5451

Assistance for those with disabilities; If you have a disability and need accommodation to participate in the meeting, please call Tina E Hale, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Ross Turner, Pat Hunn
District Manager: Tina E Hale

ALSO PRESENT: District Counsel: Thomas Andrews, Maintenance Supervisor: Mike Smith

PLEDGE OF ALLEGIANCE:

INVITATION TO PUBLIC TO ADDRESS BOARD:

If there is anyone in the audience wishing to speak on items not already set on the Agenda, please state your name, and briefly identify the matter you wish to have placed on the Agenda. The Directors will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to discuss the issue. The law prohibits the Directors from taking formal action on the issue, however, it can be placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

ADOPTION OF AGENDA:

ADOPTION OF MINUTES: August 21, 2021 Meeting Minutes

ADOPTION OF FINANCIAL REPORT:

PRESIDENT'S REPORT:

POSTED Thursday, September 16, 2021

COMMENTS AND REPORTS FROM DIRECTORS:

COMMENTS AND REPORTS FROM DISTRICT MANAGER: 2021 Olive Festival Participation, 2021 District Audit

COMMENTS AND REPORTS FROM MAINTENANCE DEPARTMENT:

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: CHD Elder Services Newsletter-Autumn 2021
Report from Mechanics Bank

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

REGULAR AGENDA:

2021 SEXUAL HARASSMENT PREVENTION TRAINING

ADJOURNMENT:

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.
All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. This institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, August 17, 2021
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 6:00 pm

ROLL CALL: **Directors:** Yvonne Boles, Lilia Rodriguez, Valanne Cardenas and Ross Turner were present. Pat Hunn was absent.

ALSO PRESENT: Head of Maintenance, Mike Smith. District Counsel, Thomas Andrews present via video conferencing.

DISTRICT MANAGER: Tina E Hale present.

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD: James Turnes introduced himself and stated he was interested in learning more about the Healthcare District.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented. A second was made by Director Rodriguez. The motion was approved unanimously.

MINUTES: A motion was made by Director Rodriguez to adopt the minutes from the previous meeting held on June 15, 2021. A second was made by Director Cardenas. The motion was approved unanimously.

FINANCIAL REPORT: A motion was made by Director Turner to adopt the financial reports for June 2021. A second was made by Director Cardenas. The motion was approved unanimously.

PRESIDENT'S REPORT: There was no report given.

DIRECTOR'S REPORT: Director Cardenas reported an unusual online banking issues that required attention. The bank had been contacted earlier that day and all problems were brought to their attention. Director Cardenas and District Manager Hale were both given assurances by the Vice President of the Corning branch of Mechanics Bank that the issues would be resolved immediately.

DISTRICT MANAGER: Tina Hale reported on the status of the proposal brought forward by Dignity Health. Correspondence has gone out to their representative that, although the Directors are interested in some form of partnership with Dignity, it will be postponed until our current project is complete.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: There were none presented.

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS: There were none presented.

OPEN SESSION:

REGULAR AGENDA:

Year-end Report – Tina Hale reported on the changes in the appearance of the monthly financial statements. The new look is for simplification and ease of document understanding. No physical assets have been written off or written up and no material alterations were made. This was merely a clean-up exercise.

Project Report – Tina Hale reported on the progress of the Generator Project. All areas are on schedule and the generators are on track to be delivered when promised. Some subcontractors were delayed due to being diverted to the fire fight, however, this should not delay completion of the project.

ADJOURNMENT: 7:05 PM



Tina E Hale
District Manager

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**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday September 21, 2021
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

August 2021 Financial Report

District Manager's Report

Corning Healthcare District
P L Budget 2021-2022

	F	G	H	I	J
1					
2	Month	Aug Budget 21	Aug Actual 21	YTD Budget	YTD Actual
3	CD interest Income	\$240.00	\$39.07	\$480.00	\$746.34
4	Checking Interest income	\$4.00	\$6.33	\$8.00	\$13.28
5	Rental Income	\$18,772.33	\$18,365.42	\$37,544.66	\$37,048.84
6	Assessment Income	\$0.00		\$0.00	\$0.00
7	Total Income	\$19,016.33	\$18,410.82	\$38,032.66	\$37,808.46
8					
9	Payroll Expenses	\$14,078.33	\$13,638.72	\$28,156.66	\$26,170.99
10	Health Insurance	\$4,379.17	\$4,292.72	\$8,758.34	\$8,585.44
11	Workmans comp	\$0.00	-\$715.73	\$12,487.00	\$11,770.60
12	Training	\$1,000.00		\$1,000.00	\$690.00
13	Total Employee Expense	\$19,457.50	\$17,215.71	\$50,402.00	\$47,217.03
14					
15	Public Education Material	\$360.00	\$256.47	\$720.00	\$325.33
16	Admin Legal	\$1,333.00	\$450.00	\$2,666.00	\$1,914.66
17	Stipend	\$400.00	\$100.00	\$800.00	\$100.00
18	Office Supplies	\$500.00	\$414.75	\$1,000.00	\$373.26
19	Advertising	\$600.00	\$0.00	\$600.00	\$485.00
20	Audit	\$0.00	\$0.00	\$0.00	\$0.00
21	Postage	\$58.00	\$0.00	\$116.00	\$55.00
22	Election	\$0.00	\$0.00	\$0.00	\$0.00
23	Admin Other	\$400.00	\$717.61	\$800.00	\$1,041.08
24	Total Admin Expenses	\$3,651.00	\$1,938.83	\$6,702.00	\$4,294.33
25					
26	Electric Utility	\$3,900.00	\$4,556.31	\$7,800.00	\$8,730.71
27	Water	\$500.00	\$491.82	\$1,000.00	\$1,026.80
28	Telecom	\$1,000.00	\$1,333.75	\$2,000.00	\$2,419.09
29	Garbage	\$250.00	\$229.01	\$500.00	\$229.01
30	Maintenance & Repair	\$2,000.00	\$509.47	\$4,000.00	\$682.21
31	Outside Services	\$5,584.00	\$467.00	\$11,168.00	\$5,906.40
32	Special Projects	\$2,000.00	\$0.00	\$4,000.00	\$0.00
33	Fire & Liability Insurance	\$0.00	\$0.00	\$22,058.00	\$22,057.92
34	Total Facility Expense	\$15,234.00	\$7,587.36	\$52,526.00	\$41,052.14
35					
36	Total Expense	\$38,342.50	\$26,741.90	\$109,630.00	\$92,563.50
37					
38	Operating Profit	-\$19,326.17	-\$8,331.08	-\$71,597.34	-\$54,755.04
39					
40	USDA Interest	\$27,673.88	\$ 27,673.87	\$27,673.88	\$ 27,673.87
41					
42	Net Profit	-\$47,000.05	-\$36,004.95	-\$99,271.22	-\$82,428.91
43					

CORNING HEALTHCARE DISTRICT

Profit & Loss

09/16/21

August 2021

Accrual Basis

	Aug 21
Ordinary Income/Expense	
Income	
CD Interest Income	39.07
Checking-Interest	6.33
Rental Income	18,365.42
Total Income	18,410.82
Gross Profit	18,410.82
Expense	
AA-PAYROLL EXPENSE	
Employee Benefit-Hlth Ins-T	4,292.72
Work Comp Ins-T	-715.73
AA-PAYROLL EXPENSE - Other	13,638.72
Total AA-PAYROLL EXPENSE	17,215.71
ADMIN EXPENSE	
Admin Other-T	679.47
Bank Analysis Charge-T	38.14
General Office-T	414.75
Legal-T	450.00
Senior Program-T	256.47
Stipend-T	100.00
Total ADMIN EXPENSE	1,938.83
FACILITY EXPENSE	
Maintenance-T	509.47
Outside Services-T	467.00
Utilities	
Electricity-T	4,556.31
Garbage-T	229.01
Telephone-T	1,333.75
Water-T	491.82
Total Utilities	6,610.89
Total FACILITY EXPENSE	7,587.36
USDA INTEREST-T	27,673.87
Total Expense	54,415.77
Net Ordinary Income	-36,004.95
Net Income	-36,004.95

Phased Cash Budget 2021-2022

Budget	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22
Beg Cash Bal	\$ 864,909.00	\$ 770,064.00	\$ 579,545.00	\$ 471,072.00	\$ 246,434.00	\$ 164,882.00	\$ 148,755.00	\$ 309,936.00	\$ 291,884.00	\$ 291,884.00	\$ 274,357.00	\$ 409,830.00
Operations	\$ (52,271.00)	\$ (19,326.00)	\$ (26,127.00)	\$ (18,226.00)	\$ (18,126.00)	\$ (19,127.00)	\$ 226,472.00	\$ (18,127.00)	\$ (18,052.00)	\$ (17,527.00)	\$ 135,473.00	\$ (17,608.00)
Interest Payment		\$ (27,674.00)						\$ (27,164.00)				
Invest. Transfer						\$ 30,000.00						
Project 21-01	\$ (42,574.00)	\$ (104,519.00)	\$ (67,346.00)	\$ (191,412.00)	\$ (48,426.00)	\$ (20,000.00)	\$ (20,000.00)					
Shop		\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	\$ (7,000.00)						
Special Projects	\$ -											
Debt Retirement		\$ (24,000.00)										
Other												
End Cash Bal	\$ 770,064.00	\$ 579,545.00	\$ 471,072.00	\$ 246,434.00	\$ 164,882.00	\$ 148,755.00	\$ 355,227.00	\$ 309,936.00	\$ 291,884.00	\$ 274,357.00	\$ 409,830.00	\$ 392,222.00
Short Term Inv.	\$ 234,646.00	\$ 234,646.00	\$ 235,365.00	\$ 235,365.00	\$ 235,365.00	\$ 206,084.00	\$ 206,084.00	\$ 206,084.00	\$ 206,803.00	\$ 206,803.00	\$ 206,803.00	\$ 207,522.00
Total Liquidity	\$ 1,004,710.00	\$ 814,191.00	\$ 706,437.00	\$ 481,799.00	\$ 400,247.00	\$ 354,839.00	\$ 561,311.00	\$ 516,020.00	\$ 498,687.00	\$ 481,160.00	\$ 616,633.00	\$ 599,744.00
Actual	July	August	September	October	November	December	January	February	March	April	May	June
Beg Cash Bal	\$ 864,909.00	\$ 768,430.00										
Operations	\$ (46,426.00)	\$ (8,331.00)										
Interest Payment		\$ (27,674.00)										
Invest Transfer												
Project 21-01	\$ (41,485.00)	\$ -										
Shop												
Special Projects												
Debt Retirement		\$ (24,000.00)										
Other	\$ (8,568.00)	\$ 2,810.00										
End Cash Bal.	\$ 768,430.00	\$ 711,235.00										
Short Term Inv.	\$ 241,010.27	\$ 241,630.00										
Total Liquidity	\$ 1,009,440.27	\$ 952,865.00										

CORNING HEALTHCARE DISTRICT

09/16/21

Balance Sheet

Accrual Basis

As of August 31, 2021

	<u>Aug 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1 Mechanics Checking-0360	553,483.99
2Mechanics Checking-GenPro-5250	149,323.29
Capital Improvement USDA-4903	545.14
Edward Jones CD 580-14264-1-1	241,629.53
Petty Cash	<u>100.00</u>
Total Checking/Savings	945,081.95
Accounts Receivable	
Accounts Receivable	<u>-1,254.06</u>
Total Accounts Receivable	-1,254.06
Other Current Assets	
Generator Project 21-01	<u>-147,504.42</u>
Total Other Current Assets	-147,504.42
Total Current Assets	796,323.47
Fixed Assets	
Bldg Imp	126,310.00
Bldg Imp Accum Dep	-123,564.17
Equipment	17,661.63
Equipment Accum Dep	-17,661.63
Land	20,313.00
Land-Demolition	518,035.56
Land Imp	105,081.20
Land Imp Accum Dep	-105,081.20
Med Bldg	3,744,628.76
Med Bldg Accum Dep	<u>-1,281,910.00</u>
Total Fixed Assets	3,003,813.15
TOTAL ASSETS	<u><u>3,800,136.62</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	453.67
Other Current Liabilities	<u>29,144.88</u>
Total Current Liabilities	29,598.55
Long Term Liabilities	<u>1,278,300.00</u>
Total Liabilities	1,307,898.55
Equity	<u>2,492,238.07</u>
TOTAL LIABILITIES & EQUITY	<u><u>3,800,136.62</u></u>

CORNING HEALTHCARE DISTRICT
Income by Customer Summary
August 2021

	<u>Aug 21</u>
Family Counseling Center	256.50
Adventist Health	6,172.00
Northern Valley Catholic Social Service - Tehama County	1,130.00
Children First Foster Family Agency	9,578.83
QUEST DIAGNOSTICS, INC.	345.54
	<u>882.55</u>
TOTAL	<u><u>18,365.42</u></u>

CORNING HEALTHCARE DISTRICT
Expenses by Vendor Summary
August 2021

	<u>Aug 21</u>
Alhambra	17.00
At & T U-Verse 127454452	52.79
AT & T Mobil 287277929386	41.78
AT&T 251727868	42.80
AT&T 960-733-5563 555	1,196.38
Battle Creek Pest Control	80.00
BAY ALARM	270.00
Business Connections	464.00
City of Corning-175 Solano coro 145	81.88
City of Corning-275 Solano coro168	323.08
City of Corning 218 - coro218	86.86
Edward Jones A	271.60
Edward Jones B	484.70
Electronic Federal Tax payment System	2,658.86
Employment Development Department	365.63
Intuit	49.95
Law Offices of Thomas N. Andrews	450.00
Mechanics Bank Credit Card	1,199.52
Pacific Gas & Electric	4,556.31
Peerless Bldg Maintenanc Corp	100.00
SDRMA Workmans comp	-715.73
Special District Risk Management	4,292.72
Streamline	75.00
United States Treasury	-68.92
Waste Management	229.01
TOTAL	<u>16,605.22</u>

CORNING HEALTHCARE DISTRICT
Rabo checking register
 As of August 31, 2021

12:33 PM
 09/16/21
 Accrual Basis

Type	Date	Num	Name	Memo	Split	Amount	Balance
1 Mechanics Checking-0360							
Check	08/01/21	9040	Benwell, Elaine	Paycheck	AA-PAYROLL ...	-803.98	561,019.54
Check	08/01/21	9041	Smith, Mike A	Paycheck	AA-PAYROLL ...	-1,734.93	558,480.63
Check	08/01/21	9042	Engelbreitsen, Shirley I	Paycheck	AA-PAYROLL ...	-462.79	558,017.84
Check	08/01/21	9043	Bonham, Tina E	Paycheck	AA-PAYROLL ...	-2,167.84	555,850.00
Bill Pmt -Check	08/02/21	9208	Alhambra	49411161031...	Accounts Paya...	-17.00	555,833.00
Bill Pmt -Check	08/02/21	9209	Allianz Heating & Air...	IT room 275 - ...	Accounts Paya...	-154.00	555,679.00
Bill Pmt -Check	08/02/21	9210	ATT 294290689	phone 824-54...	Accounts Paya...	-196.41	555,482.59
Bill Pmt -Check	08/02/21	9211	Mechanics Bank Cre...	6/9/21-7/9/21	Accounts Paya...	-1,093.24	554,389.35
Bill Pmt -Check	08/02/21	9207	Pacific Gas & Electric	4586584129-5	Accounts Paya...	-12.14	554,377.21
Check	08/02/21	9212	Valanne Cardenas	7/20/21	Stipend-T	-50.00	554,327.21
Check	08/02/21	9213	Lilia Rodriguez	VOID: 7/20/21...	Stipend-T	0.00	554,327.21
Check	08/02/21	9214	Yvonne Boles	7/20/21	Stipend-T	-50.00	554,277.21
General Journal	08/02/21	20210...	Lilia Rodriguez	For CHK 921...	Stipend-T	-50.00	554,227.21
General Journal	08/03/21	20210...	Lilia Rodriguez	Reverse of G...	Stipend-T	50.00	554,277.21
Deposit	08/04/21			Deposit	-SPLIT-	17,482.37	571,759.58
Check	08/06/21	9215	E. Benwell	mileage 7/1/2...	Senior Progra...	-71.69	571,687.89
Bill Pmt -Check	08/06/21	9216	At & T U-Verse 127...	127454452 / ...	Accounts Paya...	-52.79	571,635.10
Bill Pmt -Check	08/06/21	9217	AT & T Mobil 287277...	June/July	Accounts Paya...	-41.78	571,593.32
Bill Pmt -Check	08/06/21	9218	Battle Creek Pest C...	34-2046874	Accounts Paya...	-80.00	571,513.32
Bill Pmt -Check	08/06/21	9219	Business Connections	1331	Accounts Paya...	-464.00	571,049.32
Bill Pmt -Check	08/06/21	9220	Law Offices of Thom...	75-3120754	Accounts Paya...	-450.00	570,599.32
Bill Pmt -Check	08/06/21	9221	Northern Services-1...	window cleani...	Accounts Paya...	-1,315.00	569,284.32
Bill Pmt -Check	08/06/21	9222	Pacific Gas & Electric		Accounts Paya...	-4,556.31	564,728.01
Bill Pmt -Check	08/06/21	9223	Peerless Bldg Maint...		Accounts Paya...	-50.00	564,678.01
Bill Pmt -Check	08/06/21	9224	Servicemaster Clean		Accounts Paya...	-2,562.40	562,115.61
Bill Pmt -Check	08/06/21	9225	Special District Risk ...		Accounts Paya...	-4,107.64	558,007.97
Bill Pmt -Check	08/06/21	9226	Waste Management		Accounts Paya...	-229.01	557,778.96
Check	08/12/21			533-0000136-...	Bank Analysis...	-17.99	557,760.97
Check	08/15/21	9046	Benwell, Elaine	Service Charge	AA-PAYROLL ...	-676.05	557,084.92
Check	08/15/21	9047	Smith, Mike A	Paycheck	AA-PAYROLL ...	-1,734.92	555,350.00
Check	08/15/21	9048	Engelbreitsen, Shirley I	Paycheck	AA-PAYROLL ...	-178.49	555,171.51
Check	08/15/21	9049	Bonham, Tina E	Paycheck	AA-PAYROLL ...	-2,167.85	553,003.66
Check	08/16/21	210816	Intuit	Intuit QB 691...	General Office-T	-49.95	552,953.71
Bill Pmt -Check	08/17/21	9227	AT&T 251727868	530-824-5451...	Accounts Paya...	-42.80	552,910.91
Bill Pmt -Check	08/17/21	9228	AT&T 960-733-5563...	CORO145	Accounts Paya...	-598.07	552,312.84
Bill Pmt -Check	08/17/21	9229	City of Corning-175 ...	CORO168	Accounts Paya...	-81.88	552,230.96
Bill Pmt -Check	08/17/21	9230	City of Corning-275 ...	7/6/21-8/5/21	Accounts Paya...	-323.08	551,907.88
Bill Pmt -Check	08/17/21	9231	City of Corning 218 ...		Accounts Paya...	-86.86	551,821.02
Bill Pmt -Check	08/17/21	9232	Special District Risk ...		Accounts Paya...	-185.08	551,635.94
Bill Pmt -Check	08/17/21	9233	Streamline		Accounts Paya...	-75.00	551,560.94
Check	08/17/21	210817	Employment Develo...	EFTPMT	AA-PAYROLL ...	-365.63	551,195.31
Check	08/17/21	210818	Electronic Federal T...	IRS USATAX...	AA-PAYROLL ...	-2,658.86	548,536.45
Deposit	08/20/21	025145	SDRMA Workmans ...	Deposit	Work Comp In...	715.73	549,252.18
Check	08/26/21	9054	Edward Jones A		-SPLIT-	-271.60	548,980.58
Check	08/26/21	9055	Edward Jones B	Simple IRA B	-SPLIT-	-484.70	548,495.88
Deposit	08/27/21			Deposit	-SPLIT-	5,459.76	553,955.64
Deposit	08/28/21			Interest	Checking-Inter...	4.95	553,960.59
Deposit	08/30/21			Deposit	UNDEPOSITE...	345.54	554,306.13

CORNING HEALTHCARE DISTRICT
Rabo checking register
 As of August 31, 2021

12:33 PM
 09/16/21
 Accrual Basis


Type	Date	Num	Name	Memo	Split	Amount	Balance	
Deposit	08/30/21			Deposit	UNDEPOSITE...	909.02	555,215.15	
Bill Pmt -Check	08/30/21	9234	Alhambra	49411161031...	Accounts Paya...	-17.00	555,198.15	
Bill Pmt -Check	08/30/21	9235	AT & T 530-4559-46...	824-4559	Accounts Paya...	-144.64	555,053.51	
Bill Pmt -Check	08/30/21	9236	BAY ALARM	9/1/21-12/1/2...	Accounts Paya...	-270.00	554,783.51	
Bill Pmt -Check	08/30/21	9237	Mechanics Bank Cre...	7/10/21-8/10/21	Accounts Paya...	-1,199.52	553,583.99	
Bill Pmt -Check	08/30/21	9238	Peerless Bldg Maint...	window cleani...	Accounts Paya...	-100.00	553,483.99	
Total 1 Mechanics Checking-0360							-7,535.55	553,483.99
TOTAL							-7,535.55	553,483.99

August 2021 Statement

Open Date: 07/10/2021 Closing Date: 08/11/2021


Visa® Business Bonus Rewards Card
 CORNING HEALTHCARE (CPN 001455698)

Cardmember Service
 BUS 30 ELN


1-866-552-8855

New Balance	\$1,199.52
Minimum Payment Due	\$12.00
Payment Due Date	09/06/2021

Reward Points	
Earned This Statement	1,500
Reward Center Balance as of 08/10/2021	140,160
For details, see your rewards summary.	

Activity Summary		
Previous Balance	+	\$1,093.24
Payments	-	\$1,093.24 ^{CR}
Other Credits		\$0.00
Purchases	+	\$1,199.52
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
New Balance	=	\$1,199.52
Past Due		\$0.00
Minimum Payment Due		\$12.00
Credit Line		\$15,000.00
Available Credit		\$13,800.48
Days in Billing Period		33

Payment Options:

 Mail payment coupon
with a check

 Pay online at
myaccountaccess.com

 Pay by phone
1-866-552-8855

Please detach and send coupon with check payable to: Cardmember Service CPN 001455698


Bonus Rewards
Rewards Center Activity as of 08/10/2021

Rewards Center Activity*	0
Rewards Center Balance	140,160

*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Points Earned on Net Purchases	1,200	6,481
25% Monthly Bonus	300	1,620
Total Earned	1,500	8,101

Points Expiring on 09/30/2021: 5721

For rewards program inquiries and redemptions, call 1-888-229-8864 from 8:00 am to 10:00 pm (CST) Monday through Friday, 8:00 am to 5:30 pm (CST) Saturday and Sunday. Automated account information is available 24 hours a day, 7 days a week.

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Speed through checkout while earning rewards with PayPal. Go to the Mobile App or manage your account online. Link your card to PayPal today.

Please note, for the Auto Rental Collision Damage Waiver, Extended Warranty Protection and Purchase Security benefits, coverage is not provided for losses caused by or resulting from a cyber incident. You can find additional detail here <https://www.chubb.com/us-en/cyberlimitation.html>

Transactions
SMITH JR MICHAEL
Credit Limit \$3000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/21	07/20	7107	SAVMOR FOODS #32 CORNING CA	\$13.62	_____
07/22	07/21	0807	MCCOY HDWE & FARM CORNING CA	\$72.72	_____
08/03	08/02	0494	MCCOY HDWE & FARM CORNING CA	\$106.16	_____
08/06	08/05	1379	MCCOY HDWE & FARM CORNING CA	\$9.68	_____
08/06	08/05	4470	HOBART SALES & SERVICE CHICO CA	\$318.44	_____
08/09	08/06	0535	MCCOY HDWE & FARM CORNING CA	\$2.47	_____
08/10	08/09	5886	RITE AID 06188 CORNING CA	\$35.36	_____
08/10	08/09	0085	MARCO'S PIZZA CORNING CA	\$105.11	_____
			[REDACTED]	\$663.56	_____

Transactions BENWELL ELAINE Credit Limit \$1000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/22	07/21	6284	AMZN Mktp US*2E8YB49H1 Amzn.com/bill WA	\$78.78	_____
07/26	07/22	6981	DOLLAR TREE RED BLUFF CA	\$34.50	_____
08/10	08/09	7849	COPY CENTER RED BLUFF CA	\$64.50	_____
Total for Account 4798 5100 6697 5380				\$177.78	

Transactions BONHAM TINA E Credit Limit \$15000

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
07/15	07/14	0178	INTERLAND CORNING CA	\$7.00	_____
07/16	07/13	1504	OFFICEMAX/DEPOT 6178 800-463-3768 CA	\$7.64	_____
07/16	07/13	1686	OFFICE DEPOT 1135 800-463-3768 CA	\$118.50	_____
07/19	07/17	0333	OFFICE DEPOT 1135 800-463-3768 CA	\$140.06	_____
07/19	07/15	5275	WWWBRODERBUNDCOM 408-3821568 CA	\$69.99	_____
07/20	07/19	5319	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	\$14.99	_____
Total for [REDACTED]				\$358.18	

Transactions BILLING ACCOUNT ACTIVITY

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
08/04	08/03	0163	PAYMENT THANK YOU	\$1,093.24 ^{CR}	_____
Total for Account 4798 5100 5329 0074				\$1,093.24 ^{CR}	

2021 Totals Year-to-Date	
Total Fees Charged in 2021	\$0.00
Total Interest Charged in 2021	\$0.00

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	14.99%	
**PURCHASES	\$1,199.52	\$0.00	YES	\$0.00	14.99%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	23.99%	

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday September 21, 2021
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

REGULAR AGENDA:

1. 2021 SEXUAL HARASSMENT PREVENTION TRAINING

DISTRICT MANAGERS REPORT

CHD has secured a space at the 74th annual Corning Olive Festival and Car Show taking place on Saturday October 9th, 2021 from 10am to 4pm.
We will need volunteers to set up and man the booth throughout the day.

On September 14th and 15th Larry Bain and his associate were in the District office obtaining all information needed to perform the fiscal year 2020-2021 Corning Healthcare District annual audit. All records requested have been provided by the District Manager.

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday September 21, 2021
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

Autumn 2021 Elder Services Newsletter

Report from Mechanics Bank



Corning Healthcare District



ELDER SERVICES

Newsletter

No. 17

AUTUMN 2021

BE PREPARED FOR EMERGENCIES

**SEPTEMBER is Emergency Preparedness Month and
OCTOBER is Fire Safety Awareness Month**

Fires, floods, tornadoes, even volcanoes, power shutdowns and hazmat spills can create different kinds of emergencies in the North State. You can be prepared by planning ahead.

You may be asked to evacuate or shelter in place, depending on the nature of the emergency. Prepare a Go Bag for evacuation and a Stay Box for sheltering in place.

Below are some suggestions for items to include in your **Emergency Supplies Kit**:

- Water – One gallon/person/day (3 day supply)
- Food – non-perishable (3 day supply)
- First aid kit
- Medications (7 day supply) and medical supplies (hearing aids, with extra batteries, glasses, contact lenses, syringes, cane, etc.)
- Personal hygiene items (shampoo, conditioner, soap, toothbrush, toothpaste, hand sanitizer, etc.)
- Pet supplies (collar, leash, ID tags, food, carrier, bowl, etc.); ensure you have a picture of your animal in case they get lost
- N95 face mask
- Flashlight
- Transistor radio
- Extra batteries
- Cell phone and charger
- Computer back up files, posted on the cloud or saved on a thumb drive
- Copies of important documents in your to-go bag and stored away from the home (medication list, medical info, proof of address, deed/lease to the home, bank, IRS, trust, investments, passports, birth certificates, insurance policies, etc.), vaccination info for yourself and your pet
- Family and emergency contact information
- Extra cash (no large bills), Credit/ATM Debit cards
- Emergency blanket
- Clothing for 3-5 days
- Deck of cards, puzzle books, writing utensils, games, reading material
- Family heirlooms, photo albums, or videos



Contact Information:

Elaine Benwell

**Elder Services Program Manager
Corning Healthcare District**

275 Solano Street

Corning, CA 96021

Phone: 530-824-5451

Email: chd.elderservices@gmail.com

Find us on Facebook

<https://www.facebook.com/Corning-Healthcare-District-2050272095201371>

or visit our website at

<https://www.corninghealthcaredistrict.org>



**October is
Breast Cancer Awareness
Month**

Think Pink, Live Green

**Visit: www.breastcancer.org
to learn more**



**Corning
Healthcare District**



Bringing Health Services to Southern Tehama County

The first day of is Wednesday, September 22!



Apple Nutrition Facts

One raw, unpeeled, medium-sized apple (diameter of about 3 inches) contains the following (measurements are approximate):

Calories: 95
Carbs: 25 g
Water: 86%
Protein: 1 g
Carbs: 27 g
Sugar: 19 g
Sodium: 2 mg
Fiber: 3 g
Fat: 0 g

Apples are mainly composed of carbs and water. They're rich in simple sugars, such as fructose, sucrose, and glucose. Despite their high carb and sugar contents, their glycemic index (GI) is low, ranging 29–44. An unpeeled apple is a good source of insoluble and soluble fiber. Fiber moderates blood sugar and promotes digestion and gut health. It also helps to improve fullness which may lead to weight loss. Apples are also a rich source of polyphenols, many of which are concentrated in the peel.
<https://www.hsph.harvard.edu/nutritionsource/food-features/apples/>

Apple Sayings

- *An apple a day keeps the doctor away*
- *The apple doesn't fall far from the tree*
- *One bad apple -- the original proverb, "A rotten apple quickly infects its neighbor" can be traced back to at least 1340 in English and was rephrased by Benjamin Franklin in Poor Richard's Almanack in 1736, stating "the rotten apple spoils his companion."*

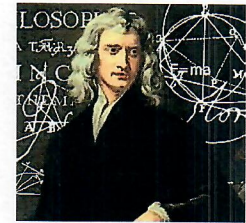
Some Selective but Fun Apple Facts

- There are about 7500 varieties worldwide; about 2500 varieties are grown in the US.
- **Oldest variety** may be the **Annurca** apple from southern Italy, believed to be the one mentioned by Pliny the Elder in his *Naturalis Historia* as *Mala Orcula* before the year 79.
 - **Bardsley Apples** -- Bardsey Island is a lonely wind-swept island off the tip of the Llyn Peninsular in **North Wales**, UK. In 1999 a single gnarled old tree was discovered near the remains of a 13th century abbey. At 1,000 years old, it was hailed as the oldest tree in the world and is perhaps all that remains of the monastic orchard. It is the only apple variety from the Celtic Welsh heartland. On the island both tree and fruit are completely disease free.
 - **Sekai Ichi Apples** are considered to be the largest apples in the world – one apple can weigh as much as two pounds.
 - **Redlove Apples** are a hybrid that are red on the inside as well as the outside. They boast an abundance of anthocyanin and around 30% more antioxidants than the average apple. What's more, they don't turn brown when cut.
 - **Square Apples**, sometimes called **Japanese Apples** because that's where they were first produced, do not occur naturally but are molded into cube-shapes as they grow.
 - **Crab Apples** are small and sour, they are often used for making jam.
 - **Black Diamond Apples** are a rare variety cultivated in the Nyingchi region of **Tibet**. The deep purple color of the outer skin is due to the altitude and temperature of the region where it's grown. The inside is white. The apples take up to eight years to mature.
 - **Ghost Apples** are not a variety but are the result of freezing rain falling on apples that haven't been picked yet and coating them in ice.

Pop Quiz:



What connection does this man have with apples?



Apple Oatmeal Cups

- 2 ½ cups rolled oats
 - 1 teaspoon baking powder
 - 1 ½ teaspoons ground cinnamon
 - ¼ teaspoon salt
 - 1 cup milk (dairy or nutmilk)
 - 2 large eggs
 - ½ cup maple syrup (can substitute honey or agave nectar)
 - 1 teaspoon vanilla extract
 - 1 medium apple, chopped (about 1 cup)
- Optional additions: Try adding sunflower, pumpkin, or chia seeds, raisins, dried cranberries, figs, or apricots, chopped prunes, dates, walnuts, or pecans.

Preheat the oven to 350°F. Coat a 12-count muffin pan with non-stick spray or grease well with butter or coconut oil and set aside.

Combine the oats, baking powder, cinnamon, and salt in a bowl and mix well. In a separate bowl, whisk together the eggs, milk, maple syrup, and vanilla. Add the dry ingredients into the wet ingredients and mix until oats are well coated. Stir in the chopped apple.

Divide mixture evenly between the 12 muffin cups and bake at 350°F for 25 to 27 minutes, or until the tops of the oatmeal cups are lightly golden brown and firm.

Remove from the oven and allow to cool in the pan for about 5 to 10 minutes, then remove the oatmeal cups and transfer to a wire rack to finish cooling. Store in an airtight container in the refrigerator for up to a week. Can be frozen for up to three months.

- The Corning Healthcare District (CHD) Elder Services Program provides health and wellness education, workshops on cooking and nutrition, Medicare counseling through HICAP, Diabetes support, and information on a wide variety of issues relevant to seniors, including Parkinson's Disease, Alzheimer's, caregiving, falls prevention, personal and home safety, emergency preparedness, depression and mental health, suicide prevention, and end of life planning.* We have assisted seniors with incontinence supplies, walkers, emergency food, and much more.
- CHD Elder Services also distributes the File of Life refrigerator magnet free of charge to community members age 50 and over.
- *Disclaimer: Elaine Benwell is not a medical professional. She provides information and support only. She does not diagnose, treat, prescribe, or give medical advice.

Online issue

2 messages

Tina Bonham <healthyreminders4u@gmail.com>

Thu, Aug 19, 2021 at 2:29 PM

Hello Kelley,

First, thank you for taking the time to discuss this issue today. I am confident that you have made the necessary steps to resolve the problem.

I would like to request a brief written statement from you to document the course of events.

This was reported in open session at the Board Meeting on Tuesday and due to mandatory transparency, I now need to show that it has been researched and resolved.

Thank you again for your diligence in this matter.

Tina E Bonham
 District Manager
 Corning Healthcare District
 530-824-5451 ph/ 530-824-5419 fx
 PO Box 996 Corning CA 96021
healthyreminders4u@gmail.com

To: Tina Bonham <healthyreminders4u@gmail.com>

Thu, Aug 19, 2021 at 3:10 PM

This message was sent securely by Mechanics Bank®

Hi Tina!

I'd be happy to recap what happened, and again, I apologize for the oversight and appreciate your partnership!

At account opening, there is a drop down field in our workflow to either allow or restrict Consumer Online Access for business account customers/signers. The default in the new accounts workflow is to **allow** consumer online access. Unfortunately, the new accounts employee did not change this drop down field when opening your account to restrict access to consumer online banking for the business account signers. On 8/17/2021 I was contacted by Valanne Cardenas, she told me that she could see the new account on her online banking. I investigated the account for possible reasons and noticed that the consumer online restriction code was not in place on the account as it should have been. I added the code to the account on 8/17/21 and asked Valanne to check her online banking on 8/18 to ensure she could no longer view the account.

Here is a snap shot of how the account is titled and also the online restriction code:

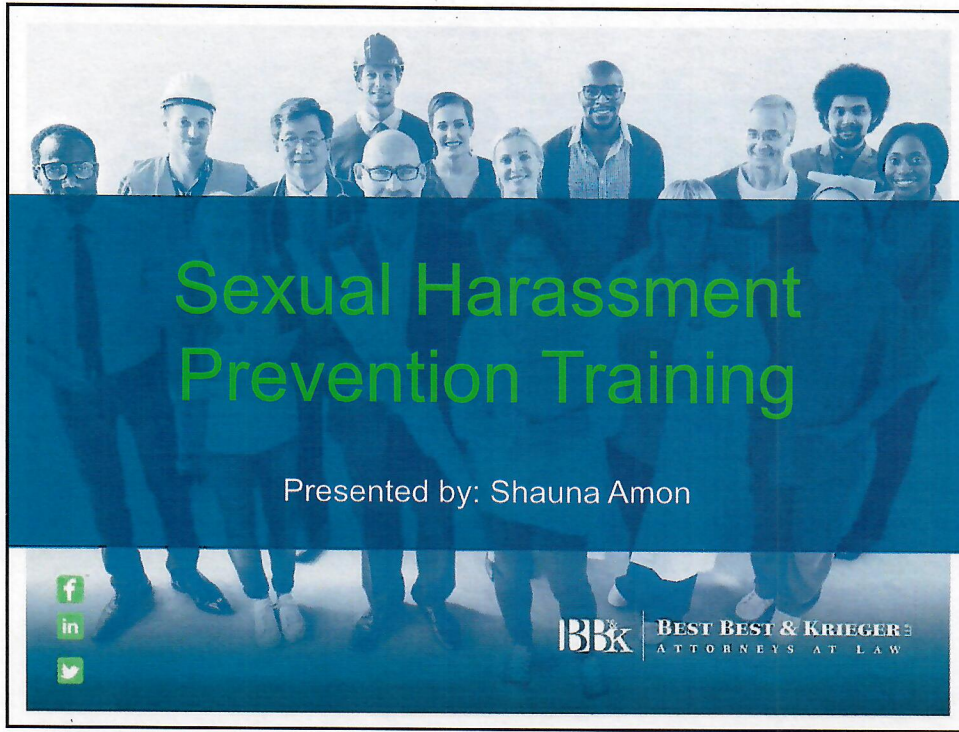
Relationships					
Name	Tax	Accountability	Relationship	Percentage	Date Related
<u>CORNING HEALTHCARE DISTRICT</u>	✓	Direct	Owner		Apr 23, 2021
⊕ <u>LILIA RODRIGUEZ</u>		Direct	Signer		Apr 23, 2021
⊕ <u>TINA E BONHAM</u>		Direct	Signer		Apr 23, 2021
⊕ <u>VALANNE CARDENAS</u>		Direct	Signer		Apr 23, 2021
⊕ <u>YVONNE BOLES</u>		Direct	Signer		Apr 23, 2021

Additional Information

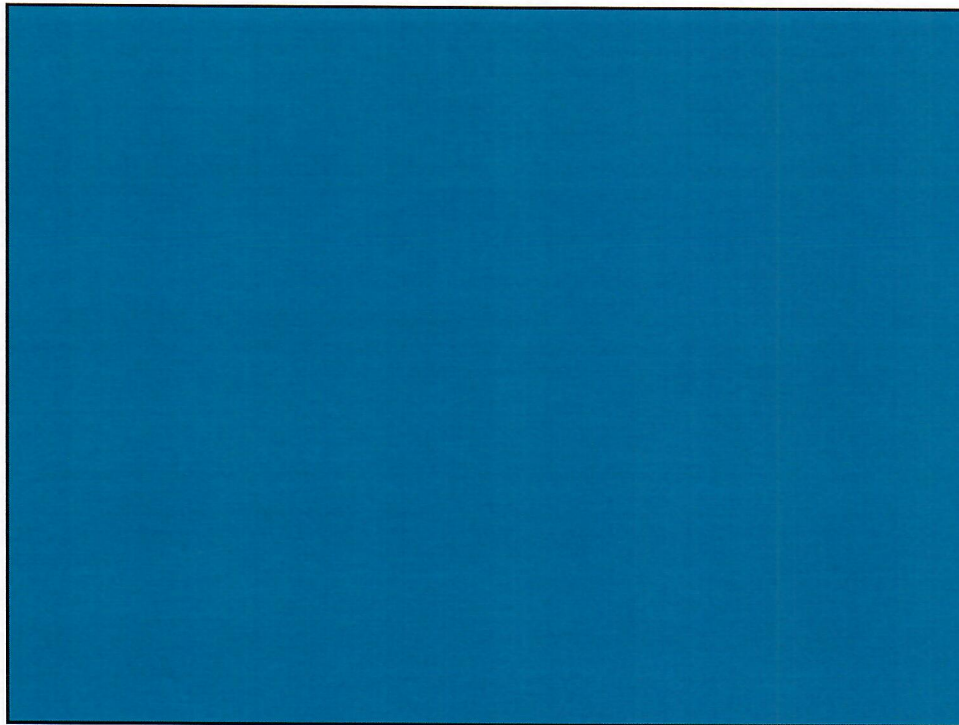
REFERRAL ID (WORKDAY ID): 1735
 Restrict Consumer Online Access: Y

I hope this is clear and if you need anything else from me, please let me know. Thank you!

[Redacted]



1



2



Policy 2.08: Anti-Discrimination and Harassment

It is the policy of the CSDA to treat all individuals with respect and dignity. Each person has the right to work in a professional environment which promotes equal opportunity and is free from discriminatory practices and harassment. CSDA is committed to maintaining an environment that is free from all forms of harassment and discrimination. Accordingly, CSDA will not tolerate any form of harassment or other prohibited discrimination based on an individual's gender, marital status, pregnancy, race, color, ethnicity, national origin, ancestry, age, physical or mental disability, medical condition, religion, creed, sexual orientation, gender identity or expression, veteran status, or other legally protected characteristic. CSDA will not tolerate discrimination, harassment, sexual harassment or retaliation in the workplace or at any CSDA event whether committed by CSDA employees, CSDA Members, independent contractors, vendors, attendees, exhibitors, visitors, members of the public, or customers of CSDA while they are on CSDA facilities and/or attending or present at any CSDA event/meeting. Each CSDA employee and Member, together with all other persons to whom this policy is applicable, is responsible for fostering civility, for being familiar with this policy, and for refraining from conduct that violates this policy. Any person who engages in harassment, prohibited discrimination or any related inappropriate conduct may be subject to discipline as defined in this policy.

A. Individuals Covered by This Policy

This anti-discrimination and harassment policy is applicable to all of the following:

1. CSDA Employees;
2. CSDA Members, their respective employees, elected officials, and/or guests;
3. All persons or companies who are parties to an existing independent contractor agreement with CSDA, and their employees and/or guests;
4. All persons or companies participating in a CSDA conference or event as an exhibitor, speaker or vendor; and their employees and/or guests;
5. All persons who are attendees at a CSDA conference, event or educational program;
6. All persons or companies currently providing goods and/or services as a vendor to CSDA, and their employees and/or guests;
7. All persons or companies currently purchasing goods and or services from CSDA as a customer, and their employees and/or guests.

Date Approved: 1/14/2005

Date Amended: 10/01/2007, 04/04/2014, 11/13/15, 4/20/18

This policy requires reporting of all incidents of harassment and/or discrimination in the CSDA workplace or at any CSDA event, conference or meeting to CSDA personnel, regardless of the identity of the alleged offender, the complainant and/or the victim of such conduct.

B. Discriminatory Harassment

For purposes of this policy, the term “harassment” or “discrimination” is used to refer to both sexual and other forms of harassment and/or discrimination. Below are definitions of sexual and other forms of harassment and/or discrimination, as well as examples of conduct that may constitute harassment and/or discrimination. (These lists are examples only; they are not all-inclusive.)

Any type of behavior which is based on gender, marital status, pregnancy, race, color, ethnicity, national origin, age, disability, medical condition, religion, sexual orientation, gender identity or expression, veteran status, that is so severe or pervasive that it interferes with an individual’s work or participation in a CSDA event, or creates an intimidating, hostile or offensive working or CSDA event environment,

Harassment when directed at an individual because of his/her gender, marital status, pregnancy, race, color, ethnicity, national origin, age, disability, medical condition, religion, sexual orientation, gender identity or expression, veteran status, or any other legally protected characteristic may take many forms, including, but not limited to the following:

- Verbal conduct such as offensive epithets, derogatory jokes, slurs, innuendos or comments.
 - Visual conduct such as display of inappropriate, derogatory and/or sexual posters, cartoons, drawings, images, objects, photographs, calendars or gestures.
 - Physical conduct, such as assault, unwanted physical contact, blocking normal movement, deliberate stalking, following or intimidation, or interference with another employee’s work.
 - Use of computers, including the internet and e-mail, telephones, voice mail, texting or other virtual media to transmit, communicate or receive threatening, offensive, obscene, harassing or derogatory messages or material; or sexually suggestive, pornographic or sexually explicit pictures, messages or material.
 - Other inappropriate conduct that may contribute to a hostile working environment or hostile and uncomfortable CSDA event environment.
 - Retaliation for reporting harassment, discrimination or related inappropriate conduct.
- Unwanted photography or audio recording without an individual’s consent which is intimidating or harassing.

Date Approved: 1/14/2005

Date Amended: 10/01/2007, 04/04/2014, 11/13/15, 4/20/18

Disruption of CSDA events, meetings or presentations after an initial warning to cease and desist.
Publicly advocating for or encouraging any of the behavior listed in this policy.

Date Approved: 1/14/2005

Date Amended: 10/01/2007, 04/04/2014, 11/13/15, 4/20/18