

# CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday Aug 16, 2016  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451

**Assistance for those with disabilities;** If you have a disability and need accommodation to participate in the meeting, please call Shirley Engebretsen, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

**CALL TO ORDER:** 6:00 pm

**ROLL CALL:** Directors: Patricia Rasmussen, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin  
District Manager: Shirley Engebretsen

**ALSO PRESENT** Attorney Andrews, Don Holden

**PLEDGE OF ALLEGIANCE**

**INVITATION TO PUBLIC TO ADDRESS BOARD:**

**ADOPTION OF AGENDA:**

**MINUTES:**

**POSTED Wednesday, Aug 10, 2016**

**FINANCIAL REPORT:**

**PRESIDENT'S REPORT:**

**COMMENTS AND REPORTS FROM DIRECTORS:**

Pat Rasmussen, Charles Rouse, Ross Turner, Yvonne Boles, Jan Irvin

**PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:**

**District Manager**

**Take Picture of each Director**

**Take picture of the Board of Directors**

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

**REGULAR AGENDA:**

1. Dignity Health Presentation
2. Senior Center
3. File for Life
4. Landscaping needs

**ADJOURNMENT:**

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.  
All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 145 Solano Street, Corning California This institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MINUTES  
Tuesday, July 19, 2016  
DISTRICT CONFERENCE  
275 SOLANO STREET  
MEUSER BUILDING, CHD CAMPUS**

**CALL TO ORDER: 6:00 p.m.**

**ROLL CALL: Directors:** Patricia Rasmussen, Charles Rouse, Ross Turner, Jan Irvin

**District Manager:** Shirley Engebretsen  
Absent: Yvonne Boles, (excused)

**ALSO PRESENT:** Attorney Andrews, Don Holden,

**PLEDGE OF ALLEGIANCE** Given

**INVITATION TO PUBLIC TO ADDRESS BOARD: given**

**ADOPTION OF AGENDA:** Director Turner made a motion to approve the agenda as presented. The motion was seconded and approved.

**MINUTES:** Director Irvin made a motion to approve the minutes for June 27, 2016. Motion was seconded and approved.  
Director Turner made a motion to approve the minutes for June 7, 2016. Motion was seconded and approved.

**FINANCIAL REPORT:** Director Turner made a motion to approve the financial reports as presented. Motion was seconded and approved.

**PRESIDENT'S REPORT.**

**DIRECTORS' REPORT** N/A

**District Manager**

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:**

**REGULAR AGENDA:**

1. Direction was given to work with Ruby Rodriquez, the Rural Clinic Manager, to have a booth at the Olive Festival.  
Direction was given to Don to purchase a tent cover for a booth.

**Opened Public Hearing on Conflict of interest code.**

**Closed Public Hearing**

No categories or items changed.

**Re-Open regular meeting**

2. President Rasmussen made a motion to set a maximum expenditure of \$22,000 for the maintenance re-sealing of the parking lots. Motion was seconded and approved.

3. Direction was given to invite the director of the Corning Senior enter to present to the board the details of the senior health fair and the yearly needs of the senior center.

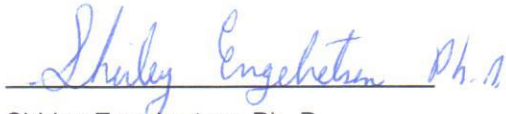
It was decided by consensus to purchase the promotional bags and pins for the senior fair.

4. Director Ross Turner made a motion to join LifeLock with the CSDA discount. Motion was seconded and approved.

Ayes: Rouse, Turner, Irvin

Nayes: Rasmussen

**ADJOURNMENT: 7:00 P.M.**



Shirley Engebretsen Ph. D.  
District Manager

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To file a complaint of discrimination, write USDA Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD)."

**CORNING HEALTHCARE DISTRICT**  
**Profit & Loss**  
July 2016

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	<u>Jul 16</u>
Ordinary Income/Expense	
Income	
checking Interest Money	5.72
RENTALS	17,048.77
	<hr/>
Total Income	17,054.49
Expense	
-MED RECORD-PUR SERV	207.77
ADMIN-LEGAL	1,957.50
ADMIN-OTHER EXPENS	1,989.37
Communications-Postage	69.32
Communications-Telephone	510.55
EMPLOYEE BEN-HLTH INS.	2,568.40
GEN ACCT-OFFICE SUP	157.24
Grants Provided	26,000.00
Maint-Repair	452.62
Payroll Expense	9,499.19
Training	615.00
UtiLity Electric	3,999.20
Utility Water	482.09
	<hr/>
Total Expense	48,508.25
Net Ordinary Income	-31,453.76
	<hr/>
Net Income	<u>-31,453.76</u>

**CORNING HEALTHCARE DISTRICT**  
**Transaction Detail By Account**  
 July 2016

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
<b>ADMIN-OTHER EXPENSES</b>								
Bill	07/01/16		Red Bluff Daily N...	subscription		Accounts Pa...	201.13	201.13
Bill	07/01/16		Peerless Bldg Ma...	275		Accounts Pa...	155.00	356.13
Bill	07/12/16		Battle Creek Pest...	175 solano		Accounts Pa...	35.00	391.13
Bill	07/12/16		Battle Creek Pest...	275 Solano		Accounts Pa...	45.00	436.13
Bill	07/12/16		Eagle Security Sy...	monitoring ...		Accounts Pa...	75.00	511.13
Bill	07/12/16		Eagle Security Sy...	monitoring ...		Accounts Pa...	75.00	586.13
Bill	07/25/16		Rabo Bank	ad on Teha...		Accounts Pa...	500.00	1,086.13
Bill	07/25/16		Rabo Bank	meeting		Accounts Pa...	20.48	1,106.61
Bill	07/25/16		Rabo Bank	meeting		Accounts Pa...	8.76	1,115.37
Bill	07/29/16		Northern Service...	monthly		Accounts Pa...	770.00	1,885.37
Bill	07/29/16		Northern Service...	trim trees fr...		Accounts Pa...	100.00	1,985.37
Check	07/31/16	2016...	Intuit	payroll tax...		Rabo Checki...	4.00	1,989.37
Total ADMIN-OTHER EXPENSES							1,989.37	1,989.37
<b>TOTAL</b>							<b>1,989.37</b>	<b>1,989.37</b>

**CORNING HEALTHCARE DISTRICT**  
**Balance Sheet**  
 As of July 31, 2016

	Jul 31, 16
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Rabo Checking	261,490.20
Capital Improvement 1200003612	61,195.26
Edward Jones CD 580-14264-1-1	
Amer EX Centurian 7-1-18 PD	25,000.00
American EX Centurian 7-5-17 PD	25,000.00
GE Capital 1% 2/8/17PD	30,000.00
GE Capital 7-12-19 PD	25,000.00
Goldman Sacha B USDA 2-13-20	30,000.00
Goldman Sachs .75% 2-22-16PD	30,000.00
State B of India USDA 1/25/18	30,000.00
State B of India USDA 1/25/23	30,000.00
Edward Jones CD 580-14264-1-1 - Ot...	3,332.50
Total Edward Jones CD 580-14264-1-1	228,332.50
Petty Cash	100.00
Total Checking/Savings	551,117.96
Accounts Receivable	
Accounts Receivable	0.01
Total Accounts Receivable	0.01
Other Current Assets	
Prepaid Ins.	9,836.49
Total Other Current Assets	9,836.49
Total Current Assets	560,954.46
<b>Fixed Assets</b>	
1210.00-Land Imp-Park Lot	34,081.00
1210.01-Land Imp-Park Lot 1998	71,000.20
Accum Dep Bldg Imp	-65,444.00
Accum Dep Equip	-7,836.00
Accum Dep Land Imp	-115,567.00
Accum Dep Med Bldg	-734,201.00
Bldg Improvements	137,261.63
Land	20,313.00
Land-Demolitation Cost	518,035.56
Medical Offic Bldg	3,714,370.29
Office Equipment	7,784.18
Total Fixed Assets	3,579,797.86
<b>TOTAL ASSETS</b>	<b>4,140,752.32</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	889.48
Total Accounts Payable	889.48
<b>Other Current Liabilities</b>	
Accrued Payroll	4,187.76
Contract Retentions Payable	-32,889.63
Interest Payable	25,239.68

## CORNING HEALTHCARE DISTRICT

## Balance Sheet

As of July 31, 2016

08/10/16

Accrual Basis

	Jul 31, 16
Payroll Liabilities	
Accr Fed W/Hold	1,216.61
Accr FICA-Employee	703.51
Accr FICA-Employer	703.54
Accr S.D.I.	74.38
Accr S.U.I.	-531.25
Accr ST W/Hold	384.53
Payroll Liabilities - Other	3,068.07
<b>Total Payroll Liabilities</b>	<b>5,619.39</b>
Payroll Liabilities,	481.84
<b>Total Other Current Liabilities</b>	<b>2,639.04</b>
<b>Total Current Liabilities</b>	<b>3,528.52</b>
Long Term Liabilities	
Loan Payable - USDA	1,425,300.00
<b>Total Long Term Liabilities</b>	<b>1,425,300.00</b>
<b>Total Liabilities</b>	<b>1,428,828.52</b>
Equity	
2310.00-Fund Bal-Ret Earn	2,634,777.75
net assets	108,599.81
Net Income	-31,453.76
<b>Total Equity</b>	<b>2,711,923.80</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>4,140,752.32</b>

**CORNING HEALTHCARE DISTRICT**  
**Income by Customer Summary**  
July 2016

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	<u>Jul 16</u>
Feather River Hospital	6,224.50
North Valley Catholic Social Service	849.00
Tehama County	8,841.34
Children First	304.93
QUEST DIAGNOSTICS, INC.	829.00
<b>TOTAL</b>	<b><u>17,048.77</u></b>



**CORNING HEALTHCARE DISTRICT**  
**Expenses by Vendor Summary**  
July 2016

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	<u>Jul 16</u>
Alhambra & Sierra Springs	3.87
At & T U-Verse	258.01
Battle Creek Pest Control	80.00
City of Corning-175 Solano coro 145	67.34
City of Corning-275 Solano coro168	317.05
City of Corning 218 - coro218	97.70
Comcast Business	252.54
Eagle Security Systems	150.00
Intuit	4.00
Law Offices of Thomas N. Andrews	1,957.50
Northern Services-155 Solano	870.00
Pacific Gas & Electric	3,999.20
Peerless Bldg Maintenanc Corp	155.00
Rabo Bank	1,798.92
Red Bluff Daily News	201.13
Special District Risk Management	2,568.40
Waste Management	207.77
<b>TOTAL</b>	<b><u>12,988.43</u></b>

**CORNING HEALTHCARE DISTRICT**

**Account QuickReport**

As of July 31, 2016

Type	Date	Num	Name	Memo	Split	Amount	Balance
<b>Rabo Checking</b>							300,212.16
Bill Pmt -C...	07/01/16	6265	At & T U-Ve...	127454...	Account...	-65.00	300,147.16
Bill Pmt -C...	07/01/16	6266	Northern S...	75-312...	Account...	-920.00	299,227.16
Bill Pmt -C...	07/01/16	6267	Pacific Gas...	458658...	Account...	-19.78	299,207.38
Bill Pmt -C...	07/01/16	6268	Rabo Bank ...		Account...	-640.63	298,566.75
Bill Pmt -C...	07/01/16	6269	Servicemas...		Account...	-2,562.40	296,004.35
Bill Pmt -C...	07/01/16	6270	Special Dist...		Account...	-147.94	295,856.41
Paycheck	07/01/16	6271	Engebretse...		-SPLIT-	-1,556.86	294,299.55
Paycheck	07/01/16	6272	Holden, Don		-SPLIT-	-1,473.20	292,826.35
Check	07/01/16	6273	D. Holden	month ...	Maint-R...	-20.63	292,805.72
Liability C...	07/01/16	6274	Employmen...	499-03...	-SPLIT-	-1,018.25	291,787.47
Bill Pmt -C...	07/01/16	6275	Special Dist...		Account...	-2,420.46	289,367.01
Bill Pmt -C...	07/01/16	6276	Red Bluff D...	subscri...	Account...	-201.13	289,165.88
Deposit	07/01/16			Deposit	-SPLIT-	17,343.25	306,509.13
Paycheck	07/15/16	6277	Engebretse...		-SPLIT-	-1,619.08	304,890.05
Paycheck	07/15/16	6278	Holden, Don		-SPLIT-	-1,538.46	303,351.59
Bill Pmt -C...	07/25/16	6279	Law Offices...		Account...	-1,957.50	301,394.09
Bill Pmt -C...	07/25/16	6280	Pacific Gas...		Account...	-4,273.90	297,120.19
Bill Pmt -C...	07/25/16	6281	Rabo Bank		Account...	-1,798.92	295,321.27
Check	07/25/16	6282	Northern V...	Grant f...	Grants ...	-26,000.00	269,321.27
Bill Pmt -C...	07/25/16	6283	Alhambra &...	494116...	Account...	-3.87	269,317.40
Bill Pmt -C...	07/25/16	6284	At & T U-Ve...	127454...	Account...	-258.01	269,059.39
Bill Pmt -C...	07/25/16	6285	Battle Cree...	34-204...	Account...	-80.00	268,979.39
Bill Pmt -C...	07/25/16	6286	City of Corn...	CORO1...	Account...	-67.34	268,912.05
Bill Pmt -C...	07/25/16	6287	City of Corn...	VOID: ...	Account...	0.00	268,912.05
Bill Pmt -C...	07/25/16	6288	City of Corn...		Account...	-97.70	268,814.35
Bill Pmt -C...	07/25/16	6289	Comcast B...		Account...	-252.54	268,561.81
Bill Pmt -C...	07/25/16	6290	Eagle Secu...		Account...	-150.00	268,411.81
Bill Pmt -C...	07/25/16	6291	Peerless Bl...	275.00	Account...	-155.00	268,256.81
Bill Pmt -C...	07/25/16	6292	Servicemas...	supplies	Account...	-94.69	268,162.12
Bill Pmt -C...	07/25/16	6293	Waste Man...	533-00...	Account...	-207.77	267,954.35
Bill Pmt -C...	07/25/16	6294	City of Corn...	CORO1...	Account...	-317.05	267,637.30
Check	07/25/16	6295	Corning He...	USDA l...	Capital l...	-6,000.00	261,637.30
Bill Pmt -C...	07/29/16	6296	Pacific Gas...	VOID:	Account...	0.00	261,637.30
Bill Pmt -C...	07/29/16	6297	Special Dist...		Account...	-147.94	261,489.36
Check	07/31/16	20...	Intuit	payroll t...	ADMIN-...	-4.00	261,485.36
Deposit	07/31/16			Interest	checkin...	4.84	261,490.20
Total Rabo Checking						-38,721.96	261,490.20
<b>TOTAL</b>						<b>-38,721.96</b>	<b>261,490.20</b>

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday August 16, 2016  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Agenda**

Senior Center - Karen, from the senior center, will be presenting the needs of the center as well as answer questions about the senior health fair to be held November 17.

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday August 16, 2016  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Agenda**

Laura Fierce, Clinic Supervisor of the local Dignity Health Clinic, will be getting a presentation about the new clinic.

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday August 16, 2016  
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275 Solano Street  
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**Agenda**

NVCSS needs more File For Life magnets. Thousand files with Corning healthcare District's name on it will run approximately \$800. Piece of been proven to be extremely popular among us seniors and we have been told they have saved lives.

Recommend that we purchase 2000 File For Life Magnets so that they are available for all of the health fairs this fall.

**CORNING HEALTHCARE DISTRICT  
BOARD MEETING  
Tuesday August 16, 2016  
District conference room  
275 Solano Street  
Corning Healthcare District Campus  
Meeting Inquiries (530) 824-5451**

**Agenda**

We have several landscaping needs. Over the years several plants have had to be removed due to drought, disease or incompatibility with the soil. This has created obvious gaps in the landscaping design. Replacing these plants with plants that are more consistent with our area will cost \$1400.

During the construction of the Meuser Memorial Health Center, lye was introduced into the soil in order to compact it enough to meet the building codes. Northern Services Landscaping Company said that this could be what is causing the difficulties with some of the plants. Over time the lime may be seeping into the topsoil. A testing of the soil has been ordered. We will need to wait for the results before we add additional plants.

In 2005 the previous District manager had scheduled installation of new shredded cedar to cover the plant beds at 155 Solano that were growing thin at that time. Those plans were canceled by the board at that time. However, this has developed into a crucial need for replacing that shredded cedar in the planter. This will cost \$1800.

There also needs to be rocks/bolder installation overlay of the drip lines and existing gravel. This will protect the drip lines from deterioration that results from exposure to the sun. Gravel cover costs \$910. If we choose not to cover the drip lines we will soon need to replace all the drip lines which will cost more than protecting them now.

**Recommendation;** install 30 yards of shredded cedar in all planter beds where needed; overlay new drip line with gravel; replace dead plants to fill in large areas that are lacking, with plants that are consistent with the District's soil and local extreme temperatures.

Total cost = \$4,110.00



## Association Account

Corning Healthcare District

## Need a Helping Hand?

Do you have questions regarding your client statement? Do you need help completing Edward Jones paperwork? If so, call your local branch office administrator. He or she can help you with a variety of tasks, including answering questions about dividends and stock certificates; updating the name, address or telephone number associated with your account; providing market quotes; handling deposits and check requests; and answering non-investment-related questions. So keep his or her name and phone number handy.

### Account Value

**\$231,892.83**

<b>1 Month Ago</b>	\$232,104.85
<b>1 Year Ago</b>	\$224,785.79
<b>3 Years Ago</b>	\$301,066.65
<b>5 Years Ago</b>	\$0.00

### Value Summary

	This Period	This Year
Beginning value	\$232,104.85	\$227,457.20
Assets added to account	0.00	0.00
Income	38.22	1,830.40
Assets withdrawn from account	0.00	0.00
Fees and charges	0.00	0.00
Change in value	-250.24	2,605.23
<b>Ending Value</b>	<b>\$231,892.83</b>	

### Asset Details (as of Jun 24, 2016)

additional details at [www.edwardjones.com/access](http://www.edwardjones.com/access)

#### Assets Held At Edward Jones

Cash					Balance
					<b>\$6,637.06</b>
Certificates of Deposit	Maturity Date	Maturity Value	Amount Invested Since Inception	Amount Withdrawn Since Inception	Value
GS Bank Formerly GE Capital CD 1.00%	2/8/2017*	30,000.00	30,000.00	—	<b>30,029.73</b>
American Express Centurion CD 1.35%	7/5/2017*	25,000.00	25,000.00	—	<b>25,081.75</b>
State Bank of India CD 1.20%	1/25/2018*	30,000.00	30,000.00	—	<b>29,976.45</b>
American Express Centurion CD 1.75%	7/11/2018*	25,000.00	25,000.00	—	<b>25,140.56</b>
Wells Fargo Bank NA CD 1.50%	1/22/2019*	30,000.00	30,171.00	—	<b>30,000.00</b>
GS Bank Formerly GE Capital CD 1.95%	7/12/2019*	25,000.00	25,000.00	—	<b>25,162.50</b>
Goldman Sachs Bank USA CD 1.70%	2/13/2020*	30,000.00	30,000.00	—	<b>29,999.78</b>



00074973 02 AV 0.373 02 TR 00361 EJADD297 110000  
CORNING HEALTHCARE DISTRICT  
PO BOX 996  
CORNING CA 96021-0996



## Portfolio Summary

### Total Portfolio Value

**\$231,892.83**

1 Month Ago	\$232,104.85
1 Year Ago	\$224,785.79
3 Years Ago	\$301,066.65
5 Years Ago	\$0.00

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### Happy Independence Day

Between the backyard barbecues and fireworks displays this Independence Day, we hope you'll take a moment to reflect on our great nation. The United States remains a symbol of freedom throughout the world. We salute all those who fought for this freedom and those who serve in the U.S. Armed Forces. Happy Independence Day!

## Overview of Accounts

Accounts	Account Holder	Account Number	Value 1 Year Ago	Current Value
Association Account	Corning Healthcare District	580-14264-1-1	\$224,785.79	\$231,892.83

Although account information is provided on this page, it does not guarantee an actual statement was produced. Refer to your account statement for the exact registration and more specific details regarding each account.