



Agenda Packet
Corning Healthcare District
Meeting of the Board of Directors
Tuesday February 21, 2023

CORNING HEALTHCARE DISTRICT SERVING SOUTHERN TEHAMA COUNTY

CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday February 21, 2023
Corning Healthcare District Campus
275 Solano Street
Video and Phone Conferencing Available
Meeting Inquiries (530) 824-5451

Assistance for those with disabilities and those who wish to participate via teleconferencing. If you have a disability or wish to join remotely and need accommodation to participate in the meeting, please call Tina E Hale, District Manager, at (530) 824-5451 for assistance so the necessary arrangements can be made.

CALL TO ORDER: 6:00 pm

ROLL CALL: Directors: Yvonne Boles, Valanne Cardenas, Lilia Ramirez, Ross Turner and Pat Hunn
District Manager: Tina E Hale

ALSO PRESENT: District Counsel: Thomas Andrews, Maintenance Supervisor: Mike Smith

PLEDGE OF ALLEGIANCE:

INVITATION TO PUBLIC TO ADDRESS BOARD:

If there is anyone in the audience wishing to speak on items not already set on the Agenda, please state your name, and briefly identify the matter you wish to have placed on the Agenda. The Directors will then determine if such matter will be placed on the Agenda for this meeting, scheduled for a subsequent meeting, or recommend other appropriate action. If the matter is placed on tonight's Agenda, you will have the opportunity later in the meeting to discuss the issue. The law prohibits the Directors from taking formal action on the issue, however, it can be placed on the Agenda for a later meeting so that interested members of the public will have a chance to appear and speak on the subject.

ADOPTION OF AGENDA:

ADOPTION OF MINUTES: January 17, 2023, and February 15, 2023 Meeting Minutes

ADOPTION OF FINANCIAL REPORT:

POSTED Thursday, February 16, 2023

PRESIDENT'S REPORT:

COMMENTS AND REPORTS FROM DIRECTORS:

COMMENTS AND REPORTS FROM DISTRICT MANAGER: Investment update

COMMENTS AND REPORTS FROM MAINTENANCE DEPARTMENT:

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: Property Tax Administration Fees 2022-2023

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

REGULAR AGENDA:

-ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS CORNING HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF CORNING HEALTHCARE DISTRICT

COMMENTS FROM DISTRICT COUNSEL:

ADJOURNMENT:

INVITATION TO JOIN THE 2-21-23 MEETING OF THE BOARD VIA TELECONFERENCE:

Tina E Hale is inviting you to a scheduled Zoom meeting.

Topic: Corning Healthcare District Board of Directors Meeting
Time: Feb 21, 2023 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88152587955?pwd=ZERseUN0SVewczlqd0FVbFlxRkNXUT09>

Meeting ID: 881 5258 7955

Passcode: 837430

One tap mobile

+16699009128,,88152587955#,,,,*837430# US (San Jose)

+16694449171,,88152587955#,,,,*837430# US

Dial by your location

+1 669 900 9128 US (San Jose)

+1 669 444 9171 US

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+1 346 248 7799 US (Houston)

+1 719 359 4580 US

+1 253 205 0468 US

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 689 278 1000 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

Meeting ID: 881 5258 7955

Passcode: 837430

Find your local number: <https://us02web.zoom.us/u/kbtDaO1DmE>

At the discretion of the Board, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated and may be subject to action by the Board.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all members of the Board. Such records shall be available at the District office located at 275 Solano Street, Corning California. This institute is an equal opportunity provider, and employer.

**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, January 17, 2023
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 6:00 pm

ROLL CALL: **Directors:** Yvonne Boles, Valanne Cardenas, Pat Hunn and Ross Turner present.
Lilia Ramirez present via teleconference.

ALSO PRESENT: Maintenance Supervisor Mike Smith and District Counsel Thomas Andrews.

DISTRICT MANAGER: Tina E Hale present.

PLEDGE OF ALLEGIANCE: The pledge was given.

INVITATION TO PUBLIC TO ADDRESS BOARD: No members of the public were present.

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented.
A second was made by Director Cardenas. The motion was approved unanimously.

MINUTES: A motion was made by Director Ramirez to adopt the minutes from the previous meetings held on December 13, 2022 and December 20, 2022 with corrections.
On December 13, 2022, Tehama County Supervisors Bob Williams and John Leach were present. Dinner followed the special meeting, attended by the Directors, staff and guests.
A spelling error of "police" rather than "policy" was noted on the December 20, 2022 minutes.
A second was made by Director Hunn. The motion was approved unanimously.

FINANCIAL REPORT: A motion was made by Director Turner to adopt the financial reports for December 2022.
A second was made by Director Cardenas. The motion was approved unanimously.

PRESIDENT'S REPORT: Director Boles reported on the ribbon cutting to welcome Empower Tehama.

DIRECTOR'S REPORT: Director Turner reported that during the recent power outage the emergency generators were fully operational. The generators provided power continuously to the campus through the entire outage.

DISTRICT MANAGER: Tina Hale reported on interest from a major medical company to establish a facility on our property. Correspondence with them will continue.
District Counsel Andrews explained a new bill signed into law, AB 2449, providing agencies with long-term permission to hold remote meetings without having to give the public access to private locations. This will require an amendment to the district's policy and procedures manual.

COMMENTS AND REPORTS FROM MAINTENANCE DEPARTMENT: Mike Smith reported that he has been working on routine maintenance and specific issues at Corning Health Clinic.

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION: Elder Services quarterly report – December 2022

PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:

REGULAR AGENDA:

-ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS CORNING HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF CORNING HEALTHCARE DISTRICT

A motion was made by Director Turner to adopt RESOLUTION NO. 1-17-23, waive reading and adopt by title. A second was made by Director Hunn. The motion was approved unanimously.

-BOARD MEMBER COMPENSATION REPORTING REQUIREMENTS

District Counsel Andrews discussed the requirements of the IRS regarding board member compensation reporting requirements. Director Turner suggested, in lieu of monthly stipend, an appreciation dinner for the Board of Directors.

A motion was made by Director Turner to dispense with the fifty dollar per month stipend and adopt an annual Director's appreciation awards dinner.

A second was made by Director Hunn. The motion was approved unanimously.

-FISCAL YEAR 2021-2022 AUDIT REPORT

A motion was made by Director Turner to approve the fiscal year 2021-2022 audit report.

A second was made by Director Hunn. The motion was approved unanimously.

-ACQUISITION OF SOLAR POWER

Director Turner requested to table the discussion until further notice.

COMMENTS FROM DISTRICT COUNSEL: District Counsel Andrews commented positively on the Director's appreciation awards dinner.

ADJOURNMENT: 7:03 PM



Tina E Hale
District Manager

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex and familial status. (Not all prohibited bases apply to all programs).

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**CORNING HEALTHCARE DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING MINUTES
Wednesday February 15, 2023
275 SOLANO STREET CONFERENCE ROOM
MEUSER BUILDING, CHD CAMPUS
VIDEO CONFERENCING**

CALL TO ORDER: 3:00 pm

ROLL CALL: Directors: Yvonne Boles, Lilia Ramirez, Pat Hunn and Ross Turner present.
Valanne Cardenas was absent.

DISTRICT MANAGER: Tina Hale present

PLEDGE OF ALLEGIANCE: Given

INVITATION TO PUBLIC TO ADDRESS BOARD:

ADOPTION OF AGENDA: A motion was made by Director Turner to adopt the agenda as presented.
The motion was seconded by Director Hunn and approved unanimously.

PRESIDENT'S REPORT: Director Boles requested a presentation, at a future meeting, on the agencies operating on the District campus and the various services provided.

DIRECTOR'S REPORT:

DISTRICT MANAGER: Tina Hale reported on the meeting held on January 27, 2023 that included Supervisor Matt Hansen, Director Boles, Director Turner, Corning Vice Mayor David Demo and District Manager Hale. There was an update on the status of the Board of Supervisors agenda.

REGULAR AGENDA:

-ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS CORNING HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF CORNING HEALTHCARE DISTRICT
A motion was made by Director Turner to adopt RESOLUTION NO. 2-15-23, waive reading and adopt by title. A second was made by Director Hunn. The motion was approved unanimously.

-DISCUSSION REGARDING PLACEMENT OF DISTRICT FUNDS IN AN INTEREST-BEARING ACCOUNT
A motion was made by Director Turner for the District Manager to place District funds in an interest-bearing account. A second was made by Director Hunn. The motion was approved unanimously.

ADJOURNMENT: 3:42 pm

Tina E Hale
District Manager

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**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday February 21, 2023
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

January 2023 Financial Report

Corning Healthcare District
P L Budget 2021-2022

	AE	AF	AG	AH	AI
1	Month	Jan Budget 23	Jan Actual 23	YTD Budget	YTD Actual
2	CD interest Income	\$0.00	\$1,667.07	\$750.00	\$3,242.17
3	Checking Interest income	\$4.00	\$2.29	\$28.00	\$16.19
4	Rental Income	\$19,918.00	\$19,849.86	\$139,426.00	\$136,560.60
5	Other Income	\$3,295.00	\$0.00	\$22,475.00	\$0.00
6	Assessment Income	\$253,000.00	\$275,054.33	\$269,500.00	\$291,587.70
7	Total Income	\$276,217.00	\$296,573.55	\$432,179.00	\$431,406.66
8					
9	Payroll Expenses	\$14,750.00	\$16,051.49	\$103,250.00	\$105,115.70
10	Health Insurance	\$4,808.00	\$4,832.24	\$33,656.00	\$31,812.98
11	Workmans comp	\$0.00	\$0.00	\$8,150.00	\$8,149.11
12	Training	\$0.00	\$0.00	\$2,000.00	\$0.00
13	Total Employee Expense	\$19,558.00	\$20,883.73	\$147,056.00	\$145,077.79
14					
15	Public Education Material	\$300.00	\$97.18	\$2,100.00	\$2,029.88
16	Admin Legal	\$1,333.00	\$990.00	\$9,331.00	\$6,300.00
17	Stipend	\$250.00	\$0.00	\$1,750.00	\$1,200.00
18	Office Supplies	\$400.00	\$250.95	\$2,800.00	\$2,546.03
19	Advertising	\$300.00	\$0.00	\$2,400.00	\$3,114.97
20	Audit	\$0.00	\$0.00	\$11,000.00	\$0.00
21	Election	\$0.00	\$0.00	\$13,000.00	\$0.00
22	Admin Other	\$2,900.00	\$365.42	\$21,500.00	\$5,491.60
23	Total Admin Expenses	\$5,483.00	\$1,703.55	\$63,881.00	\$20,682.48
24					
25	Electric Utility	\$3,500.00	\$3,164.75	\$27,900.00	\$23,236.09
26	Water	\$500.00	\$295.56	\$3,500.00	\$3,828.30
27	Telecom	\$1,190.00	\$1,427.91	\$8,330.00	\$8,804.21
28	Garbage	\$250.00	\$241.54	\$1,750.00	\$1,715.84
29	Maintenance & Repair	\$2,000.00	\$199.40	\$14,000.00	\$3,712.05
30	Outside Services	\$5,433.00	\$5,085.06	\$38,031.00	\$36,520.66
31	Special Projects	\$1,667.00	\$0.00	\$11,669.00	\$0.00
32	Fire & Liability Insurance	\$0.00	\$0.00	\$25,000.00	\$24,947.56
33	Total Facility Expense	\$14,540.00	\$10,414.22	\$130,180.00	\$102,764.71
34					
35	Total Expense	\$39,581.00	\$33,001.50	\$341,117.00	\$268,524.98
36					
37	Operating Profit	\$236,636.00	\$263,572.05	\$91,062.00	\$162,881.68
38					
39	USDA Interest	\$0.00	\$0.00	\$27,164.00	\$27,163.87
40					
41	Net Profit	\$236,636.00	\$263,572.05	\$63,898.00	\$135,717.81
42					

CORNING HEALTHCARE DISTRICT
Profit & Loss
January 2023

	Jan 23
Ordinary Income/Expense	
Income	
Assesment Income-T	275,054.33
Checking Income-T	2.29
Edward Jones Income-T	1,667.07
Lease Income-T	19,849.86
Total Income	296,573.55
Gross Profit	296,573.55
Expense	
AA-PAYROLL EXPENSE	
Employee Benefit-Hlth Ins-T	4,832.24
AA-PAYROLL EXPENSE - Other	16,051.49
Total AA-PAYROLL EXPENSE	20,883.73
ADMIN EXPENSE	
Admin Other-T	365.42
General Office-T	250.95
Legal-T	990.00
Senior Program-T	97.18
Total ADMIN EXPENSE	1,703.55
FACILITY EXPENSE	
Maintenance-T	199.40
Outside Services-T	5,085.06
Utilities-T	
Electricity-T	3,164.75
Garbage-T	241.54
Telephone-T	1,427.91
Water-T	295.56
Total Utilities-T	5,129.76
Total FACILITY EXPENSE	10,414.22
Total Expense	33,001.50
Net Ordinary Income	263,572.05
Net Income	263,572.05

2022-2023

Phased Cash Budget

Budget	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Beg Cash Bal	\$ 368,043.77	\$ 333,734.77	\$ 255,511.77	\$ 221,022.77	\$ 202,658.77	\$ 186,294.77	\$ 170,305.77	\$ 406,941.77	\$ 320,612.77	\$ 304,623.77	\$ 288,259.77	\$ 430,398.77
Operations	\$ (34,309.00)	\$ (26,059.00)	\$ (34,489.00)	\$ (18,364.00)	\$ (16,364.00)	\$ (15,989.00)	\$ 236,636.00	\$ (59,697.00)	\$ (15,989.00)	\$ (16,364.00)	\$ 142,139.00	\$ (63,928.00)
Interest Payment		\$ (27,164.00)						\$ (26,632.00)				
Invest. Transfer												
Special Projects												
Debt Retirement		\$ (25,000.00)										
Other												
End Cash Bal	\$ 333,734.77	\$ 255,511.77	\$ 221,022.77	\$ 202,658.77	\$ 186,294.77	\$ 170,305.77	\$ 406,941.77	\$ 320,612.77	\$ 304,623.77	\$ 288,259.77	\$ 430,398.77	\$ 366,470.77
Short Term Inv.	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00	\$ 158,831.00
Restricted Cash	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00
Total Liquidity	\$ 570,565.77	\$ 492,342.77	\$ 457,853.77	\$ 439,489.77	\$ 423,125.77	\$ 407,136.77	\$ 643,772.77	\$ 557,443.77	\$ 541,454.77	\$ 525,090.77	\$ 667,229.77	\$ 603,301.77
9												
Actual	July	August	September	October	November	December	January	February	March	April	May	June
Beg Cash Bal	\$ 364,537.64	\$ 345,651.64	\$ 272,485.17	\$ 264,051.51	\$ 242,856.83	\$ 231,647.50	\$ 220,574.56	\$ 479,248.28				
Operations	\$ (28,699.62)	\$ (14,974.19)	\$ (13,707.39)	\$ (19,307.37)	\$ (10,653.28)	\$ (13,348.52)	\$ 263,572.05					
Interest Payment		\$ (27,163.87)										
Invest Transfer												
Special Projects												
Debt Retirement		\$ (25,000.00)										
Other	\$ 9,913.72	\$ (6,028.41)	\$ 5,273.73	\$ (1,887.31)	\$ (556.05)	\$ 2,275.58	\$ (4,898.33)					
End Cash Bal.	\$ 345,651.64	\$ 272,485.17	\$ 264,051.51	\$ 242,856.83	\$ 231,647.50	\$ 220,574.56	\$ 479,248.28					
Short Term Inv.	\$ 158,831.00	\$ 160,210.27	\$ 159,218.85	\$ 159,218.85	\$ 159,436.08	\$ 160,406.10	\$ 161,502.12					
Restricted Cash	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00	\$ 78,000.00					
Total Liquidity	\$ 582,482.64	\$ 510,695.44	\$ 501,270.36	\$ 480,075.68	\$ 469,083.58	\$ 458,980.66	\$ 718,750.40					

CORNING HEALTHCARE DISTRICT
Balance Sheet
As of January 31, 2023

	Jan 31, 23
ASSETS	
Current Assets	
Checking/Savings	
1 Mechanics Checking-0360	443,313.61
Capital Improvement USDA-4903	27,337.82
Edward Jones 580-14264-1-1	240,073.17
Petty Cash	100.00
Total Checking/Savings	710,824.60
Accounts Receivable	-1,026.29
Other Current Assets	
Short Term Capital Lease	174,792.92
Total Other Current Assets	174,792.92
Total Current Assets	884,591.23
Fixed Assets	4,502,162.41
TOTAL ASSETS	5,386,753.64
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accrued Payroll	5,852.00
Interest Payable	22,636.57
Payroll Liabilities	9,624.94
Total Other Current Liabilities	38,113.51
Total Current Liabilities	38,113.51
Long Term Liabilities	
Deferred Lease Inflow	1,099,990.32
Loan Payable - USDA	1,253,300.00
Total Long Term Liabilities	2,353,290.32
Total Liabilities	2,391,403.83
Equity	
2310.00-Fund Bal-Ret Earn	2,557,413.28
Net Assets	311,332.36
Net Income	126,604.17
Total Equity	2,995,349.81
TOTAL LIABILITIES & EQUITY	5,386,753.64

CORNING HEALTHCARE DISTRICT
Statement of Cash Flows
July 2022 through January 2023

	<u>Jul '22 - Jan ...</u>
OPERATING ACTIVITIES	
Net Income	126,604.17
Adjustments to reconcile Net Income to net cash provided by operations:	
Accounts Receivable	81.27
Due from Assessor	16,533.37
Accrued Expenses	<u>-8,035.71</u>
Net cash provided by Operating Activit...	135,183.10
FINANCING ACTIVITIES	
Loan Payable - USDA	<u>-25,000.00</u>
Net cash provided by Financing Activit...	<u>-25,000.00</u>
Net cash increase for period	110,183.10
Cash at beginning of period	<u>600,641.50</u>
Cash at end of period	<u><u>710,824.60</u></u>

CORNING HEALTHCARE DISTRICT
Income by Customer Summary
January 2023

	<u>Jan 23</u>
Tehama County	10,332.79
Adventist Health	6,700.11
Northern Valley Catholic Social Service -	1,226.97
QUEST DIAGNOSTICS, INC.	936.29
Children First Foster Family Agency	375.19
Family Counseling Center	278.51
AUDITOR'S OFFICE TEHAMA COUNTY	<u>275,054.33</u>
TOTAL	<u><u>294,904.19</u></u>

CORNING HEALTHCARE DISTRICT
Expenses by Vendor Summary
 January 2023

	<u>Jan 23</u>
AT & T 530-4559-465 2	255.70
At & T U-Verse 127454452	53.50
AT & T Mobil 287277929386	42.23
AT&T 251727868	53.50
AT&T 960-733-5563 555	811.62
ATT 294290689	211.36
Battle Creek Pest Control	90.00
BAY ALARM	803.96
Business Connections	119.00
City of Corning-175 Solano coro 145	85.92
City of Corning-275 Solano coro168	113.10
City of Corning 218 - coro218	96.54
Edward Jones A	600.00
Edward Jones B	1,042.40
Electronic Federal Tax payment System	3,090.26
Employment Development Department	467.56
Law Offices of Thomas N. Andrews	990.00
Mechanics Bank Credit Card	733.51
Northern Services-155 Solano	1,446.50
Pacific Gas & Electric	3,164.75
Peerless Bldg Maintenanc Corp	107.20
Servicemaster Clean	2,562.40
Special District Risk Management	4,832.24
Streamline	75.00
Tehama County Mosquito and Vector Control	29.44
Waste Management	241.54
TOTAL	<u>22,119.23</u>

**CORNING HEALTHCARE DISTRICT
GENERAL OPERATING ACCOUNT**

As of January 31, 2023

Date	Name	Memo	Split	Amount	Balance
1 Mechanics Checking-0360					208,408.74
01/01/23	Benwell, Elaine	Paycheck	AA-PAYROLL ...	-851.61	207,557.13
01/01/23	Smith, Mike A	Paycheck	AA-PAYROLL ...	-1,626.65	205,930.48
01/01/23	Hale, Tina E	Paycheck	AA-PAYROLL ...	-2,396.73	203,533.75
01/03/23	AT & T 530-4559-46...	824-4559 824...	Accounts Paya...	-255.70	203,278.05
01/03/23	E. Benwell	mileage 12/1/...	Senior Progra...	-31.00	203,247.05
01/03/23	Edward Jones A	Simple IRA -A	-SPLIT-	-300.00	202,947.05
01/03/23	Edward Jones B	Simple IRA -B	-SPLIT-	-524.80	202,422.25
01/06/23	At & T U-Verse 127...	127454452 / ...	Accounts Paya...	-53.50	202,368.75
01/06/23	AT & T Mobil 287277...		Accounts Paya...	-42.23	202,326.52
01/06/23	ATT 294290689	acct #294290...	Accounts Paya...	-211.36	202,115.16
01/06/23	BAY ALARM	MASTER BIL...	Accounts Paya...	-401.98	201,713.18
01/06/23	Northern Services-1...	75-3120754	Accounts Paya...	-1,446.50	200,266.68
01/06/23	Pacific Gas & Electric		Accounts Paya...	-724.60	199,542.08
01/06/23	Peerless Bldg Maint...	window cleani...	Accounts Paya...	-107.20	199,434.88
01/06/23	Servicemaster Clean		Accounts Paya...	-2,562.40	196,872.48
01/06/23	Streamline	JAN/DEC	Accounts Paya...	-75.00	196,797.48
01/06/23	Tehama County Mo...	TM10051 - T...	Accounts Paya...	-29.44	196,768.04
01/06/23		Deposit	-SPLIT-	18,635.06	215,403.10
01/10/23		Deposit	UNDEPOSITE...	278.51	215,681.61
01/15/23	Benwell, Elaine	Paycheck	AA-PAYROLL ...	-717.24	214,964.37
01/15/23	Smith, Mike A	Paycheck	AA-PAYROLL ...	-1,626.65	213,337.72
01/15/23	Engbretsen, Shirley I	Paycheck	AA-PAYROLL ...	-636.84	212,700.88
01/15/23	Hale, Tina E	Paycheck	AA-PAYROLL ...	-2,396.73	210,304.15
01/15/23	Tehama County She...	File #2200014...	AA-PAYROLL ...	-598.82	209,705.33
01/17/23	Employment Develo...	EFTPMT 192...	AA-PAYROLL ...	-467.56	209,237.77
01/17/23	Electronic Federal T...	IRS USATAX...	AA-PAYROLL ...	-3,090.26	206,147.51
01/18/23	AT&T 251727868	530-824-5451...	Accounts Paya...	-53.50	206,094.01
01/18/23	AT&T 960-733-5563...		Accounts Paya...	-811.62	205,282.39
01/18/23	Battle Creek Pest C...	34-2046874	Accounts Paya...	-90.00	205,192.39
01/18/23	BAY ALARM	MASTER BIL...	Accounts Paya...	-401.98	204,790.41
01/18/23	Business Connections	1331	Accounts Paya...	-119.00	204,671.41
01/18/23	City of Corning-175 ...	CORO145	Accounts Paya...	-85.92	204,585.49
01/18/23	City of Corning-275 ...	CORO168	Accounts Paya...	-113.10	204,472.39
01/18/23	City of Corning 218 -...	12/6/22-1/6/23	Accounts Paya...	-96.54	204,375.85
01/18/23	Law Offices of Thom...		Accounts Paya...	-990.00	203,385.85
01/18/23	Mechanics Bank Cre...	12/9/22-1/10/23	Accounts Paya...	-733.51	202,652.34
01/18/23	Pacific Gas & Electric	4814920780-4	Accounts Paya...	-2,440.15	200,212.19
01/18/23	Special District Risk ...		Accounts Paya...	-4,832.24	195,379.95
01/18/23	Waste Management	533-0000136-...	Accounts Paya...	-241.54	195,138.41
01/18/23	Corning Healthcare ...	USDA PAYM...	Capital Improv...	-27,000.00	168,138.41
01/27/23		Deposit	Assesment Inc...	275,054.33	443,192.74
01/27/23		Deposit	UNDEPOSITE...	936.29	444,129.03
01/30/23	Edward Jones B	Simple IRA -B	-SPLIT-	-517.60	443,611.43
01/30/23	Edward Jones A	Simple IRA -A	-SPLIT-	-300.00	443,311.43
01/31/23		Interest	Checking Inco...	2.18	443,313.61
Total 1 Mechanics Checking-0360				234,904.87	443,313.61
TOTAL				234,904.87	443,313.61

**CORNING HEALTHCARE DISTRICT
BOARD MEETING
Tuesday February 21, 2023
District conference room
275 Solano Street
Corning Healthcare District Campus
Meeting Inquiries (530) 824-5451**

COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:

-PROPERTY TAX ADMINISTRATION FEES 2022-2023

COMMENTS AND REPORTS FROM DISTRICT MANAGER:

-INVESTMENT UPDATE

REGULAR AGENDA:

-ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS CORNING HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF CORNING HEALTHCARE DISTRICT

-RECOMMENDATION: Move to adopt RESOLUTION NO. 2-21-23, waive reading and adopt by title.

COMMUNICATIONS,
CORRESPONDENCE, AND
INFORMATION:

-PROPERTY TAX ADMINISTRATION
FEEES 2022-2023

KRISTA PETERSON
Auditor-Controller



JULIEANNE MANNING
Assistant Auditor-Controller

January 11, 2023

To: All Cities and Special Districts of Tehama County

Re: Property Tax Administration Fees 2022-2023

The attached information is for your review for the 2022-2023 property tax administration costs and the allocation that is attributable to your agency.

The fee is calculated, pursuant to Revenue and Taxation (R&T) Code 97 and following, as a percentage of a local jurisdiction tax collection to the total collection countywide. This rate is then multiplied by the actual costs of assessing, collecting and apportioning property taxes to arrive at an appropriate charge per the legislation. Beginning with the 96/97 fiscal year *Chapter 1073 of 1996* amended Section 95.3 of the R&T Code to include costs incurred by the Local Board of Equalization. The \$2,040,308 cost of administration is equal to 2.720% of taxes deemed allocated.

These costs are to be recovered from the apportionment of current secured collections during the year. **Please do not remit** payment to this office. If you receive payment of taxes drawn on a County warrant you will need the attached documents for your accounting department to record this offset as an expenditure on your records. This procedure will be done by this office for the districts that have their funds invested in the county treasury.

If you require additional information please let me know.

Sincerely,

Krista Peterson
Auditor-Controller

cc: Board of Supervisors
Ken Brown, Assessor
Parker Hunt, Treasurer/Tax Collector

PROPERTY TAX ADMIN FEE 2022-23

VV011111
 JE:130011
 S.V. 01/11/23

2022-2023	DEPT	ACCOUNT	DEBIT	CREDIT	check
DESCRIPTION P/T ADMIN 22-23	101	10100	274,055.00		
TAX COLLECTOR	1026	461069		33,069.00	
ASSESSOR	1023	461069		221,838.00	
AUDITOR	1021	461069		19,099.00	
CLERK	2071	461069		49.00	
FIRE	105	10100		122,267.00	122,267 Fire
	2042	53230	122,267.00		
CITY OF CORNING	330	10100		22,359.00	
	33010	410099	22,359.00		
CITY OF RED BLUFF	340	10100		57,021.00	
	34010	410099	57,021.00		
CITY OF TEHAMA	365	10100		749.00	
	36510	410099	749.00		80,129 Cities Total
CORNING CEMETERY	654	10100		6,118.00	
	65410	53230	6,118.00		
KIRKWOOD CEMETERY	664	10100		168.00	
	66410	53230	168.00		
LOS MOLINOS CEMETERY	666	10100		2,024.00	
	66610	53230	2,024.00		
MANTON CEMETERY	668	10100		535.00	
	66810	53230	535.00		
PASKENTA CEMETERY	670	10100		619.00	
	67010	53230	619.00		
RED BLUFF CEMETERY	672	10100		10,446.00	
	67210	53230	10,446.00		
TEHAMA CEMETERY	675	10100		1,131.00	
	67510	53230	1,131.00		
VINA CEMETERY	677	10100		245.00	
	67710	53230	245.00		
ORLAND CEMETERY	669	10100		677.00	
	66910	410099	677.00		
CAPAY FIRE	652	10100		2,208.00	
	65210	53230	2,208.00		
CORNING HEALTH CARE	655	10100		12,681.00	
	65510	410099	12,681.00		
	660	10100		1,806.00	
G/LF MUNICIPAL	6610	53230	1,534.00		
G/LF LAS FLORES	6610	53230	272.00		
LOS MOLINOS LIGHTING	602	10100		478.00	
	60210	53230	478.00		
TEHAMA CO MVCD	676	10100		15,044.00	
	67610	53230	15,044.00		
PASKENTA COMMUNITY	671	10100		18.00	
	67110	53230	18.00		
RIO ALTO WATER	674	10100		4,603.00	
	67410	410099	4,603.00		
RIO ALTO SPECIAL IMPV	673	10100		2,190.00	
	67310	410099	2,190.00		
FLOOD CONTROL	603	10100		5,394.00	
	60310	53230	5,394.00		
FLOOD CONTROL ZONE 3	604	10100		3,664.00	
	60410	53230	3,664.00		
ACID	651	10100		1,401.00	
	65110	410099	1,401.00		
CORNING WATER	658	10100		114.00	
	65810	410099	114.00		
DEER CREEK IRRIGATION	659	10100		95.00	71,659 Sp Dist Total
	65910	410099	95.00		274,055
			21		
			548,110.00	548,110.00	548,110

**PROPERTY TAX
ADMINISTRATIVE CHARGE
2022-2023 FISCAL YEAR**

Jurisdiction	22-23 AB-8 (AA)	22-23 Unitary AB-454 (G)	Total Assessed	Property Adm Factor	22-23 Charge
County	13,364,512	1,087,083	14,451,595	0.192626	393,018
County Fire	4,256,298	239,570	4,495,868	0.059926	122,267
City of Corning	775,867	46,287	822,154	0.010959	22,359
City of Red Bluff	1,972,689	124,038	2,096,727	0.027947	57,021
City of Tehama	25,981	1,572	27,553	0.000367	749
ERAF	12,092,290		12,092,290	0.161179	328,855
Corning Cemetery	212,249	12,704	224,953	0.002998	6,118
Kirkwood Cemetery	5,753	435	6,188	0.000082	168
Los Molinos Cemetery	70,611	3,832	74,443	0.000992	2,024
Manton Cemetery	16,617	3,057	19,674	0.000262	535
Paskenta Cemetery	21,009	1,748	22,757	0.000303	619
Red Bluff Cemetery	360,837	23,279	384,116	0.005120	10,446
Tehama Cemetery	37,958	3,615	41,573	0.000554	1,131
Vina Cemetery	8,307	711	9,018	0.000120	245
Orland Cemetery	23,552	1,357	24,909	0.000332	677
Capay Fire	78,168	3,035	81,203	0.001082	2,208
Corning Health Dist	440,959	25,327	466,286	0.006215	12,681
G/LF Municipal	51,193	5,200	56,393	0.000752	1,534
G/LF Las Flores	9,500	497	9,997	0.000133	272
Los Molinos Lighting	16,449	1,118	17,567	0.000234	478
Tehama Co MVCD	521,069	32,120	553,189	0.007373	15,044
Paskenta Community	524	137	661	0.000009	18
Rio Alto Water	164,005	5,258	169,263	0.002256	4,603
Rio Alto Special Impv	78,060	2,486	80,546	0.001074	2,190
Flood Control	186,741	11,590	198,331	0.002644	5,394
Flood Control Zone 3	126,924	7,821	134,745	0.001796	3,664
ACID	48,858	2,659	51,517	0.000687	1,401
Corning Water	3,896	281	4,177	0.000056	114
Deer Creek Irrigation	3,256	238	3,494	0.000047	95
Antelope Elementary	1,562,965	133,094	1,696,059	0.022607	46,125
Capay Elementary	213,041	9,854	222,895	0.002971	6,062
Corning Elementary	2,882,444	150,678	3,033,122	0.040429	82,487
Corning High School	3,112,996	165,959	3,278,955	0.043705	89,172
Evergreen Elementary	2,433,693	103,210	2,536,903	0.033815	68,992
Flournoy Elementary	173,327	15,328	188,655	0.002515	5,131
Gerber Elementary	762,441	53,305	815,746	0.010873	22,185
Kirkwood Elementary	105,323	6,100	111,423	0.001485	3,030
Lassen View Elem	962,727	54,899	1,017,626	0.013564	27,675
Orland Elementary	43,197	3,113	46,310	0.000617	1,259
Los Molinos Unified	1,947,450	109,849	2,057,299	0.027422	55,949

Jurisdiction	22-23 AB-8	22-23 Unitary	Total Assessed	Property Adm Factor	22-23 Charge
Orland High School	54,524	3,930	58,454	0.000779	1,590
Red Bluff Elementary	4,370,715	212,689	4,583,404	0.061092	124,647
Red Bluff High School	8,414,191	479,568	8,893,759	0.118545	241,869
Reeds Creek Elemntary	301,888	16,355	318,243	0.004242	8,655
Richfield Elementary	453,490	20,599	474,089	0.006319	12,893
Glenn Co Special Ed	41,271	2,113	43,384	0.000578	1,180
Special Education	1,579,432	88,767	1,668,199	0.022236	45,367
Juvenile Hall Education	135,754	7,617	143,371	0.001911	3,899
Departement of Ed	2,253,963	126,473	2,380,436	0.031729	64,737
ROP	277,382	15,568	292,950	0.003905	7,967
Shasta Jr. College	4,300,326	241,229	4,541,555	0.060635	123,509

71,356,672 3,667,353 75,024,025 1.000000 **2,040,308**

2,040,308

	RECAP	JOURNAL
County	393,017	
Fire	122,267	122,267
Cities	80,129	80,129
Special Districts	71,659	71,659
Schools	1,044,380	
ERAF	328,855	
Total	2,040,307	274,055

Spread to Admin

PROPERTY TAX ADMINISTRATION
COSTS FOR FY 22-23

	TAX COLLECTOR	ASSESSOR	AUDITOR	TOTAL
2021-2022 TOTAL DIRECT EXPENSES	413,430	1,619,237	1,356,974	3,389,641
ACQUIRED	0	0	54,000	54,000
TOTAL DIRECT COSTS	413,430	1,619,237	1,302,974	3,335,641
PLUS: A-87 OVERHEAD COSTS FROM 2021-2022 PLAN YEAR	76,139	133,435	129,554	339,128
GRAND TOTAL COSTS	489,569	1,752,672	1,432,528	3,674,769
% OF TOTAL COST APPLIED TO PROPERTY TAX ADMINISTRATION	100%	100%	10.96%	
TOTAL ADJUSTED COST	489,569	1,752,672	157,005	2,399,246
LESS: REVENUES FOR REDEMPTION FEES, COST FOR PREP DELINQUENT LIST	129,335	0	0	129,335
SUPPLEMENTAL ADM. FEES, COPIES, AND MAPPING FEES	112,205	76,452	10,319	198,976
MISCELLANEOUS, JURY DUTY REF.	1,834	24,659	4,496	30,989
	246,195	1,651,561	142,190	2,039,946
PLUS: TC BOARD OF EQUALIZATION				362 County Cle
TOTAL ADMINISTRATIVE COSTS				2,040,308 <i>Spread to Factors</i>
TAX COLLECTOR	0.120665620	12.067		33,069
ASSESSOR	0.809466608	80.947		221,838
AUDITOR	0.069690500	6.969		19,099
CLERK RECORDER	0.000177272	0.018		49
		100.000		274,055

REGULAR AGENDA

-ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS CORNING HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF CORNING HEALTHCARE DISTRICT

-RECOMMENDATION: Move to adopt RESOLUTION NO. 2-21-23, waive reading and adopt by title.

RESOLUTION NO. 2-21-23
A RESOLUTION OF THE BOARD OF DIRECTORS
CORNING HEALTHCARE DISTRICT

**PROCLAIMING A LOCAL EMERGENCY, RE-RATIFYING THE PROCLAMATION OF A STATE
OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020 AND AUTHORIZING
REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF
CORNING HEALTHCARE DISTRICT FOR THE PERIOD OF
FEBRUARY 21, 2023 TO MARCH 23, 2023
PURSUANT TO BROWN ACT PROVISIONS.**

WHEREAS, the CORNING HEALTHCARE DISTRICT is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of the CORNING HEALTHCARE DISTRICT's legislative body is open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, the Board of Directors previously adopted a Resolution, Number 10-6-21 on October 6, 2021 finding that the requisite conditions exist for the legislative body of CORNING HEALTHCARE DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953. This Resolution was re-ratified on November 16, 2021 based on a further finding that the requisite conditions continued to exist for the legislative body of CORNING HEALTHCARE DISTRICT to conduct remote teleconference meetings without compliance with paragraph (3) of subdivision (b) of section 54953.; and

WHEREAS, as a condition of extending the use of the provisions found in section 54953(e), the Board of Directors must reconsider the circumstances of the state of emergency that exists in the District, and the Board of Directors has done so; and

WHEREAS, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19. Pursuant to the Governor's subsequent Executive Order N-29-20, issued on March 17, 2020 a local legislative body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body. Masks are now optional for fully vaccinated employees and members of the public. Based on Occupational Safety & Hazard Agency (OSHA) standards, those entering without a mask are self-attesting to being fully vaccinated; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Delta Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the District shall continue to conduct meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and;

WHEREAS, the CORNING HEALTHCARE DISTRICT commenced virtual meeting protocols on April 21, 2020 which include options for public participation.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the CORNING HEALTHCARE DISTRICT as follows:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.

3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

4. Remote Teleconference Meetings. The District Manager and Staff of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, but not limited to, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

5. Effective Date of Resolution. This Resolution shall take effect on February 21, 2023, and shall be effective until the earlier of March 23, 2023, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED by the Board of Directors of the CORNING HEALTHCARE DISTRICT on February 21, 2023, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED: