

**CORNING HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, June 21, 2022  
275 SOLANO STREET CONFERENCE ROOM  
MEUSER BUILDING, CHD CAMPUS  
VIDEO CONFERENCING**

**CALL TO ORDER:** 6:07 pm

**ROLL CALL:** **Directors:** Yvonne Boles, Valanne Cardenas, Lilia Rodriguez, Pat Hunn and Ross Turner were present.

**ALSO PRESENT:** Maintenance Supervisor Mike Smith. District Counsel Thomas Andrews present via teleconference.

**DISTRICT MANAGER:** Tina E Hale present.

**PLEDGE OF ALLEGIANCE:** The pledge was given.

**INVITATION TO PUBLIC TO ADDRESS BOARD:** No public was in attendance.

**ADOPTION OF AGENDA:** A motion was made by Director Turner to adopt the agenda as presented.  
A second was made by Director Cardenas. The motion was approved unanimously.

**MINUTES:** A motion was made by Director Turner to adopt the minutes from the previous meetings held on May 17, 2022 and June 14, 2022. A second was made by Director Hunn. The motion was approved unanimously.

**FINANCIAL REPORT:** A motion was made by Director Cardenas to adopt the financial reports for May 2022.  
A second was made by Director Hunn. The motion was approved unanimously.

**PRESIDENT'S REPORT:** President Boles had no report.

**DIRECTOR'S REPORT:** No Directors reported.

**DISTRICT MANAGER:** Tina Hale reported that the security access to 275 is currently being updated. It is prudent at this time to deactivate and replace all existing access fobs. The District office will continue to maintain records of each access fob issued. Director Turner requested that this be added to the July agenda along with supporting information for clarification and further discussion.

**COMMENTS AND REPORTS FROM MAINTENANCE DEPARTMENT:** Mike Smith reported that he had been alerted after business hours that an unidentified person had gained access. Mike secured the building and called Corning Police. It was later found to be an employee who had made an error when disarming and arming the security system.

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:** Elder Services Newsletter - Summer 2022

**PROCLAMATION, APPOINTMENTS, RECOGNITIONS, PRESENTATIONS:**

**REGULAR AGENDA:**

-ADOPTION OF RESOLUTION 6-21-22 OF THE BOARD OF DIRECTORS CORNING HEALTHCARE DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODY OF CORNING HEALTHCARE DISTRICT

A motion was made by Director Turner to adopt RESOLUTION NO. 6-21-22, waive reading and adopt by title. A second was made by Director Rodriguez. The motion was approved unanimously.

-ADOPTION OF THE NAVIGATOR AGREEMENT WITH TEHAMA COUNTY

There was lengthy discussion regarding the scope of work, location, compensation, and overall contract with Tehama County for the acquisition of a navigator to assist with services on campus.

A motion was made by Director Hunn to adopt the navigator agreement with Tehama County. A second was made by Director Cardenas. The motion was approved unanimously.

-AUDIT ENGAGEMENT LETTER

Carried forward to July 19, 2022 at 6:00pm.

**CLOSED SESSION:**

**Closed Session pursuant to government code section 54957.5 (e) Employee review, Maintenance Supervisor.**

**OPEN SESSION:**

-REPORT OUT

Maintenance Supervisor review. A motion was made to renew

-MAINTENANCE SUPERVISOR CONTRACT NEGOTIATIONS

President Boles reported that Maintenance Supervisor Mike Smith will receive a three-year contract for \$60,000 annually and continuance of the existing benefits package.

-2022-2023 FINAL BUDGET

Discussion was had acknowledging changes to the final budget due to the rise in cost of certain outside services.

A motion was made by Director Turner to approve the final budget. A second was made by Director Rodriguez.

The motion was approved unanimously.

**COMMENTS FROM DISTRICT COUNSEL:** Attorney Andrews had no comment at this time.

**ADJOURNMENT: 7:10 PM**

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Tina E Hale  
District Manager

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