

**CORNING HEALTHCARE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES  
Tuesday, June 18, 2024  
275 SOLANO STREET CONFERENCE ROOM  
MEUSER BUILDING, CHD CAMPUS  
VIDEO CONFERENCING**

**CALL TO ORDER:** 5:00 pm

**ROLL CALL:** **Directors:** Yvonne Boles, Valanne Cardenas, Lilia Ramirez, Pat Hunn and Ross Turner present.

**ALSO PRESENT:**

**DISTRICT MANAGER:** Tina E Hale present.

**PLEDGE OF ALLEGIANCE:** The pledge was given.

**INVITATION TO PUBLIC TO ADDRESS BOARD:**

**ADOPTION OF AGENDA:** A motion was made by Director Turner to adopt the agenda.  
A second was made by Director Cardenas. The motion was approved unanimously.

**COMMUNICATIONS, CORRESPONDENCE, AND INFORMATION:** Elder Services Summer Newsletter  
Brant Mesker, Corning City Manager, well easement proposal

**MINUTES:** A motion was made by Director Ramirez to adopt the minutes from the previous meeting held on  
May 21, 2024. A second was made by Director Hunn. The motion was approved unanimously.

**FINANCIAL REPORT:** A motion was made by Director Ramirez to adopt the financial reports for May 2024.  
A second was made by Director Cardenas. The motion was approved unanimously.

**PRESIDENT'S REPORT:** No report.

**DIRECTOR'S REPORT:**

**DISTRICT MANAGER:** Tina Hale reported that the assessment income for 2024 is less than previous years. Tehama  
County Auditor's office explained that our District had received an excess by mistake in 2023, that was corrected  
in 2024. This mistake was not reported by the county and therefore discovered by the District Manager during the  
budget process.

**COMMENTS AND REPORTS FROM MAINTENANCE DEPARTMENT:** Mike Smith was absent

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**REGULAR AGENDA:**

**- CITY WELL EASEMENT**

After discussion, questions and recommendations of the location of the city well easement, Director Turner made a motion to move forward with the intent to place an easement for a city well and generator on the south east side of the District property. Approval of the final project plan will be brought back at a later date.  
A second was made by Director Ramirez. The motion was approved unanimously.

**-2024-2025 BUDGET**

After discussion, Director Turner made a motion to approve the 2024-2025 BUDGET as presented.  
A second was made by Director Hunn. The motion was approved unanimously.

**-AUDIT ENGAGEMENT LETTER**

After discussion, Director Turner made a motion to sign the letter of engagement with Larry Bain, CPA  
A second was made by Director Ramirez. The motion was approved unanimously.

**ADJOURNMENT: 6:42 PM**

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Tina E Hale  
District Manager

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